

COGENHOE AND WHISTON VILLAGE HALL AND PLAYING FIELDS

COMMITTEE MEETING MINUTES

Held on 16th November 2016,

		ACTION
1	Present: Jon Bailey, Dan Barrett, Bogi Enyedi- Lourity, Jean Grubb, Maurice Jaynoy, Elizabeth Packer, Iris Sher and Albert Stanton	
2	Apologies – None	
3	Chairman – Jon Bailey appointed; proposed by Malcolm, seconded by Albert.	
4	Vice-Chair – Tessa Darby appointed; proposed by Elizabeth, seconds by Albert.	
5	Treasurer – Elizabeth Packer appointed; proposed by Jon, seconded by Dan. Elizabeth will also be responsible for hall bookings.	
6	Secretary – Jean Grubb appointed; proposed by Maurice, seconded by Iris.	
7	Declarations of interest - None	
8	Minutes of last meeting - Minutes accepted, proposed by Tessa, seconded by Maurice.	
9	Matters arising - None	
10	Financial report - Balance previously circulated.	
10.1	Date of estimated expenditure to be amended from 2016 to 2017.	
10.2	Proposed increase in Amanda's wage from £81 to £90. Proposed by Elizabeth, seconded by Malcolm, agreed unanimously. Amanda was praised for her excellent work.	Elizabeth
10.4	There is to be a separate phone for the hall.	
10.5	Painting completed.	
10.6	Still awaiting bill for electric circuit testing and repairs.	
10.7	Thanks to Mr Deer who did not charge for Portable Appliance Testing.	
10.8	Does hirers' own equipment need testing? Ask Frances Harris.	Jean
11	Pre-school	
11.1	The committee were thanked for the kitchen ceiling having been painted.	
11.2	The post box has been put up by Malcolm. The Pre-school would like to keep both sets of keys because of confidentiality issues.	
12	Village Hall Development Sub-Committee	
12.1	It is now unlikely that there will be a complete new build. Developer's views sought.	Dan
12.2	Waiting for architect to produce modified plans. £250 to be available for this, proposed by Dan, seconded by Jon.	
12.3	Stephen Hollowell to be asked about any new funds/charities that may be available.	Dan

COGENHOE AND WHISTON VILLAGE HALL AND PLAYING FIELDS

13.	Repair of car park.	
13.1	Raybell would charge £2,624 + VAT to level, compact and fill in holes.	
13.2	Unanimous agreement to go ahead with more permanent solution (about £9,000) as hall redevelopment is to be scaled down. Proposed by Malcolm, seconded by Maurice.	
13.3	New Homes Bonus grant can now be applied for. Albert to look at forms.	Albert
14	Football teams. –	
14.1	Posts to be installed within 2-3 weeks. Wrefords might be able to help with transport.	Tessa
14.2	Cricket store rooms a mess. Bin to be provided for white lines powder.	
14.3	Debris on pitch collected up then left. Village Hall to buy 2 bins so that one can be put out when a match is on.	Elizabeth
14.4	Gate repaired by Steve Loveder. He should be thanked.	Gareth
14.5	On Sunday a few football players were seen kicking ball against garage door. Both teams need reminding about behaviour and litter.	Gareth
15	Hot water in gents' toilets This has been repaired.	
16	Publishing minutes.	
16.1	Draft AGM minutes to be posted on Parish council website once circulated and agreed. Copy of AGM reports by Jon and Dan requested by Jean.	Jean and Jez Dan and Jon
16.2	Links to clubs will go on website.	Dan
17	New playground equipment	
17.1	Playforce plans will cost about £45,000	
17.2	Wicksteeds - still no response yet.	
17.3	Playdale's ideas to be chased up.	Jon
17.4	Sub-committee of Bogi, Dan and Tessa formed to look at plans, get quotations and find possible funding. This will be a long term project.	Bogi, Dan and Tessa
18	Play area gate	
18.1	Wicksteeds have not replied.	
18.2	Playforce to be contacted again for their advice	Jean
19	BMX mounds and boundary posts adjacent to market garden. The offer by Philip Hollowell to remove the posts is gratefully accepted. To be contacted.	Jon
20	Health and safety policy Chris Darby has looked at ACRE's specimen policy. Tessa to report back.	Tessa
21	Village Hall Rules Jon to compile	Jon
22	Noise complaints.	

COGENHOE AND WHISTON VILLAGE HALL AND PLAYING FIELDS

22.1	Loud music and banging doors at a September event. Complaints by a local resident to District and Parish councils. Same group wish to book a Christmas eve event. Issue to be discussed with hirers, monitored and enforced. The proposed event must finish by 11pm.	Elizabeth
22.2	8 New door closures needed. Quotation required. Up to £500 agreed for this, proposed by Jon, seconded by Tessa.	Elizabeth
22.3	Flood light works intermittently, needs repairing,	
23	Correspondence - None	
24	AOB	
24.1	The gate at entrance to car park to be repainted green with reflective strips on it. £30 agreed for this; proposed by Iris, seconded by Elizabeth.	Jon
24.2	Advice required about pressure cleaning the wall at front of hall.	Malcolm
24.3	We have not been receiving ACRE magazine. Contact Frances Harris.	Jean
24.4	Charities website needs updating.	Elizabeth
25.5	Rural cinema will look at hall and may trial a showing in January.	Jon
25.6	A 21 st birthday party has been booked.	
25	Items for next agenda Repair of car park Health and safety policy Hall rules	

Date of next meeting Wednesday 21st December 2016

2017 meetings 18th January, 15th February, 15th March, 19th April, 17th May, 21st June, 19th July, 16th August, 20th September, 18th October, 15th November and 20th December.

JG 12/16