

# **COGENHOE & WHISTON PARISH COUNCIL**

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**Agenda for the Meeting of Cogenhoe & Whiston Parish Council- Pocket Park Committee to be held on Wednesday 19<sup>th</sup> January 2022, 7.30pm at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, NN7 1NB.**

<b>1.22</b>	<b>Open Forum</b>
<b>2.22</b>	To <b>receive</b> and <b>accept apologies for absence.</b>
<b>3.22</b>	To <b>receive any declarations of disclosable pecuniary or non-statutory disclosable interests</b> for items on the agenda.
<b>4.22</b>	To <b>sign minutes</b> of meeting held on 17 <sup>th</sup> November 2021
<b>5.22</b>	<b>Matters arising</b> -Full council have approved development plan. -Update SC re map No reply Silver7 mapping -Full council agreed budget of £2500 for noticeboard / lectern/ map – order placed -JC to set-up ‘Friends of the Pocket Park’ facebook group – access given to PC account
<b>6.22</b>	To <b>receive</b> comments from monthly risk assessments SC & GC December SF January JC February JB March
<b>7.22</b>	<b>Expenditure</b> from budget to date – NOTED Budget £500 1.4.21-31.3.22

	<p>Rent                            £ 50 + VAT</p> <p>Gate                             £139.85 + VAT</p> <p>Staff costs PP event £39.00</p> <p>Total to date                £228.85</p> <p>-Budget of £500 for 2022/23 approved by full council</p> <p>-Virement to budget approved for chainsaw purchase</p> <p>-Emergency revenue cost of £75 for gravel boards for pond requested from FC.</p>
<b>8.22</b>	<p>To consider o/s January jobs &amp; jobs for Feb &amp; March</p> <p>To set maintenance dates for Feb / March</p> <p>Update SC re Ed Griffiths to organise the annual verge mowing on Short Lane – now completed.</p>
<b>9.22</b>	<p>To consider purchasing chainsaw for PP use and some sort of secure storage for equipment (possibly at Scout Hut).</p> <p>Update JC</p>
<b>10.22</b>	<p>SF to consider expansion of Pocket Park</p> <p>Clerk contacted the estate, 23.11.21, reply from Mark Henderson -</p> <p>I recall the enquiry and we still have the matter under review. It could go either way at this stage. I am not in a position yet to give a formal response to this but I hope to be able to do so within the next 4 – 6 weeks and I would like to leave the matter in abeyance until then.</p> <p>I will make a note to contact you again in the new year to discuss further.</p>
<b>11.22</b>	<p>SF to consider publishing walks</p> <p>Suggestion to use OpenStreetMap</p> <p><a href="https://www.openstreetmap.org/#map=6/54.910/-3.432">https://www.openstreetmap.org/#map=6/54.910/-3.432</a></p>
<b>12.22</b>	<p>To consider creating a den building area</p>
<b>13.22</b>	<p>To discuss cricket club offer of financial support for a project</p>
<b>14.22</b>	<p>To discuss idea from Scouts for wooden signs safely attached to trees with pictures of animals lasered into them (hoping to have a sample from Mark)</p>
<b>15.22</b>	<p>To consider replacing some damaged numbers and posts from the original map trail before the jubilee</p>

16.22	<b>Correspondence received</b> None
17.22	<b>Correspondence issued</b> 2.11.21 Vera Stevens Chalfont coaches re trees & chaser 7.1.22 She is chasing
18.22	<b>Information for the Chairman</b> (no legal decision can be made on this information)
19.22	<b>Meeting closed &amp; Date of next meeting</b> Wednesday 16 <sup>th</sup> March 2022. 7.30pm

*Deborah Rush*

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Parish Clerk 13.1.22

## Appendix 1

### Current maintenance issues:

- 1-Steps eroded (from Short Lane into spinney stream culvert)
- 2-Posts rotted on sign, lower Short Lane near spinney gate & ford
- 3-Benches by waterfall (repair or replace but consider litter problems)
- 4-Signage re litter
- 5-Replace noticeboard (part map & trail) part notices that can be changed
- 6-Replace trail post & re-site 2 others
- 7-Clear pond area / dam/ filter.
- 8-Repair posts that retain pond bank.
- 9-Replace rotten sleeper on bridge by pond.
- 10-Clear dead Elms

## Appendix 2

January	Risk Assessment Checklist
February	Risk Assessment Checklist Bird box maintenance
March	Risk Assessment Checklist Cut back brambles & brush cut Short lane verge vegetation
April	Risk Assessment Checklist
May	Risk Assessment Checklist Path & overhanging vegetation clearance
June	Risk Assessment Checklist Path & overhanging vegetation clearance
July	Risk Assessment Checklist Path & overhanging vegetation clearance
August	Risk Assessment Checklist – Sean
September	Risk Assessment Checklist – Jez Mow verge (Short Lane) – contractor
October	Risk Assessment Checklist
November	Risk Assessment Checklist Pond clearance / de-silting
December	Risk Assessment Checklist