

Committees/ Working Groups/ Advisory Groups

1. The Council may, at its annual meeting, appoint standing Committees, Working or Advisory Groups and may at any other time appoint such other Committees, Working or Advisory Groups as may be necessary.
2. The main responsibilities of Committees/ Working/Advisory Groups are to analyze problems and prepare/ propose courses of action to the Council for final decisions and approval. The role of the Committee/Group Leader is to take the initiative when action is required, schedule meetings and lead the process of making a recommendation for action/ approval to the Council
3. The Council:
 - i. shall determine the terms of reference of the Committees/ Working/ Advisory Groups (Note: Committees may be given delegated authority to act without reference to the Council. Working Groups and Advisory Groups are purely advisory bodies and have no delegated authority to act without reference to the Council).
 - ii. may permit Committees or Working Groups to determine the dates of their meetings;
 - iii. shall appoint and determine the term of office of Councillor or non-Councillor members of such a Committee or Working Group (unless the appointment of non-Councillors is prohibited by law) so as to hold office no later than the next annual meeting;
 - iv. may in accordance with standing orders, dissolve a Committee or Working Group at any time
 - v. appoint the Chairman and Vice Chairman to be members of all Committees
 - vi. ensure that committees and working groups should comprise of a majority of Councillors
 - vii. decide whether advisory groups may not require a majority of Councillors