

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
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In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020, this meeting will be held by video conference call.

To members of the Council:

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 7th September 2020 by video conference call** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

Topic: Cogenhoe and Whiston Parish Council Meeting

Time: Sep 7, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86477544550?pwd=VWhSc3B5dHNyK2w3Tnpta0d1ZG51QT09>

Meeting ID: 864 7754 4550

Passcode: 784730

One tap mobile

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AGENDA

88. **Open forum**

89. **To receive and accept apologies for absence.**

90. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

91. **To sign the minutes** of the meeting held on **3rd August 2020**.

92. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

<p>11.2.19 964852</p>	<p>Problem: Vegetation Description: Weeds Street/Town: Cogenhoe Road,Cogenhoe And Whiston Location: The Avenue, Whiston, road as you drive into Whiston from Whiston Road Details: Trees which are we believe are on Highways land are being chocked by ivy and in a poor state of maintenance.</p>	<p>18.2.19 Tree report will be undertaken by an Arboriculturalist, any recommendations will be added to tree works programme.. Referred to Jayne Hawtin.</p>
<p>9.10.19 1798428</p>	<p>Light on public footpath from Church Street to The Piece is obscured</p>	<p>24.10.19 The landowner has been contacted and requested to cut back overhanging vegetation within the next 14 days. A re-visit will then be undertaken.</p>
<p>9.10.19 1798437</p>	<p>Cannot remain on footpath with pushchair due to overhanging vegetation at 46 Church Street</p>	<p>24.10.19 Thank you for your enquiry. The landowner has been contacted and requested to cut back overhanging vegetation within the next 14 days. A re-visit will then be undertaken. 22.4.20 This report has been assessed and a job for repair has been raised. State changed to: Action scheduled</p>
<p>16.4.20 2089101</p>	<p>Footpath in very poor state of repair</p>	<p>Footpaths from shop on Station Rd to Royal Oak on Short Lane are in very</p>

		<p>poor state of repair, cracked, uneven & lots of dangerous trip hazards.</p> <p>22.4.20</p> <p>Thank you for your enquiry. A works order has been raised, Due to the current crisis works will be completed when footway is accessible and cars are no longer parked on or adjacent to the defects.</p> <p>State changed to: Action scheduled</p>
5/5/20 2106615	Footpath from The Piece to Church Street in poor state of repair	<p>Not Highways responsibility, reported to South Northants Homes</p> <p>Photographs forwarded to SNH</p>
2143384	Opposite Roe Farm Whiston RD	<p>Trees are overhanging blocking sensor for speed sign</p> <p>16.6.20</p> <p>Thank you for your enquiry. A works order has been raised and will be undertaken within the next four months.</p>
23.6.20 2168542	Vegetation overhanging is making it difficult to use the footpath – 68 Station Rd	<p>25.6.20</p> <p>Thank you for your enquiry. Site visit has been undertaken. A letter will be sent to the owner/occupier requesting that the vegetation is cut back within 14 days after receipt of the letter. A re-visit will then be undertaken to ensure this work has been carried out.</p>
7.7.20 2189669	Tree branch overhanging making it difficult to use footpath York Avenue	<p>13.7.20</p> <p>Thank you for your enquiry. The landowner has been contacted and requested to cut back as necessary.</p> <p>State changed to: Investigating</p>
5.8.20 2231856	Weeds / nettles making it difficult to use public footpath KF12/KF27	<p>7.8.20</p> <p>Thank you for your enquiry. Public Footpath KF27 up to Jerusalem Steps has been inspected on 6th August 2020 and found to be recently mowed and fully accessible for pedestrians. Public Bridleway KF12 that passes Jerusalem Steps was also inspected and found to be recently mowed and accessible. No further action required.</p>

		State changed to: No further action
10.8.20 2238270	overgrown vegetation from Nos 74, 72, 70 & 68 (68 previously reported)making it impossible to remain on the pavement. This is a very busy stretch of road and hazardous to step into especially for older residents.	14.8.20 Thank you for your enquiry. Site visit has been undertaken. No. 74 has been sent a letter requesting that the vegetation is cut back. A re-visit will then be undertaken after 14 days to ensure this work has been carried out. The hedges at the other properties (72 and 70) are not currently causing an obstruction for the highway user. This will continue to be monitored through programmed safety inspections. The previous report for number 68 has been updated.
12.8.20 2241874	Glebe Road Trees overhanging / overgrown	Investigating
19.8.20 2253542	Water from drain has damaged the footpath outside 7 St Peters Way	24.8.20 Thank you for your enquiry. A works order has been raised and will be completed within 28 days.

-Clerk mobile phone now in operation – number 07512 045418

C/F last meeting –

Tree planting scheme SNC

Good verge Guide

93. Police Matters.

Crime Stats crime – 3 crimes June 2020

Mill Lane	Burglary
Brafield Rd	Anti-social behaviour
Station Rd	Violence & sexual offences

Other Police Matters

Local consultation – ANPR Camera Expansion

Request to fit camera on Whiston Rd (lamp post on corner of Church Street).

94. To receive reports from County & District Councillors

95. Chairman's Report

Annual Parish Meeting date – Wednesday 21st October 2020

Update from Village Hall consultation

96. Development & Planning

96.1 Applications Received

S/2020/1405/TCA

Sycamore - remove lower branches up 150 cms as they are very low, reduce over all size by 40 % due to over shadowing and excessive leaning.

10-12 Mill Lane Cogenhoe NN7 1NA - for information only.

96.2 Applications Determined

S/2019/2349/FUL Close Cottage, Main Street, Whiston – replacement dwelling

Permitted with conditions

S/2020/0758/LDE Billing Aquadrome Ltd Cogenhoe Mill Caravan Site Mill Lane Cogenhoe NN7 1NA

Certificate of Lawfulness (Existing) for existing use of area known as the car park or known locally as the Boatyard for delivery, unloading, temporary storage and loading area for Static Units Caravan(s) - REFUSED

96.3 Other Planning matters

S/2020/0089/FUL 14A Whalley grove - CIL payment overdue, recovery process commenced by SNC enforcement.

97. Financial matters

97.1 Income Received – Interest £100 donation for bulbs

97.2 Expenditure

Date	BACS	Chq No	Payee	Details	Amount	VAT	Payable under power
6.8.20	855371012		Cogenhoe United FC	Grant	£500.00		Localism Act 2011 ss1-8
25.8.20	DDR		Total Gas & Power	electricity	£126.12	£6.01	Localism Act 2011 ss1-8
28.8.20	708954262		D Rush	Wages	£671.70		Localism Act 2011 ss1-8
28.8.20			HMRC	PAYE	£12.80		Localism Act 2011 ss1-8
31.7.20			Unity Bank	card charge	£3.00		Localism Act 2011 ss1-8
15.8.20		300030	SNAST NHW	membership	£20.00		Localism Act 2011 ss1-8
7.9.20	530590114		Wellingborough Norse	Dog Bins	£374.40	£62.40	Localism Act 2011 ss1-8
7.9.20	338515028		D Rush	Expenses	£27.52		Localism Act 2011 ss1-8
7.9.20	778730992		CPRE	Membership	£36.00		Localism Act 2011 ss1-8

The balance in the Current Account stands at £15,137.60 (assuming all cheques presented).
The balance on the Business premium account stands at £19,762.46

97.3 Income Received – Village Hopper

29.7.20	Contactless pymts	£116.75
5.8.20	Contactless pymts	£38.52
	NCC	£3,037.60
6.8.20	VAT	£356.34
7.8.20	Cash fares	£1,433.63
7.8.20	Donations	£7.19
12.8.20	Contactless pymts	£79.46
18.8.20	Contactless pymts	£55.23

£5124.72

97.4 Expenditure – Village Hopper

Date	Chq No	Payee	Details	Amount	VAT	Payable under power
27.7.20	35606091	Longmarsh	Vehicle Hire	£192.00	£32.00	Localism Act 2011 ss1-8
15.8.20	DDR	Fuel genie	Fuel	£1,120.94	186.82	Localism Act 2011 ss1-8
17.8.20	DDR	Arval	Lease	£941.82	156.97	Localism Act 2011 ss1-8
21.8.20	STO	Tixiom	Ticket machine	£48.00	£8.00	Localism Act 2011 ss1-8
6.8.20	931105419	Longmarsh	Vehicle Hire	£479.48	£79.91	Localism Act 2011 ss1-8
28.8.20	286956266		Wages	£2,703.75		Localism Act 2011 ss1-8
		HMRC	PAYE	£536.01		Localism Act 2011 ss1-8
		NEST	Pension pymts	£205.75		Localism Act 2011 ss1-8
17.8.20	459718118	Longmarsh	vehicle hire	£249.74	£41.62	Localism Act 2011 ss1-8
20.8.20	865492749	Jay Harvey Vehicle	10 week safety inspe	£78.00	£13.00	Localism Act 2011 ss1-8

The balance in the Current Account stands at £27,065.56(assuming all cheques presented).

97.5 To **approve** bank reconciliation Parish Council account (appendix 1)

97.6 To **approve** bank reconciliation Village Hopper account (appendix 2)

98. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for August

99. Village Hopper

-Email from user re excellent service

100. Street Lights

-Request from resident for improved lighting in Nene Rise

Update from Cllr Grubb from viewing

101. Policy Reviews

- To update of list Community Infrastructure Levy identified projects.
- To **approve** Virtual Meeting Policy (circulated before meeting).

102. Leaf Blower

- To consider purchase of leaf blower at cost of £185

<https://www.amazon.co.uk/Mcculloch-GB355BP-Petrol-Backpack-Blower/dp/B01MFH4HEA>

103. Footpath The Piece – Church Street

- to consider planting cleared border – Cllr Cunnington

104. Church Street

State of road – Cllr Packer

105. Speeding

- Report the drain cover in Station Rd to Highways as the noise from this as vehicles travel over it was causing nuisance to residents –

Highways report-5.8.20

Thank you for your enquiry. A works order has been raised and will be completed within 6 months to replace the gully.

- Investigate the costs of a mobile vehicle activated speed sign (that could be used at various locations)and that also collects data to help monitor the issue. (Approx cost £2000).

Quote obtained.

Police Surgery / enforcement held Thursday 27th August.

Police comments received afterwards;

‘We attended York Avenue in Cogenhoe today between 11:10am - 1:00pm to carryout speed checks and discuss local concerns with the community.

During our time there we carried out 68 speed checks on vehicles and recorded 0 offences. We have no doubt that vehicles do speed on this road as there were a few sharp brakes upon seeing us therefore we kindly remind the community to watch their speed, especially as there is a school on this road.’

28.8.20

‘We spoke on Thursday about an issue with vehicles blocking the pavement near to the Church. We had a drive down there again today just to ensure there is an obstruction before we spoke with the owner.

The issue we have here is that the path almost ends when it reaches the next property. We cannot argue that a pram/wheelchair cannot get by as the path immediately afterwards is too thin to pass anyway and would require a pram/wheelchair user to move onto the road. It’s also a similar width to the space they are leaving with their vehicle.’

I cannot justify there is an obstruction as the house next to it is causing the same obstruction I’m afraid. It is also not on a bend or poor visibility.’

106. Noticeboard Village Hall

Damaged noticeboard reported to Anglian Water, claim through there insurance being submitted.

107. Correspondence Issued

Letters sent to Mick George, Hansons, Ye Olde Furniture Co Ltd (Roe Farm) & MQP (Crow Lane) re lorries travelling through village.

108. Correspondence Received (in addition to listed above)

Request from resident to consider Gigabit broadband for village

Resident re trees Glebe Way – reported to Street Doctor

Resident re overgrown vegetation -68-74 Station Rd – reported to Street Doctor.

31.7.20 NCALC E-update Jul/Aug forwarded 3.8.20

Resident re street sign Glebe Way / RD – forwarded to SNC, replacement sign ordered

Resident re street sign Whalley Grove - forwarded to SNC, replacement sign ordered

Resident re damaged footpath St Peter’s Way – reported to Street Doctor.

17.8.20 NCALC – Unitary blueprint -forwarded 18.8.20

109. Information for the Chairman (no legal decision can be made on this information)

110. Meeting Closed & date of Next Meeting

Monday 5th October 7.30pm –Council Meeting, Village Hall, Cogenhoe

(if face to face meetings are permitted).



Deborah Rush

Parish Clerk 1.9.20

Appendix 1 CWPC Bank reconciliation

Cogenhoe & Whiston PC		7.9.20		
Bank Reconciliation				
Total receipts			£20,755.61	
less				
Total payments			£14,753.35	
				£6,002.26
Plus opening balances				£28,897.80
				£34,900.06
Bank accounts				
Current AC				£16,405.64
plus				
Business Prem AC				£19,762.46
				£36,168.10
Plus credits not yet showing				NIL
Less unrepresented cheques				
	Total Gas & Power	electricity	£126.12	
	D Rush	Wages	£671.70	
	HMRC	PAYE	£32.30	
	Wellingborough Norse	Dog Bins	£374.40	
	D Rush	Expenses	£27.52	
	CPRE	Membership	£36.00	
			£1,268.04	£1,268.04
				£34,900.06

Lasting legacy monies held on behalf of village)

£2,939.65 held in business prem ac

Community Infrastructure Monies

Allocation 1 £9,142.50

Column replacement £1,050.00

Noticeboards £3,021.75

Allocation	2	£ 204.00
Allocation	3	£ 601.55
Bus start-up costs		£ 600.00
Repeater speed signs		£ 742.81
Bus shelter		£ 3,861.50
Bus stop signs		£ 312.00
Balance		£ 359.99

Appendix 2 Village Hopper bank reconciliation

Cogenhoe & Whiston PC		VH	7.9.20	
Bank Reconciliation				
Total receipts			£50,353.60	
Total payments			£30,124.11	£20,229.49
Plus opening balances				£6,836.07
				£27,065.56
Bank accounts				
Current AC				£31,044.18
Plus credits not yet showing				
Less unrepresented pymts				
	HMRC	PAYE	£1,100.87	
	Wages		£2,703.75	
STO	Tixiom	Ticket machine	£48.00	
STO	Tixiom	Ticket machine	£48.00	
	865492749 Jay Harvey Veh	10 week inspection	£78.00	
			£3,978.62	£3,978.62
				£27,065.56