

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

To members of the Council:

You are hereby summoned to attend a **Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 7th September 2015** at **7.30pm** in **Cogenhoe Village Hall, York Avenue, Cogenhoe, NN7 1NB** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

71. **Open forum**

72. **To receive and accept apologies for absence.**

73. **To adopt updated Code of Conduct** (circulated 23.8.15).

74. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

75. **To approve the minutes** of the meeting held on **20th July 2015**.

76. **Matters arising from previous minutes** (for information only)

-Records now transferred to Northamptonshire Records office

-Dispensation granted (20th July 2015, minute 66) no longer valid. Email circulated to all councillors 23.8.15 following advice from Kevin Lane, Head of Law & governance SNC & Danny Moody, NCALC.

-Works to footpath Church to The Piece now completed.

-Telegraph poles reported to BT

-Street doctor updates;

29/7/15 749710	Uneven kerb stones 16 Glebe Rd	17/8/15 Referred to Trevor Gray.
5/8/15 750399	Drains not draining properly Cogenhoe Rd, Whiston	11/8/15 The report has been updated with the following information - Work Instructed: works instructed and will be undertaken within 3 months. Referred to Trevor Gray.

10/8/15 Western power 2297473	Hedge overgrown sub- station, Station Rd	Work completed 24/8/15
13/8/15 750913	Station Rd/Glebe Rd Broken bus timetable case	Under Investigation- stop will hopefully be upgraded as part of 43 works. Referred to John Ellerby.

77. To receive **update** from **PCSO Jen Harrison**.

Crime Report July 2015 circulated 30.7.15

78. To receive **reports from County & District Councillors**

79. **Chairman's Report**

-To consider installing a village defibrillator.

<https://www.bhf.org.uk/heart-health/nation-of-lifesavers/using-defibrillators/applying-for-a-public-access-defibrillator>

-Update from Youth Group

80. **Development & Planning**

80.1 **Planning Applications;**

S/2015/1800/FUL 22 Nene Rise, Cogenhoe
Single storey extension to side/rear

S/2105/1982/FUL 1 Orchard Way, Cogenhoe
2 storey extension to the rear & side of the existing dwelling

S/2015/1607/FUL 10A Roe Farm, Whiston Rd, Cogenhoe
Change of use from grain barn to storage.
Delegated Powers used-
Comments submitted 6/8/15 "No objections".

S/2015/1786/TCA 42 The Manor House, Church Street, Cogenhoe
Tree reduction & pine fell
Delegated Powers Used –
Comments submitted 13/8/15 "No objections".

80.2 **Decisions received;**

14/7/15	S/2015/1122/FUL Moat Farm, Whiston Wind Turbine	Withdrawn
22/7/15	S/2015/1310/FUL 3 Orchard Way, Cogenhoe	Approved
21/8/15	S/2015/1499/FUL 84 Station Rd, Cogenhoe	Approved
6/8/15	Temporary Stop Notice Baptist Church, Cogenhoe – breach of planning control.	

81. Financial matters

81.1 Income Received - None

81.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under legislation
20.7.15	1713	Shire Lumsden	leaflets	£80.50	NIL	LGA 1972, s.142
6.8.15	1714	St Peters	Mower grnt	£200.00	NIL	S137
6.8.15	1715	EON elec	Elec	£1,063.57	£177.26	Highways Act 1980 s301
6.8.15	1716	EON main	Maint	£28.16	£4.69	Highways Act 1980 s301
6.8.15	1717	All Seasons	Grass	£300.00	£50.00	Open Spaces Act 1906 ss 9 & 10
6.8.15	1718	AH Contracts	Dog Bins	£133.39	£22.23	Litter Act 1983, ss5-6
6.8.15	1719	D Rush	Sal July	£556.27	NIL	LGA 1972, s.112
7.9.15	1720	EON	Maint	£28.16	£4.69	Highways Act 1980 s301
7.9.15	1721	C&W VH	Rent & storage	£106.00	NIL	LGA 1972 s133
7.9.15	1722	ICO	Renewal	£35.00	NIL	LGA 1972, s.142
7.9.15	1723	All Seasons	Grass	£300.00	£50.00	Open Spaces Act 1906 ss 9 & 10
7.9.15	1724	D Rush	Sal Aug	£578.90	NIL	LGA 1972, s.112
7.9.15	1725	HMRC	PAYE	£81.60	NIL	LGA 1972, s.112

The balance in the Current Account stands at £7,363.43 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

81.3 To **approve bank reconciliation** as circulated by Clerk

81.4 To **approve** increasing Clerk's SCP rating by 1 point following completion of CiLCA course from 1st September 2015.

81.5 To **approve** ordering of Poppy Wreath for Remembrance Sunday at cost of £20.

82. To receive **update** from Cllr Biggs re **website**.

-to receive usage figures for August.

-to receive report and recommendation from Cllr Biggs re 2Commune meeting (6th August 2015), also attended by Cllr's Darby, Bailey, Cunnington & Clerk.

83. **Cogenhoe & Whiston Village Hall & Playing Field management Committee**

-to **receive update** from Cllr Bailey re pre-planning application meeting.

-to consider **proposal** to submit pre-planning application for Development to Village Hall on behalf of C&W PF & MC.

-to receive update from recent committee meeting.

84. **Street Lights**

To receive **update** from Clerk re-

-EON contract cancelled WEF 30/9/15, Aylesbury appointed.

-street lighting report – concrete column survey repair costs.

- EON price increases & NCALC update.
- to consider electrical socket installation for Xmas lights.

85. Bus stops /shelter

- To receive an **update** from Clerk re **bus shelter seat**.
Licence applied for 24/8/15
Grant applied for 19/8/15
- To receive an **update** from clerk re Station Rd Bus Stop status/signage.

86. To receive feedback from Cllr Bailey CPRE Roadshow (4.6.15)

87. Footpaths/Pocket Park

- to receive update from Clerk re “boggy area” Short Lane.
- to consider Public Path Creation Agreement KF31 (feedback from Pocket park Working Party).
- to consider **Special Motion** proposed by Cllr’s Biggs, Cunnington & Packer received in accordance with Standing Orders (sections 7 & 9)
Proposal – that the Pocket Park working party be given committee status with delegated powers as decided by Parish Council.
- to **appoint** new members to the Pocket Park working party- Jeremy Cunnington & Geoff Carverhill.

88. Policy reviews

- To **consider** need for **Dispensation Policy**
- To review and update policies as follows;

	Read	Reviewed
Comments & Complaints policy	Roger	Elizabeth
Data protection / information security policy	Jon	Jez
Disciplinary Policy	Malcolm	Tessa
Equal Opportunity Policy	Iris	Jean
Grants Policy	Albert	Adam
Grievance Policy	Jim	Roger
Internet & Email Acceptable Use policy	Elizabeth	Iris
Health & safety policy	Jez	Malcolm
Members allowance policy	Tessa	Albert
Press & media Relations Policy	Jean	Jon

89. To consider **Councillor areas of responsibility** following recent co-options

90. To receive **report** from Cllr Brown re Cogenhoe local Liaison Meeting 28th July 2015

91. To consider arrangements for Police & crime commissioners visit 14th September 2015, 3-4pm.

92. Correspondence Issued

Letter 29.7.15 St Peter's – award of S137 grant £200.
Letter 10.8.15 Mr & Mrs Andreoli re bus shelter seat.
Email 17.8.15 All councillors re disclosure of non-statutory disclosable interests.
Street Doctor – as above

93. Correspondence Received

Email 24.7.15 (forwarded 27.7.15) NCALC AGM – **response required**
Email 24.7.15 NCALC – Electricity procurement item 83
Email 29.7.15 J Ellerby Kierwsp re Bus Service retained by Roy's Minibuses
Email 29.7.15 PCSO Jen Harrison update
Email 3.8.15 M Barber Kierwsp re bus stops item item 84
Email 4.8.15 Data protection renewal
Email 7.8.15 NCALC update forwarded 7.8.15
Email 11.8.15 LLG minutes, forwarded 13.8.15 item 89
Email 13.8.15 Highways summer report forwarded 13.8.15
Email 13.8.15 PCSO Harrison re Community Guardians meeting 15.9.15
Email 19.8.15 S Radcliffe re planning confines
Email 20.8.15 A Rigby re Short Lane works item 86
Email 23.8.15 CPRE AGM forwarded 23.8.15 – **response required**
Email 24.8.15 SNC re committee site visits – for info only

94. Information for the Chairman (**no legal decision can be made on this information**)

95. Meeting Closed & date of Next Meeting

Monday 5th October 2015



Deborah Rush

Parish Clerk 1.9.15

BANK RECONCILIATION

7/9/15

TOTAL RECEIPTS:	£12,246.33
Less	
TOTAL PAYMENTS:	£ 11,824.39
	£ 421.94
Plus Opening Balances	£ 32,816.67
Closing balance	£ 33,238.61

BANK ACCOUNTS

Community/Current Account	£ 10,941.22
Plus	
Business Premium Account	<u>£ 25,875.18</u>
	£ 36,816.40

LESS UNPRESENTED CHEQUE NOS:

1712	£ 166.74
1714	£ 200.00
1715	£1063.57
1716	£ 28.16
1717	£ 300.00
1718	£ 133.39
1719	£ 556.27
HMRCE	27.20
1720	£ 28.16
1721	£ 106.00
1722	£ 35.00
1723	£ 300.00
1724	£ 578.90
HMRC	£ 27.20
HMRC	£ 27.20

	£ 3,577.79
TOTAL	£ 33,238.61

(New Homes Bonus uncommitted monies £7,351.00)
(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac

Chairman..... IFO.....

Clerk..... Date