

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

To members of the Council:

You are hereby summoned to attend a **Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 7th March 2016** at **7.30pm** in **Cogenhoe Village Hall, York Avenue, Cogenhoe, NN7 1NB** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

212. Open forum

213. To receive and accept apologies for absence.

214. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

215. To sign the minutes of the meeting held on **1st February 2016**.

216. Matters arising from previous minutes (for information only)

-Street doctor updates;

29/9/15 755063	Church Street Broken footpath & raised drain cover	29-SEP-2015 14:51	Received.
		29-SEP-2015 15:58	Now Referred to Trevor Gray.
		01-OCT-2015 06:36	inspected 30/09/15, currently e. Referred to Trevor Gray.
29/9/15 755064	The Piece Broken footpath	Work Instructed: works instructed and will be undertaken within 2 months.. Referred to Trevor Gray	
5/11/15 757779		Problem: Footway/Footpath	

		<p>Description: Obstruction</p> <p>Street/Town: Mill Lane,Cogenhoe And Whiston</p> <p>Location: Footpath KF 5 from Mill Lane</p> <p>Details: The public footpath is overgrown and becoming impassable.</p> <p>Easting: 483172.74615766</p> <p>Northing: 261019.24279795</p> <table border="1"> <tr> <td>10-NOV-2015 11:42</td> <td>Type changed to PASS. Class changed to ROW.</td> </tr> <tr> <td>17-DEC-2015 08:04</td> <td>Work Instructed. Referred to Nick Wedgbrow.</td> </tr> </table>	10-NOV-2015 11:42	Type changed to PASS. Class changed to ROW.	17-DEC-2015 08:04	Work Instructed. Referred to Nick Wedgbrow.
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19.1.16 763593	KF 18	<p>Problem: Footway/Footpath</p> <p>Description: Pothole</p> <p>Street/Town: Cogenhoe And Whiston</p> <p>Location: Footpath to Church, Whiston (KF18)</p> <p>Details: The path is full of potholes and has become dangerous, as it is so uneven; it is used by elderly people accessing the Church on a regular basis.</p> <p>Easting: 485044.93783671</p> <p>Northing: 260621.68720319</p> <p>Nick Wedgebrow investigating</p> <table border="1"> <tr> <td>26-JAN-2016 14:27</td> <td>Work Instructed</td> </tr> </table>	26-JAN-2016 14:27	Work Instructed		
26-JAN-2016 14:27	Work Instructed					
18.1.16 763365	Church Street	<ul style="list-style-type: none"> Location:DIRECTLY OUTSIDE NUMBER 37 CHURCH STREET COGENHOE (COGENHOE) Topic:Roads Description:Large pothole forming in gutter by pavement directly outside number 37 Church Street Cogenhoe. Pothole has got bigger recently as cars parked opposite mean vehicles drive through the hole. It is about 2 feet long, 6 inches wide at widest and about 3 inches deep. Details:Potholes <p>Work Instructed: 5 day works order raised for repair.. Referred to Trevor Gray.</p>				
3/2/16 765200	Whiston Rd	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p>				

		<p>Street/Town: Whiston Road,Cogenhoe And Whiston</p> <p>Location: Whiston Road, Cogenhoe (where the stream goes under the road)</p> <p>Details: The culverts that carry the water under the road are cracked/damaged with the potential for flooding</p> <p>Easting: 483433.74615766</p> <p>Northing: 260612.24279795</p> <p>Under Investigation. Referred to Trevor Gray.</p> <p>No problem identified</p> <p>No Action Necessary.. Referred to Ray Price.</p>		
15/2/16 766342	Grendon Rd	<p>Problem: Verges/road surface</p> <p>Description: Damaged by Vehicles</p> <p>Street/Town: Whiston Road,Cogenhoe And Whiston</p> <p>Location: Grendon Rd, past Roe Farm towards Whiston turn</p> <p>Details: The verge has become very rutted due to a new cable having been laid & the vehicles associated with that work. The verge/road edge is now subsided in several places making it dangerous to motorists.</p> <p>Easting: 484020.74615766</p> <p>Northing: 260918.24279795</p> <table border="1" data-bbox="922 1283 1465 1431"> <tr> <td>22-FEB-2016 11:20</td> <td>Under Investigation. Referred to Mark Armstrong</td> </tr> </table>	22-FEB-2016 11:20	Under Investigation. Referred to Mark Armstrong
22-FEB-2016 11:20	Under Investigation. Referred to Mark Armstrong			

- Aylesbury asked to look into lighting options from Church Street – The Piece, no report to date.
- Bus stops, works should have been completed.
- To receive update from Clerk on CIL introduction 17.2.16
- VH booked for all 2016 dates, to consider 2.2.17 meeting (bank holiday).

217. Police Matters.

-Crime statistics update – Clerk

-Update from Community Guardians event – Cllr Stanton

218. To receive reports from County & District Councillors

219. Chairman's Report

-Update from meeting with Rev'd Smith

-To consider agenda items for Annual Parish meeting 25.5.16

-Update from meeting with School

To consider request for 20 cones (S137 Grant). (Email 9.2.16)

220. Development & Planning

220.1 Planning Applications;

S/2016/0265/FUL Manor Works, 50 Church Street

Demolition of rear lean-to, conversion and extension of single-storey stone barn building from workshop (B1c use) to 2 no. dwellings (C3 use) and demolition of two-storey brick former office building and the erection of 3 no. dwellings (C3 use), including landscaping, car parking, bin and cycle stores and related works.

194.2 Decisions received;

S/2015/3065OUT 78 Station RD Approved

S/2015/2961/FUL 19 York Avenue Approved

221. Financial matters

221.1 Income Received –

221.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under Legislation
7.3.16	1770	AH Contracts	Dog Bins	£133.39	£22.23	Litter Act 1983, ss5-6
7.3.16	1771	2Commune	Website	£1650.00	£275.00	LGA 1972, s.112
7.3.16	1772	SSE	Elec cost	£297.87	£47.47	Highways Act 1980 s301
7.3.16	1773	J Cunningham	PP repairs	£27.87		Open Spaces Act 1906 ss 9&10
7.3.16	1774	D Rush	Sal & exp Feb	£673.63		LGA 1972, s.112
7.3.16	1775	DR re SLCC	Membershp	£74.50		LGA 1972, s.143
7.3.16	1776	Aylesbury M	Light repair	£83.16	£13.86	Highways Act 1980 s301
7.3.16	1777	D Rush	Sal & Exp March	£561.08		LGA 1972, s.112
7.3.16	1778	HMRC	PAYE	£92.60		LGA 1972, s.112

The balance in the Current Account stands at £3,608.96 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

221.3 To approve bank reconciliation as circulated by Clerk

222. To receive **update** from Cllr Biggs re **website**.
-To receive usage figures for February
-Update on new website (project kick-off meeting 3.3.16)
223. To consider installing a **Village Information Board**
- To receive information from Cllr Brown
224. To receive **update** from Clerk/Cllr Bailey re allotment land
225. To consider renovation of Village Sign
-To receive information from Clerk on quote for work.
226. To review Asset Register
227. To review Freedom of Information Policy
228. Village Defibrillator's
Grant application unsuccessful, to consider purchase through British Heart Foundation scheme.
229. **Queen's 90th Birthday celebrations**
-To consider village event (see link below)
<http://www.thebigtidyup.org/clean-for-the-queen-for-her-majesty-s-90th-birthday/2549/2/8/1308/36>
230. **Xmas tree** (Cllr M Scott)
-To consider permantly planted tree.
-Update from Clerk
231. **Possible crossing The Piece / Station RD**
-To receive update from Clerk re Highways response.
232. **Village Seat Refurbishment**
-To consider suggestion that the seat(s) be refurbished.
233. **Pocket Park**
-Request for £150 for nature trail. (Cllr Cunnington)

234. **Litter pick – 4th March 10.30am**

- To receive update from Cllr brown on arrangements.

It is **proposed** that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business, as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

235. To receive **update** from Chairman on VH matters

236. **Correspondence Issued**

Letter	3.2.16	Mr K Marshall
Letter	10.2.16	Rev'd E Smith
Letter	16.2.16	Residents re cones

237. **Correspondence Received**

Email	1.2.16	NCALC update (forwarded 2.2.16)
Email	2.2.16	Police & Crime Commissioner re road safety (forwarded 2.2.16)
Email	3.2.16	BHF Grants grant unsuccessful (see 299 above).
Email	3.2.16	Northamptonshire Highways – list species permitted to plant (see 204 above)
Email	9.2.16	Head Cogenhoe School re cones
Email	9.2.16	NCALC re additional courses – response required
Email	13.2.16	G Carverhill re meeting quarry liaison group, request to book VH 8.3.16 at PC cost.
Email	18.2.16	Northamptonshire CC - Northampton Northern Orbital Route Consultation (response required) (forwarded 24.2.16)
Letter	22.2.16	Tower Mint re commemorative coins – action required?
Email	22.2.16	Cogenhoe War Memorial, Mill Lane, Cogenhoe, Northamptonshire – Awarded Listed Building Status – For Information Only
Email	25.2.16	M Waters re allotments

238. Information for the Chairman (**no legal decision can be made on this information**)

239. Meeting Closed & date of Next Meeting

Monday 4th April 2016 (Chairman absent)



Deborah Rush

Parish Clerk 1.3.16

BANK RECONCILIATION - 7/3/16

TOTAL RECEIPTS:	£24,984.38
Less	
TOTAL PAYMENTS:	£27,718.57
Plus Opening Balances	£32,816.67
Closing balance	£30,082.48

BANK ACCOUNTS

Community/Current Account	£ 10,324.33
Plus	
Business Premium Account	<u>£ 25,881.64</u>
	£ 36,205.97

Plus CREDITS not yet showing

LESS UNPRESENTED CHEQUE NOS:

2.11.15	1737	AH Contracts	£166.74
2.11.15	1741	AH Contracts	£133.39
4.1.16	1764	St Peters Ou	£5.00
1.2.16	1766	Aylesbury M	£1,911.48
1.2.16	1767	D Rush	£570.29
		PAYE	£31.00
1.2.16	1768	All Seasons	£46.20
1.2.16	1769	SSE	£371.33
1.2.16	1770	AH Contracts	£133.39
1.2.16	1771	2Commune	£1650.00
7.3.16	1772	SSE	£297.87
7.3.16	1773	J Cunnington	£27.87
7.3.16	1774	D Rush	£673.63
7.3.16	1775	D Rush re SLCC	£74.50
		PAYE	£30.80
			£6,123.49

TOTAL **£ 30,082.48**

(New Homes Bonus uncommitted monies £5,456) spent to date £520 bus seat
£1375 website

(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac