

# **COGENHOE & WHISTON PARISH COUNCIL**

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## **To members of the Council:**

You are hereby summoned to attend a **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 7<sup>th</sup> February 2022 at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, Northants, NN7 1NB** for the purpose of transacting the following business;

**Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.**

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

## **A G E N D A**

**23.22 Open forum**

**24.22 To receive and accept apologies for absence.**

**25.22 To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing.

**4.22 To sign the minutes** of the meeting held on **6<sup>th</sup> December 2021**.

**26.22 Matters arising from previous minutes (for information only)**

-Street doctor updates;

16.4.20 2089101	Footpath in very poor state of repair	Footpaths from shop on Station Rd to Royal Oak on Short Lane are in very poor state of repair, cracked, uneven & lots of dangerous trip hazards.  22.4.2 Thank you for your enquiry. A works order has been raised, Due to the current crisis works will be completed when footway is accessible and cars are no longer parked on or adjacent to the defects.  State changed to: Action scheduled
18.3.21 2617389	Road subsidence Roe Farm to Station Rd	18.3.21 Re-opened Some repairs have been carried out but they are very uneven, if you are a passenger in the car you are bounced around as you travel over the patched areas. there are also further areas heading towards Grendon that have the same problem that haven't been repaired.
18.10.21 3076213	Station Rd / Billing Rd junction	footway at the western end of Station Road on the Cogenhoe side of the junction has tree branches sticking out and also vegetation in the gutter, which means that pedestrians are walking out into the road to get by.  27.10.21 Thank you for your enquiry, regarding overgrown vegetation on Station Road. This matter is currently under investigation. We will endeavour to respond to you within 7 working days.

-Old fencing in village hall hedge near play area – To receive an update from Cllr Cunnington. Letter sent to school – no response

-Mowing of verge on Brafield Rd, where do we want to cut to? (parish boundary). Brafield PC contacted, reply awaited.

Reply received, asking for costs, grass contractors asked to quote.

Northamptonshire Highways – S136 Mowing agreement returned.

Old Garage reported to WNC re insecure site.

Cllr Packer has spoken to Hanson’s re mud on road. (response forwarded)

**27.22 Police Matters.**

**Crime Stats – December 2021** – statistics not yet available



Twitter / Neighbourhood alert mentions; None

-Email from Lawrence Howes re neighbourhood Watch Coordinator he is re-instated.

-PCSO Taylor spoken to resident re parking of van in front of VAS.

-January newsletter from the Police, Fire and Crime Commissioner.

<https://www.northantspfcc.org.uk/wp-content/uploads/2022/01/PFCC-newsletter-Jan22.pdf>

28.22 To receive **update** from West Northamptonshire Councillors

January newsletter

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/monthly-news-report-january-2-version-12-jan-final-5.pdf>

## 29.22 **Chairman's Report**

Including update from Jubilee working party meeting held on 24.1.22 (see appendix 3)

## **Development & Planning**

### 30.22 **Applications Received**

#### **WNS/2022/0068/FUL**

Manchester House Whiston Road Cogenhoe NN7 1NL

Single storey side extension creating entrance porch with terrace balcony above and associated steps, walls and railings. The addition of two rooflights to front elevation. Landscaping alterations to include paving, railings, walling, steps and decking. Altered access from the highway and new gates. Alterations to the garage and the addition of a permanent hot tub/jacuzzi area.

<http://snc.planning-register.co.uk/plandisp.aspx?recno=112727>

#### **WNS/2022/0112/FUL**

Single storey side extension

51B Station Road Cogenhoe NN7 1LU

<https://snc.planning-register.co.uk/plandisp.aspx?recno=112828>

## 31.22 Applications Determined

WNS/2021/2020/FUL - APPROVED

Land adjacent to Garden House Manor House Gardens Cogenhoe NN7 1LR

Removal of condition 3 (Noise Assessment) and variation of condition 2 (Plans) to application S/2020/2033/FUL (Erection of detached single dwelling and garage) To allow a dwarf wall to conservatory. Removal of flue. Alterations to fenestration.

<http://snc.planning-register.co.uk/plandisp.aspx?recno=112406>

### -Neighbourhood Plan

To receive update from Clerk re conversation with consultant.

## 32.22 Financial matters

### 33.22.1 Income Received

None

### 32.22.2 Expenditure

25.1.22	DDR		Total Energies	electricity	£234.89	£39.16	Localism Act 2011 ss1-8
24.1.22	TFR		Vhall	xmas party	£200.00		Localism Act 2011 ss1-8
28.1.22		781123873		Wages	£616.19		Localism Act 2011 ss1-8
28.1.22		55953311	HMRC	PAYE	£438.76		Localism Act 2011 ss1-8
28.1.22			Mud Kitchen	refreshments PP morning	£63.00		Localism Act 2011 ss1-8
7.2.22			D Rush	SLCC membership	£93.00		Localism Act 2011 ss1-8

The balance in the Current Account stands at £12,646.68 (assuming all cheques presented).

The balance in the Business premium account stands at £19,763.92

Of which

CIL monies £4692.62 (£2500 committed to Pocket Park) =£2192.62

Clock fund =£1244.65

PIP £413 Jubilee Tress £100 is earmarked.

### 33.22.3 Income Received – Village Hopper

10.1.22	contactless payments	£113.77
11.1.22	cash fares Dec	£192.92
18.1.22	Contactless payments	£189.39
25.1.22	Contactless payments	£192.26
		£688.34

### 33.22.4 Expenditure – Village Hopper

13.1.22	DDR		Fuel genie	Fuel card	£1,052.74	£175.44	Localism Act 2011 ss1-8
17.1.22		815336489	HMRC	PAYE	£1,006.08		Localism Act 2011 ss1-8
21.1.22	DDR		Nest	pension payments	£221.72		Localism Act 2011 ss1-8
21.1.22	STO		Tixiom	Ticket machine	£48.00	£8.00	Localism Act 2011 ss1-8
28.1.22				Wages	£2,736.55		Localism Act 2011 ss1-8
					£5,065.09		

The balance in the Current Account stands at £34,383.38 (assuming all cheques presented).

33.22.5 To **approve** bank reconciliations for Parish Council account & Village Hopper account (all checked by ICO). Appendix 1& 2

33.22.6 To approve use of earmarked PIP funds of £413 for Jubilee Celebrations

33.22.7

To approve expenditure of £700 to purchase 4 x unknown tommy statue from remaining £1244.65 of lasting legacy monies.

<https://rbli.shop/collections/outdoor-tommys/products/unknown-tommy-statue>

### 34.22 Village Hall & playing Fields Update

Minutes from meeting held on 15<sup>th</sup> December 2021

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/village-hall-committee-15th-december-2021-draft-minutes.pdf>

Next meeting 16.2.22

### 35.22 Pocket Park Committee

-Update from Cllr Cunnington from meeting 1.2.22

36.22 To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for January.

### 37.22 Community Orchard

-Update working party

-To **approve** expenditure of £1200 from CIL monies to purchase trees etc.

### **38.22 Village Hopper**

- Puncture w/c 10.1.22, tyre replaced at cost of £90

### **39.22 Community events**

-Prescription collection service now set-up

-Community lunch w/c 14.2.22 moved to Monday as café can't accommodate.

### **40.22 Northants CALC Asset Mapping Project (AMP)**

- Grant of £304.94 available – ‘The grant is for councils that are actively engaging in our Asset Mapping Project ([www.northantscalc.com/amp](http://www.northantscalc.com/amp)). To carry out the asset mapping activity in February and March 2022 and the grant recognises that the working group may incur some cost in terms of officer time. The grant is not intended to represent an hourly rate, or a total project cost, it is simply to assist councils to defray the cost of facilitating the working group and the grant may be used however the council wishes in connection with the project.’

Claim by 18.3.22

**West Northants AMP Briefing** 9 Feb 2022, 10:00 to 11:00 a.m.

[Register here: https://us02web.zoom.us/meeting/register/tZ0tde-trTssHNK7bkMFGVuqSBTgXMcEjpGr](https://us02web.zoom.us/meeting/register/tZ0tde-trTssHNK7bkMFGVuqSBTgXMcEjpGr)

### **41.22 Casual Vacancy**

-Notices posted 21.1.22, expire 10.2.22.

### **42.22 Correspondence Received (in addition to listed above)**

#### **43.22 Correspondence issued**

Email to estate re Ironstones gate

Precept requirement form returned to WNC 18.1.22

### **44.22 Information for the Chairman** (no legal decision can be made on this information)

### **45.22 Meeting Closed & date of Next Meeting**

Village Hall Committee 16.2.22

Full council 7.3.22

Pocket Park Committee 16.3.22

Jubilee working party 21.2.22

Deborah Rush

Deborah Rush

Parish Clerk 1.2.22

### Appendix 1

Cogenhoe & Whiston PC	28.1.22		
Bank Reconciliation			
Total receipts			£39,373.54
less			
Total payments			£31,986.56
Plus opening balances			£32,179.62
			<b>£39,566.60</b>
Bank accounts			
Current AC			£12,802.68
plus			
Business Prem AC			£19,763.92
			£32,566.60
Plus credits not yet showing			
Less unrepresented cheques			
			<b>£32,566.60</b>

## Appendix 2

Cogenhoe & Whiston PC		Village Hopper	28.1.22	
Bank Reconciliation				
Total receipts			£70,496.11	
Total payments			£83,946.60	-£13,450.49
Plus opening balances				£47,833.87
				<b>£34,383.38</b>
Bank accounts				
Current AC				£35,306.64
Plus credits not yet showing				£81.38
Less unrepresented pymts		HMRC		£1,004.64
				<b>£34,383.38</b>



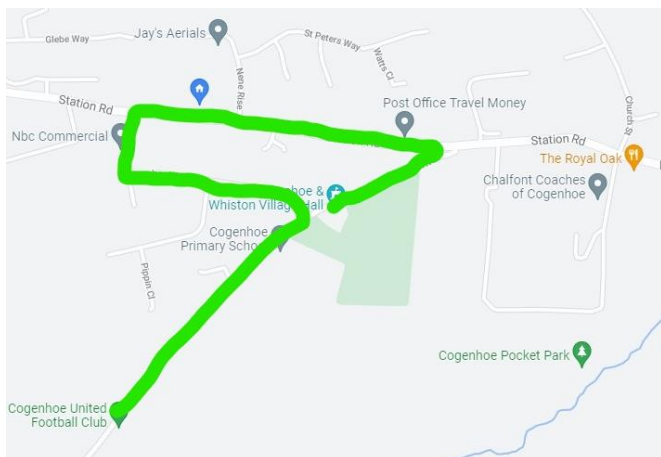
### Appendix 3

Date	Official Event	Suggested Cogenhoe Event
		The Mud Kitchen Café, will explore possibility of extended hours on Sunday, in order to provide a special menu (e.g. maybe afternoon teas) over the 4 day period
<b>Thursday 2<sup>nd</sup> June 2022</b>	*The Queen's Birthday Parade (Trooping the Colour) *Platinum Jubilee Beacons	Mid morning? Burying of time capsule-school? Community Awards ceremony (refreshments provided by the ladies from WI) Launch of temporary museum (led by Heritage Association?)  East side of village events: Pub -afternoon and into evening /church?/Pocket Park/Scouts?  Cogenhoe Jubilee Beacon event -1pm Town Crier announcing event? Church bells ring 9.09pm lighting of the beacon
<b>Friday 3<sup>rd</sup> June</b>	*Service of Thanksgiving @St Paul's Cathedral	*Street Parties -will need to apply for road closures
<b>Saturday 4<sup>th</sup> June</b>	*The Derby at Epsom Downs - attended by Queen and royals *Platinum Party at the Palace -BBC	Cogenhoe Derby 11.30-6pm at Cogenhoe Football Club  School PTA: Village Giant Yard Sale (details to be confirmed)  School PTA possibly organise a children's event
<b>Sunday 5<sup>th</sup> June</b>	*The Big Jubilee Lunch *The Platinum Jubilee Pageant @ Buckingham Palace	*12pm Carnival procession starting at The Football Club, lead by Heritage Bus, finishing with vintage vehicles (expected to last approx. 45mins-1hr) ending at 'Party in the Park' on Playing Fields. -invite local community groups and streets to have a float  Party in the Park starting at 1pm with presentations in an 'arena' on Playing Fields, Dog show, etc. Separate display of heritage vehicles (accessed by separate gate to side near trees)  Heritage bus to offer a shuttle service to local villages?  *Carnival King and Queen -from school?? Pony carriage?

Any money raised at the end of the event, to be spent on the village, likely to be a Remembrance Bench similar to this.



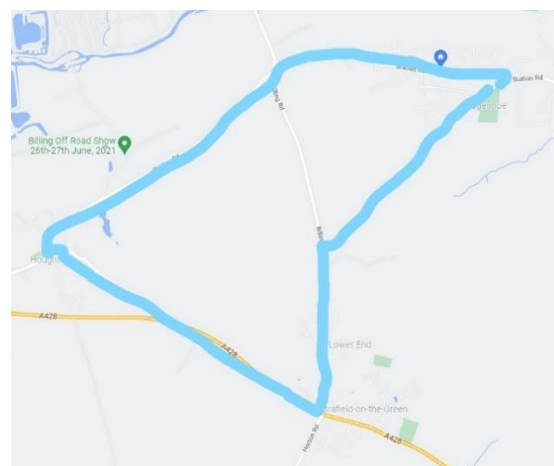
### Map of route



2 possible routes for Heritage Bus

experience

### Carnival Route



50/50 auction Saturday 19<sup>th</sup> March: Raising money to cover the cost of commemorative mugs for children. Any additional funds raised to help offset expenses, would be useful to have a volunteer(s) to deliver a flyer around the village and second, someone to visit the neighbouring villages with an A4 poster for the notice-boards. Everything will be provided and this would need to be approximately 2 weeks before the event. In addition extra help on the day.

Create rough costings: Village printing, loos (£354), rubbish (approx. £70), mags, award ceremony & teas/awards (approx. £100?) First aid (£250), additional insurance(TBC) , leaflet drops, magazine (A4=approx. £100?) -would local businesses sponsor a weekend events brochure? DJ/Tony Carr(£??), Donation to Heritage Vehicles (£100?)