

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

To members of the Council:

You are hereby summoned to attend the **Annual Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 6th June 2016** at **7.30pm** in **Cogenhoe Village Hall, York Avenue, Cogenhoe, NN7 1NB** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

30. Open forum

31. To receive and accept apologies for absence.

Cllr M Scott

32. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

33. To sign the minutes of the meeting held on Tuesday 3rd May 2016.

34. To update councillor's information (for councillor's who were absent from last meeting)

Action required;

-to receive updated Councillors Notification of Pecuniary & other Interests forms, Cllr's Brown & Grubb

-to receive Cllr A Scott's Register of Member's Interests or, if not received, to determine the appropriate course of action.

-To sign Code of Conduct in acceptance of standards contained therein.(Cllr's Brown, Grubb & A Scott).

-Expenses form (check no changes).

-Email correspondence form (check no changes).

35. Matters arising from previous minutes (for information only)

-Street doctor updates;

<p>29/9/15 755063</p>	<p>Church Street Broken footpath & raised drain cover</p>	<table border="1"> <tr> <td data-bbox="962 248 1193 304">29-SEP-2015 14:51</td> <td data-bbox="1193 248 1474 304">Received.</td> </tr> <tr> <td data-bbox="962 304 1193 409">29-SEP-2015 15:58</td> <td data-bbox="1193 304 1474 409">Now Referred to Trevor Gray.</td> </tr> <tr> <td data-bbox="962 409 1193 566">01-OCT-2015 06:36</td> <td data-bbox="1193 409 1474 566">inspected 30/09/15, currently e. Referred to Trevor Gray.</td> </tr> </table>	29-SEP-2015 14:51	Received.	29-SEP-2015 15:58	Now Referred to Trevor Gray.	01-OCT-2015 06:36	inspected 30/09/15, currently e. Referred to Trevor Gray.
29-SEP-2015 14:51	Received.							
29-SEP-2015 15:58	Now Referred to Trevor Gray.							
01-OCT-2015 06:36	inspected 30/09/15, currently e. Referred to Trevor Gray.							
<p>29/9/15 755064</p>	<p>The Piece Broken footpath</p>	<p>Work Instructed: works instructed and will be undertaken within 2 months.. Referred to Trevor Gray</p>						
<p>13/3/16 769415</p>	<p>Station Rd/Short Lane</p>	<p>Problem: Kerbs</p> <p>Description: Dropped Kerb Request - Public</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: Junction with Station Rd / Short Lane</p> <p>Details: A resident in a wheelchair has asked if a dropped kerb could be installed at the end of this footpath so that he can access the pub. At present he has to complete his journey from the current dropped kerb further back on Station RD, on the road which is very busy.</p> <p>-On small works program (Summer)</p>						
<p>27/4/16 773792</p>	<p>Problem: Roads</p> <p>Description: Highway Condition</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: Station Rd numbers 40-54</p> <p>Details: Excess gravel on road, still not removed from roadworks many months ago, residents complaining that is slippery.</p>	<p>29/4/16 Outside NCC Control: carriageway sweeping is the responsibility of the district council.. Referred to Trevor Gray.</p>						
<p>27/4/16 773794</p>	<p>Problem: Roads</p> <p>Description: Highway Condition</p> <p>Street/Town: St Peters Way,Cogenhoe And Whiston</p> <p>Location: stretch of road on St Peter's Way between Corn Kiln Close & Nene Rise</p> <p>Details: Surface dressing is loose & residents are complaining that if you brake when driving the surface is slippery and unsafe.</p>	<p>inspected 29/04/16, currently defects do not meet ncc intervention level, will monitor through highway safety inspections.. Referred to Trevor Gray.</p>						

19/5/16 802741	Whiston - Denton Rd Puddles forming after rainfall, drains not capturing water.	inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.
23/5/16 802956	<ul style="list-style-type: none"> • Problem: Footway/Footpath • Description: Obstruction • Street/Town: Cogenhoe And Whiston • Location: Footpath from Church Street to The Piece • Details: The footpath has become very overgrown and is nearly impassable for wheelchairs/pushchairs 	Received. Referred to Colin Wicks. Type changed to PASS. Class changed to ROW.

- Update from Clerk re war memorial insurance.
- Off to a Flying Start training – bookings made for Cllr’s Darby & Cunnington.
- NHB grant app submitted £490 sign refurbishment.
-

36. Police Matters.

-Crime statistics update – Clerk

PCSO Jen7041 (@PCSO7041)
[14/05/2016, 19:54](#)
 Late afternoon patrol of Cogenhoe, Denton, Castle Ashby, Horton, Salcey Forest, Hartwell , Ashton, Roade , Blisworth

37. To receive reports from County & District Councillors

38. Chairman’s Report including

- Update from Finance for Councillors Course (16th May 2016).
- State of road, Church Street

39. Development & Planning

39.1 Planning Applications;

S/2016/1014/RES 78 Station Road Cogenhoe NN7 1LU

Approval of reserved matters for one dwelling (pursuant to outline planning permission /2015/3065/OUT)

S/2016/1135/HPD 15 Watts Close Cogenhoe NN7 1PD

Determination as to whether prior approval is required (under Class A, Part 1 of the above Order) in respect of the impact on the amenity of any adjoining premises of a proposed single storey rear extension extending 4.5m beyond the rear wall of the original dwelling house, maximum height of 3.1m and height of eaves 2.2m.

39.2 Decisions received;

S/2016/1014/RES **Approval of reserved matters** for one dwelling (pursuant to outline planning permission S/2015/3065/OUT) 78 Station Road Cogenhoe NN7 1LU

S/2016/0999/NMA **Non material amendment** to approved application S/2015/2292/FUL (Rebuild back section of property to form 2 storey rear extension and construction of double garage) minor changes to the rear elevation windows to comply with building regulations Parish The Elms 168 Station Road Cogenhoe NN7 1NG App No. Proposal : Location Application Type Mr Richard Deacon 156 Station Road Cogenhoe Northants NN7 1

40. Financial matters

40.1 Income Received – None

40.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under Legislation
6.6.16	101790	Aylesbury mains	Light repair	£116.16	£19.36	Highways Act 1980 s301
6.6.16	101791	AH Contracts	Dog bins	£133.39	£22.23	Litter Act 1983, ss5-6
6.6.16	101792	All seasons	Grass	£300.00	£50.00	Open Spaces Act 1906 ss 9 & 10
6.6.16	101793	Pro-tect Signs	Cones	£178.32	£29.72	*S137
6.6.16	101794	Cogenhoe PIP	Grant	£300.00		*S137
6.6.16	101795	ESPO	Dryer VH	£1,062.00	£177.00	*S137
6.6.16	101796	D Rush	Salary May	£605.38		LGA 1972, s.112

The balance in the Current Account stands at £8,819.03 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

40.3 To receive **update** from Clerk on **internal audit**.

40.4 To approve expenditure to Aylesbury Mains cheque no 1742, 2.11.16, approved, as £78.00 should have been £130.56, expenditure of £52.56 to be approved.

40.5 VAT claim submitted 25/5/16 – for info only.

40.6 To **approve** bank reconciliation (appendix 1)

40.7 To **consider** quote from Well Planted for period to April 2017 (current contractor for village planters)

40.8 To **approve** clerk's pay rise in accordance with national salary scales (1%).

41. To receive **update** from Cllr Biggs & Cunnington re **website**.

-To receive usage figures for May

42. **Street lighting matters**

-To receive update from Clerk re connection options St Peter's Way

-To consider Aylesbury Mains suggestion for improving lighting footpath Church Street – The Piece. – Costing received

43. **Local Plan Part 2A Consultation**

- To receive update from Cllrs Bailey following working party meeting and to **approve** PC response (forwarded 31.5.16)

44. **Electricity Contract**

- To consider ESPO framework (currently signed up until 30.9.16)

45. **Parking in The Piece** – Cllr Packer

46. **School cones** – feedback from Cllr Cunnington

47. **Correspondence Issued**

Email Allotment holders advising plots ready to cultivate.

Letter 11.5.16 BCW & SNC re district boundaries.

Letter 11.5.16 Highways; thank you for Billing Bridge completion.

Letter 28.5.16 Mr Marshall re footpath naming

48. **Correspondence Received**

Telephone All Seasons Complaint re cars parked on grass area of Piece preventing grass cutting – **action required**

Letter Centenary Fields Re recreational spaces – **action required?**

Email 25.4.16 Consultation on Northampton Borough's Local Plan (Part 2) **Issues Documents and Statement of Community Involvement**: 27 April - 10 June 2016.

Email 29.4.16 NCALC – updated Financial Regulations – **action required**

Email 3.5.16 Woodland Trust – free trees

<http://www.woodlandtrust.org.uk/plant-trees/in-your-community/?gclid=CN-tu-SfvswCFVG6GwodHwsDlw&gclsrc=aw.ds&gclid=CN-tu-SfvswCFVG6GwodHwsDlw&gclsrc=aw.ds>

Email 17.5.16 Responses sought on Brafield-on-the-Green conservation area review (Forwarded 23.5.16) – **response required**

Email 19.5.16 NCC consultation Superfast Northamptonshire. **Response required?**
(Forwarded 26.5.16).

Email 24.5.16 CClr M Clarke re Highways works – **action required?**

Email 26.5.16 Northamptonshire County Council Consultations

Minerals and Waste Local Plan Update - Final Draft Plan consultation by the consultation manager, Northamptonshire County Council - Planning Policy.

This consultation is open from 26 May 2016 at 05:00 to 21 Jul 2016 at 17:00. – **comments required?**

Email 27.5.16 C&W VH & PFMC Thank you re grant for floor cleaner.

49. Information for the Chairman (**no legal decision can be made on this information**)

50. Meeting Closed & date of Next Meeting

Monday 18th July 2016 – Council meeting, Whiston Hut



Deborah Rush

Parish Clerk 31.5.16

Appendix 1

BANK RECONCILIATION - 6/6/16

TOTAL RECEIPTS:	£10,750.00
Less	
TOTAL PAYMENTS:	£ 6,327.05
Plus Opening Balances	£30,280.95
Closing balance	£34,703.90

BANK ACCOUNTS

Community/Current Account	£ 14,180.04
Plus	
Business Premium Account	<u>£ 25,884.87</u>
	£ 40,064.91

Plus CREDITS not yet showing
LESS UNPRESENTED CHEQUE NOS:

4.4.16	101779	AH Contracts	Dog Bins	£133.39
4.4.16	101781	Northants Acr	Subscription	£35.00
3.5.16	101784	AH Contracts	Dog bins	£166.74
3.5.16	101785	SSE	Elec	£3.04
3.5.16	101786	C&W VH	room hire	£60.00
3.5.16	101787	NCALC	membership	£661.20
3.5.16	101788	D Rush	sal april	£626.35
3.5.16	101789	Came & Co	Ins	£980.04
6.6.16	101790	Aylesbury mains	Light repair	£116.16
6.6.16	101791	AH Contracts	Dog bins	£133.39
6.6.16	101792	All seasons	Grass	£300.00
6.6.16	101793	Pro-TECT Signs	Cones	£178.32
6.6.16	101794	Cogenhoe PIP	Grant	£300.00
6.6.16	101795	ESPO	Dryer VH	£1,062.00
6.6.16	101796	D Rush	Salary May	£605.38
				£ 5,361.01

TOTAL **£ 34,703.90**

(New Homes Bonus uncommitted monies £10,169.00) £1,000 zebra crossing approved. Awaiting decision Sign refurb £1,300, bench refurb £490, defib £1,500 (Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac

Chairman.....

IFO.....

Clerk.....

Date