

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
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To members of the Council:

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 6th February 2017** at **7.30pm** in **The Village Hall, York Avenue, Cogenhoe, NN7 1NB**, for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

176. **Open forum**

177. **To receive and accept apologies for absence.**

178. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

179. **To sign the minutes** of the meeting held on **Tuesday 3rd January 2017**.

180. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

3/2/16 765200	Whiston Rd	Problem Details Problem: Drains Description: Blocked/Damaged Street/Town: Whiston Road, Cogenhoe And Whiston Location: Whiston Road, Cogenhoe (where the stream goes under the road) Details: The culverts that carry the water under the road are cracked/damaged with the potential for flooding
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		<p>Easting: 483433.74615766</p> <p>Northing: 260612.24279795</p> <p>Under Investigation. Referred to Trevor Gray.</p> <p>No problem identified</p> <p>No Action Necessary.. Referred to Ray Price.</p> <p>Resolved. Scheme for repair in 2016/17 business plan. Referred to Ray Price.</p>
13/3/16 769415	Station Rd/Short Lane	<p>Problem: Kerbs</p> <p>Description: Dropped Kerb Request - Public</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: Junction with Station Rd / Short Lane</p> <p>Details: A resident in a wheelchair has asked if a dropped kerb could be installed at the end of this footpath so that he can access the pub. At present he has to complete his journey from the current dropped kerb further back on Station RD, on the road which is very busy.</p>
19/5/16 802741 re-opened 13/1/17 851456	<p>Whiston – Denton Rd</p> <p>Puddles forming after rainfall, drains not capturing water.</p>	<p>inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>Call closed 23/5/16</p> <p>Re-opened 21/7/16</p> <p>The report has been updated with the following information - inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>The report has been updated with the following information - Under Investigation. Referred to Trevor Gray.</p> <p>17/1/17</p> <p>location will be monitored for any flooding issues.. Referred to Richard Malyszewicz</p> <p>19/1/17</p> <p>works to be completed within 3 months.. Referred to Richard Malyszewicz.</p>
8/6/16 804354	<p>Problem: Sign</p> <p>Description: Obscured by vegetation</p> <p>Street/Town: Station Road,Little HoughtonStation Road,Little Houghton</p> <p>Location: Western end of Station Rd, junction</p> <p>Details: The hedge has been cut back but not around the sign which mean it is now obscured.</p>	<p>Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.</p> <p>13/1/17</p> <p>Work completed</p>
21/6/16 817062	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p>	<p>24/6/16</p> <p>Work Instructed: system will be jetted at next cyclic visit</p>

	<p>Street/Town: York Avenue,Cogenhoe And Whiston</p> <p>Location: Between Village hall & Cogenhoe Primary School, York Avenue, Cogenhoe</p> <p>Details: Storm drain appears to be blocked which causes footpath to be flooded when there is heavy rain</p>	<p>08-NOV-2016 11:23 Work Complete. Referred to Trevor Gray.</p> <p>Re-opened 12.12.16</p> <p>15-DEC-2016 12:22 Reissued from web. Referred to Trevor Gray.</p>
6/10/16 837350	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p> <p>Town/Village: Cogenhoe</p> <p>Location: drain outside 22 Whiston RD, Cogenhoe</p> <p>Details: Some jetting work was recently completed, observed by a councillor, but this drain was missed completely as it has been before and this area floods in heavy rainfall.</p>	<p>07-OCT-2016 10:42 gullies to be cleansed on routine gully emptying programme. Referred to Trevor Gray.</p>
24/10/16 840019	<p>Problem: Footway/Footpath</p> <p>Description: Damaged/Cracked</p> <p>Street/Town: Cogenhoe And Whiston</p> <p>Location: outside 28 Orchard Way, Cogenhoe</p> <p>Details: footpath is damaged & uneven, caused by builders lorries / skip deliveries</p>	<p>4-OCT-2016 14:11Received.25-OCT-2016 11:54Now Referred to Richard Malyszewicz.26-OCT-2016 07:00works to be completed within 2 months. Referred to Richard Malyszewicz.</p> <p>Completed</p>
8/12/16 848159	<ul style="list-style-type: none"> Problem: Pedestrian/Crash Barriers Description: Damaged/Missing Street/Town: Whalley Grove,Cogenhoe And Whiston Location: End of Whalley Grove footpath / Station Rd end Details: The pedestrian barrier has bars broken which means that children can play in them / potentially get stuck / injured. 	<p>07-DEC-2016 21:00 Received.</p> <p>08-DEC-2016 09:53 Now Referred to Richard Malyszewicz.</p> <p>09-DEC-2016 15:05 works to be completed within 3 months.. Referred to Richard Malyszewicz.</p>
8/11/16 843656	<ul style="list-style-type: none"> Problem: Sign 	<p>10-NOV-2016 13:07 Received.</p> <p>10-NOV-2016 16:21 Now Referred to</p>

	<ul style="list-style-type: none"> • Description: Obscured by vegetation • Street/Town: York Avenue,Cogenhoe And WhistonOrchard Way,Cogenhoe And Whiston • Location: York Avenue, Cogenhoe, as you approach the school • Details: The school warning sign is covered in ivy, obscuring it. 	<p>Jayne Hawtin.</p> <p>11-NOV-2016 14:33 Under Investigation. Referred to Jayne Hawtin. Priority changed to 28.</p> <p>18-NOV-2016 14:29 sign now clear. Referred to Jayne Hawtin.</p> <p>This call was closed on 18/11/2016 14:29:41.</p>
30.1.17 853430	<p>Problem: Roads</p> <p>Description: Potholes</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: Junction The Piece / Station Rd</p> <p>Details: Pothole developed where road was previously dug up by contractors, Western Power I think.</p>	
30.1.17 853431	<p>Problem: Roads</p> <p>Description: Highway Condition</p> <p>Street/Town: Cogenhoe And Whiston</p> <p>Location: Road way from The Piece to the Piece garages</p> <p>Details: roadway is generally in very poor condition.</p>	

-Update re Station Rd development, reinstatement of footpath.

-Policies uploaded to website.

181. Police Matters.



Twitter mentions;

-“Theft from Motor vehicle along Whiston Road Cogenhoe. Happened between midnight and 10am on 14 Jan. Any info call NorPol on 101”.

-Crime statistics update November 2016 – Clerk (details from www.police.uk) 2 crimes

November 2016		
Crime on or near Parking Area (Whiston Rd)	Anti-social behaviour	
Crime on or near Sharmans Close	Anti-social behaviour	

Email 11/1/17 resident re motorcycles on footpath to Brafield referred to police.

182. To receive **reports from County & District Councillors**
including CCllr M Clarke re Concrete dust

183. Chairman's Report

-including update on Village Hall plans
-CPRE spring Clean

184. Development & Planning

184.1 **Planning Applications;** None

184.2 **Decisions received;**

16/00064/MINVOC Whitemills Marina – variation of condition 2 (neighbouring authority consultation). – **No Observations from SNC**

S/2016/2840/COND 78 Station Rd – approval of conditions 4 & 6 (dormer window & architectural details)

185. Financial matters

185.1 Income Received - None

185.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under Legislation
6.2.17	101855	AH Contracts	Dog Bins	£133.39	£22.23	Litter Act 1983, ss5-6
6.2.17	101856	St Peters Church	outlook	£5.00		LGA 1972, s111
6.2.17	101857	Total Gas & Power	elec	£395.35	£65.88	Highways Act 1980 s301

6.2.17	101858	SLCC	membership	£74.50		LGA 1972, s111
6.2.17	101859	All seasons	sweeping	£108.00	£18.00	Highways Asct 1980 s.96
6.2.17	101860	C&W VH	Grant	£1,500.00		LGA 1976, s.19
6.2.17	101861	Aylesbury mains	Light repair	£130.80	£21.80	Highways Act 1980 s301
6.2.17	101862	D Rush	Sal Jan	£604.98		LGA 1972, s.112
6.2.17		HMRC	PAYE	£0.40		LGA 1972, s.112
6.2.17	101863	SADS UK	Defib	£335.00		LGA 1972, s111
6.2.17	101864	Phsio Control	Defib	£780.00	£130.00	LGA 1972, s111
6.2.17	101865	Total Gas & Power	Elec	£414.83	£69.13	Highways Act 1980 s301

The balance in the Current Account stands at £5,180.91 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

185.3 To **approve** bank reconciliation (see appendix 1)

185.4 To **approve** expenditure against budget end Q3 (31.12.16)

186. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for January

187. **Bus shelter**

To consider options / costings for replacement bus shelter

188. **Defibrillator**

-update re installation

189. **Meeting Dates 2017/18**

-to confirm date for APM and meeting dates for 2017/18 municipal year.

190. **Community Governance review**

-email sent re Parish boundary, reply received 18.1.17

-to consider 2 ward parish & number of councillors on Parish Council.

191. **South Northants Local Plan Appendices part 2A**

-To consider village confine reviews as per document. (forwarded 19/1/17)

192. **Highways matters**

- To consider state of road – Glebe Way / St Peter’s Way – Cllr Scott

193. **Correspondence Issued**

Response to SNC re consultation on governance review (response received 4/1/17).

Precept demand sent to SNC.

Letter of congratulations to CCllr M Clarke re B.E.M award.

13.1.17 Email resident re concrete dust.

26.1.17 Email resident re allotments

194. Correspondence Received

5.1.17 Email Northamptonshire County Council Consultations
Consultation on the Development of Northamptonshire Adult Social Services.

Response by 16/2/17 (forwarded 13/1/17).

10.1.17 Email NCALC advising of new external auditor - PKF Littlejohn LLP

11.1.17 Email Compton Estates re tree inspection pocket park

19.1.17 Email Thank you from Cogenhoe Youth Club for grant

19.1.17 Email Helen Howard – Highways re Safer routes to school scheme

20.1.17 Email DCllr S Hollowell re SNC Local Plan (forwarded 23.1.17)

21.1.17 Email DCllr Hollowell re fly-tipping

195. Information for the Chairman (**no legal decision can be made on this information**)

196. Meeting Closed & date of Next Meeting

Monday 6th March 2017 – Council meeting, Village Hall, Cogenhoe.



Deborah Rush

Parish Clerk 31.1.17

Appendix 1

BANK RECONCILIATION - 6/2/17

TOTAL RECEIPTS:	£24,634.49
Less	
TOTAL PAYMENTS:	£23,843.20
Plus Opening Balances	£30,280.95
Closing balance	£31,072.24

BANK ACCOUNTS

Community/Current Account	£ 11,374.32
Plus	
Business Premium Account	<u>£ 25,891.33</u>
	£ 37,265.65

Plus CREDITS not yet showing

LESS UNPRESENTED CHEQUE NOS:

4.10.16		HMRC	PAYE	£0.20
4.4.16	101779	AH Contracts	Dog Bins	£133.39
7.11.16	101838	J Cunnington	PP	£33.51
7.11.16		HMRC	PAYE	£0.20
5.12.16	101845	Aylesbury mains	Light repair	£75.96
5.12.16		HMRC	PAYE	£0.20
3.1.17	101849	Aylesbury mains	Light repair	£210.60
3.1.17	101850	D Rush	Sal Dec	£659.17
3.1.17		HMRC		£0.20
3.1.17	101851	Cogenhoe YC	Grant	£130.00
3.1.17	101852	C&W VH	room hire	£64.00
3.1.17	101853	Total Gas & Power	Elec	£336.53
3.1.17	101854	Aylesbury mains	repair	£67.20
6.2.17	101855	AH Contracts	Dog Bins	£133.39
6.2.17	101856	St Peters Church	outlook	£5.00
6.2.17	101857	Total Gas & Power	elec	£395.35
6.2.17	101858	SLCC	membership	£74.50
6.2.17	101859	All seasons	sweeping	£108.00
6.2.17	101860	C&W VH	Grant	£1,500.00
6.2.17	101861	Aylesbury mains	Light repair	£130.80
6.2.17	101862	D Rush	Sal Jan	£604.98
6.2.17		HMRC	PAYE	£0.40
6.2.17	101863	SADS UK	Defib	£335.00
6.2.17	101864	Phsio Control	Defib	£780.00
6.2.17	101865	Total Gas & Power	Elec	£414.83
				£ 6,193.41

TOTAL **£ 31,072.24**

(New Homes Bonus monies £10,169.00)

Approved grants £1,000 zebra crossing Sign refurb £1,514, defib £1,500. bench refurb £490, Artwork £450 Balance £5215 (information board to submit)

(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac

Appendix 2 Spending against budget end Q3 31.1.2.16

	16/17	End Q1 30.6.16	%	End Q2 30.9.16		End Q3 31.12.16	
Precept	£21,900.00	£10,750.00		£10,750.00		£21,500.00	
Mowing Grant	£800.00						
Total	£22,700.00	£10,750.00	49%	£10,750.00	49%	£21,500.00	
Expenditure							
Amenities	£500.00	0		0		£0.00	
Village Main	£1,000.00	0		£1,133.00	113.30%	£1,133.00	113.30%
Grass & Bins	£4,000.00	£861.27	21.53%	£1,722.54	43.06%	£2,583.81	64.60%
Clerks salary	£7,150.00	£1,163.76	16.28%	£2,937.50	41.08%	£4,699.80	65.74%
Clerk Exp	£350.00	£67.97	19.42%	£206.20	58.91	£286.43	81.84%
Audit	£150.00	0		0		£200.00	133.33%
Membership	£800.00	£696.20	87.03%	£794.20	99.28%	£794.20	99.28%
Insurance	£1,000.00	£980.04	98.00%	£980.04	98%	£1,056.90	105.69%
Council Exp	£1,200.00	£60.00	5%	£171.62	14.30%	£221.62	18.47%
Training	£300.00	0		£66.50	22.17%	£66.50	22.17%
Lights R&M	£2,000.00	£96.80	4.84%	£705.40	35.27%	£1,437.30	71.87%
Elec costs	£4,000.00	£559.45	13.99%	£1,362.01	34.05%	£1,897.73	47.44%
S137 max £8733	£3,000.00	£1,333.60	44.45%	£1,333.60	44.45%	£1,363.60	45.45%
Pocket Park	£1,000.00	£50.00	5%	£74.00	7.40%	£460.15	46.02%
Total	£26,450.00	£5,869.09		£11,486.61		£16,201.04	