

COGENHOE & WHISTON PARISH COUNCIL

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Minutes of the Council Meeting of Cogenhoe & Whiston Parish Council held on Monday 6th August 2018 at 7.30pm in The Village Hall, York Avenue, Cogenhoe, NN7 1NB.

74. Open forum

No members of the press or public attended the meeting.

75. To receive and accept apologies for absence.

Apologies for absence were received and accepted from Cllr Cunnington & Cllr Scott.

76. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

None.

77. To sign the minutes of the meeting held on 4th July 2018.

The minutes of the meeting held on 4th July 2018 were signed.

78. Matters arising from previous minutes (for information only)

-Street doctor updates;

18.6.18 947893	Problem: Vegetation Description: Overgrown/Overhanging Street/Town: Cogenhoe And Whiston Location: tree outside 17 The Piece Details: tree needs cutting back, has grown into telephone wires	25.6.18 Under Investigation. Referred to Jayne Hawtin. 10/7/18 Work Instructed. Referred to Jayne Hawtin.
6.6.18 948573	Problem Details	2.7.18 Work Instructed BT have been informed, site to

	<p>Problem: Footway/Footpath</p> <p>Description: Damaged/Cracked</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: footpath by telephone exchange, adjacent to 107 Station Rd, Cogenhoe</p> <p>Details: Footpath has sunk by about 6 inches, BT previously dug a hole here, reinstatement now sunken & hazardous to pedestrians and wheelchair users.</p>	<p>be made safe till works are carried out. Referred to Elisha Warren.</p>
6/6/18 948576	<p>Problem: Vegetation</p> <p>Description: Overgrown/Overhanging</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: outside 60 Station Rd, Cogenhoe</p> <p>Details: Hedge is overhanging the footpath making it difficult for wheelchair user to stay on path.</p>	<p>10.7.18 Upon Inspection No overgrown hedge at given address. Overgrown hedge found further along road. Letter has been sent to resident. Referred to Jayne Hawtin.</p>
21.6.18 948578	<p>Problem: Vegetation</p> <p>Description: Overgrown/Overhanging</p> <p>Street/Town: Whiston Road,Cogenhoe And Whiston</p> <p>Location: Hedge opposite Cottons Farmhouse, Station Rd, Whiston</p> <p>Details: Hedge is overhanging footpath which means that pedestrians have to step into the road, on the bend this is very hazardous.</p>	
12/7/18 950014	<p>Problem: Vegetation</p> <p>Description: Overgrown/Overhanging</p> <p>Street/Town: Cogenhoe And Whiston</p> <p>Location: 24 Station Rd, Cogenhoe</p> <p>Details: Vegetation up to gable of house, property is empty</p>	<p>23/7/18 Outside NCC Control- This does not affect the highway user..</p>

-Yellow lines now painted junction York Avenue / Orchard Way - NOTED

79. Police Matters.

Crime Statistics May & June see www.police.co.uk for full details

Location	Type of Crime	Current status
May	9 crimes	
Crime on or near Parking Area Whiston	Violence and sexual offences (1) Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences	Investigation complete; no suspect identified
Crime on or near Mill Lane	Other crime (1) Includes forgery, perjury and other miscellaneous crime	Under investigation
Crime on or near Sharmans Close	Burglary (1) Includes offences where a person enters a house or other building with the intention of stealing	Investigation complete; no suspect identified
Crime on or near Short Lane	Anti-social behaviour (1) Includes personal, environmental and nuisance anti-social behaviour	Details, case timelines and current statuses are not provided for anti-social behaviour.
Crime on or near The Piece	Burglary (1) Includes offences where a person enters a house or other building with the intention of stealing Violence and sexual offences (1) Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences	Investigation complete; no suspect identified Awaiting court outcome
Crime on or near Station Road	Burglary (1) Includes offences where a person enters a house or other building with the intention of stealing	Investigation complete; no suspect identified
Crime on or near Brafield Road	Anti-social behaviour (1) Includes personal, environmental and nuisance anti-social behaviour	Details, case timelines and current statuses are not provided for anti-social behaviour.
Crime on or near Station Road	Anti-social behaviour (1) Includes personal, environmental and nuisance anti-social behaviour	Details, case timelines and current statuses are not provided for anti-social behaviour.

June	6 crimes	
Crime on or near Sharmans Close	Anti-social behaviour (1) Includes personal, environmental and nuisance anti-social behaviour	Details, case timelines and current statuses are not provided for anti-social behaviour.
Crime on or near The Piece	Other theft (1) Includes theft by an employee, blackmail and making off without payment	Investigation complete; no suspect identified
Crime on or near York Avenue	Criminal damage and arson (1) Includes damage to buildings and vehicles and deliberate damage by fire	Under investigation
Crime on or near Burmans Way	Criminal damage and arson (1) Includes damage to buildings and vehicles and deliberate damage by fire	Investigation complete; no suspect identified
Crime on or near Glebe Road	Criminal damage and arson (1) Includes damage to buildings and vehicles and deliberate damage by fire	Investigation complete; no suspect identified
Crime on or near The Claylands	Anti-social behaviour (1) Includes personal, environmental and nuisance anti-social behaviour	Details, case timelines and current statuses are not provided for anti-social behaviour.



Twitter mentions; None

Neighbourhood alert mention

Theft Of Motor Vehicle Brafield On The Green

Northamptonshire Police are appealing for information regarding a Theft of a 7.5 tonne lorry, Bridle Close, Brafield on the Green, the vehicle has been found on fire near to football club in Cogenhoe

This happened on Saturday 4th August 2018 between 2:30am-3:30am

80. To receive reports from County & District Councillors

-CCllr Michael Clarke reported that things are still very difficult at NCC but that they have a new Chief Executive in post, Teresa Grant who joins from Trafford Council on a 2- year contract, she will continue to work alongside the 2 government commissioners. He said that although a further £34m of additional savings have to be found, at present spending is less than budgeted. He was asked about the temporary reprieve for the planned library closures and he explained that this is down to a judicial review of the legality of doing so.

-DCllr Carole Clarke reported that SNC's Chief Executive, Yvonne Rees, had now left to work with Cherwell and Oxfordshire councils. Richard Ellis has been appointed as the new temporary chief executive to oversee the 'divorce' from Cherwell DC. The officers who currently work across both councils are currently deciding which council they want to work for, understandably many are moving to Cherwell DC.

-DCllr Steven Hollowell reported that he continues to sit on both the Local Government reform advisory committee and the 'divorce' from Cherwell DC committee both of which were operating in very unknown territory. He said that the recent consultation on local government reform received some 6000 online responses plus a further 500 telephone responses. This was a good response. The report on the findings of this consultation were due before the end of the month. He also reported that recent reports stated that rural crime has doubled in Northamptonshire in recent years and stressed that he will be raising this with the Police and Crime Commissioner who had stated 2 years ago that rural crime would be given priority.

81. Chairman's Report including

-Report from course – Finance for Parish Councillors attended

-Cllr Jon Bailey (Chairman) reported that he had attended a recent course on finance for Parish Councillors, it had been very informative and recommended it to other councillors.

82. Development & Planning

82.1 Applications Received

S/2018/1448/FUL 9 Nene Rise, Cogenhoe

Single storey rear extension

Due to timing of this application delegated powers were used-

Comments submitted

'No objections'

S/2018/1466/MAF

Demolition of existing car workshop and erection of 10 residential dwellings.

35 Station Road COGENHOE NN7 1LT (extension given until 7.8.18)

It was proposed and resolved that Cogenhoe & Whiston Parish Council make the following comments to this planning application-

Cogenhoe & Whiston Parish Council does not feel that the revised plans have addressed any of the concerns raised in the comments submitted to application number S/2017/2143/MAF, whilst acknowledging that the size of houses has been reduced (presumably to address the need for affordable housing). Our main concern (material consideration Highways Matters & Planning policy) is still the access onto and off the driveways and the tandem parking as previously stated, especially onto the already busy and congested Station Rd side of the development. The revised plans still do not meet saved policy, Local Plan appendix B Parking Standards, which states that 4 bedroom houses should have '3 spaces plus optional space for caravan/boat parking'. Furthermore, we do not believe it complies with Local Plan saved policy G3 which states that

POLICY G3

**PLANNING PERMISSION WILL NORMALLY BE GRANTED WHERE THE DEVELOPMENT:
B POSSESSES A SATISFACTORY MEANS OF ACCESS AND PROVIDES ADEQUATE
PARKING, SERVICING AND TURNING FACILITIES, INCLUDING FOR THE DISABLED;**

This development clearly does not comply with G3 clause B.

As previously stated the Parish Council do support redevelopment of this site but would very much like to engage with the developer & South Northants Planning to formulate plans that take into consideration the needs and views of the village residents, comply with planning policy and make provision for CIL liability agreement to mitigate the impact of the development on local services and infrastructure. In the event that these plans are approved, the Parish Council would like the opportunity to discuss the inclusion of a village clock on the Station Rd side of the development; some money for this was raised by the village several years ago, and we have been waiting for redevelopment of the area so that this could be included. We would also like the bus shelter that borders the development to be replaced as part of the development.

82.2 Decision Received –

S/2016/0265/FUL- APPROVED - Noted

Manor Works 50 Church Street Cogenhoe NN7 1LS

[Demolition of rear lean-to, conversion and extension of single-storey stone barn building from workshop (B1c use) to 2 no. dwellings (C3 use) and demolition of two-storey brick former office building and the erection of 3 no. dwellings (C3 use), including landscaping, car parking, bin and cycle stores and related works].

Condition 4 [Details of Surface Water to Highway]

Condition 8 [Archaeological WSI]

S/2018/1501/COND 22 Brafield Road Cogenhoe – APPROVED - Noted

Condition 3 (Landscaping Scheme)

S/2018/1298/FUL 18 St Peters Way Cogenhoe – APPROVED - Noted

Demolition of a single garage and the erection of a side and rear extension

83. Financial matters

83.1 Income

NCC	unknown credit being looked into	£204.00
Hanson Caravans	Light replacement	£378.00
SNC	CIL	£601.55
Interest		£17.48

83.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under power
6.8.18	101994	C&W PC	tfr new account	£500.00		
6.8.18	101995	D Rush	Salary & exp July	£684.93		LGA 1972, s.111
		HMRC	PAYE	£0.60		LGA 1972, s.111
6.8.18	101996	Village Hopper	set-up costs	£600.00		Locallism Act 2011 ss1-8
6.8.18	101997	Wellingboro Norse	Dog bins	£432.00	£72.00	Litter Act 1983, ss.5,6
6.8.18	101998	NCALC	Training	£36.00		LGA 1972, s.111
6.8.18	101999	Mowerman	Grass	£318.00	£53.00	Open Spaces Act 1906 ss 9 & 10
6.8.18	101200	L Howes	printing exp	£10.00		LGA 1972, s.111
25.7.18	DDR	Total Gas & power	Electricity	£310.22	£51.71	Highways Act 1980 s301

The balance in the Current Account stands at £3,938.74
(assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

It was **proposed** and **resolved** that all **invoices** as listed should be **paid**.

Action Clerk

83.3 Village Hopper

Income Bozeat Parish Council £600

Cogenhoe & Whiston PC £600

Cogenhoe & Whiston Parish Council Payment Schedule					6.8.18	
Village Hopper						
Date	Chq No	Payee	Details	Amount	VAT	Payable under power
6.8.18	300001	D Rush	Various see appendix 3	£320.73	£18.17	Localism Act 2011 ss1-8
6.8.18	300002	J Bailey	Keys	£49.00		Localism Act 2011 ss1-8
6.8.18	300003	Signs & Graphics	Vehicle signage	£240.00		Localism Act 2011 ss1-8

See appendix 3 for breakdown of expenses chq 300001.

The balance in the Current Account stands at ££590.27

(assuming all cheques presented).

It was **proposed** and **resolved** that all **invoices** as listed should be **paid**.

Action Clerk

83.4 – To approve bank reconciliation (appendix 1).

It was **proposed** and **resolved** that this be **approved**.

83.5 – To approve spending against budget end quarter 1 (appendix 2)

It was **proposed** and **resolved** that this be **approved**.

83.6 – Update on new bank accounts

The Clerk advised that these are now open, closure of the old accounts is awaited.

83.7 - To organise date for finance working party to review financial risk assessment, internal control procedures & updates to standing orders. C/F until new bank account opened

It was **agreed** that the Clerk would circulate some dates for this.

Action Clerk

83.8 – SNAST request for subscription £20

It was **proposed** and **resolved** that this be **paid**.

Action Clerk

83.9 – Correction to chq no 101989 shown as £1227.80, should have been £1168.91- Noted

84. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for June

No figures received.

85. Street light upgrade

-Application to Secretary of State for Housing, Communities & Local Government to apply for a loan from Salix finance of £13,320 over a period of 5 years for the purpose of replacement street lighting submitted – now approved.

-Application to Salix Finance submitted, further information requested and submitted.

-The Clerk reported that approval to borrow had now been received from the Ministry of Housing, Communities & Local Government as well as approval of the loan application to Salix Finance. It was therefore **proposed** and **resolved** that the order be placed for the new fittings. **Action Clerk**

86. Village Hopper Bus service

-To receive update from Clerk on launch of new community hopper / comments

The Clerk **reported** that the new ‘Village Hopper’ bus service which was receiving very favorable comments from passengers, albeit that some ‘tweaks’ to the timetable may be required as was expected. Comments/ feedback from passengers would be very much appreciated to inform this. Thanks were expressed to the School for allowing the vehicle to be parked in their secure car park overnight.

-To sign parish agreements on behalf of Cogenhoe & Whiston Parish Council

This was signed and witnessed.

- Bus shelter, to revisit upgrade of bus shelter, Station Rd.

It was **agreed** that the Clerk would revisit this project now that the bus service was operational.

Action Clerk

-Policy on adverts in bus

It was **agreed** that adverts inside the bus would not be permitted as they could become out of date and would be difficult to display.

87. Battles Over Commemorations

-To receive update from Clerk on beacon costs.

-To receive update from Cllrs Sher & Packer re memorial tree

-Email received re Beacons of Light (forwarded 26.7.18)

It was **agreed** that a working party of Cllr’s Bailey, Packer, Sher, Stanton & the Clerk would meet to move this project forwards. Clerk to circulate some dates

Action Clerk

88. Village Map

-To consider uses for map (information board?)

It was **agreed** that updated quotes for a village information board be obtained.

Action Clerk

89. Councillor email addresses

Gmail addresses for councillors now set-up (details circulated to councillors)

The Clerk **advised** that most councillors now had new gmail addresses; once they were all completed these would be used for all council correspondence. Action Clerk

90. Correspondence Issued

-As listed above

91. Correspondence Received (in addition to listed above)

Email 23.6.18 Farm Manger Castle Ashby Estates re dog fouling

It was **agreed** that this be mentioned in the Outlook article with a reminder that it is a fineable offence. Action Clerk

Email 29.6.18 NCALC – info re winter maintenance

-The Clerk advised that recent cut backs in winter maintenance would mean that the grit bin in Whiston would be removed unless the Parish Council took on responsibility for it; it was agreed that they would do this. Action Clerk

Email 6/7/18 Resident re Cogenhoe Mill (forwarded with agenda) – Noted no further action required.

Email 10/7/18 The Plan for the Borough of Wellingborough - Main Modifications will be available for you to view and comment between the following dates:

Start date: 10/07/18 08:00

End date: 21/08/18 17:00 (neighbouring authority)

It was **agreed** no comments were required for this.

Letter 13/7/18 Resident re Mill Lane (forwarded with agenda)

It was **agreed** that whilst this accident had been unfortunate there was little the Parish Council, the Police or Highways could do, especially in light of budget cuts and shortage of resources. Whilst it is not ideal for cars to park partially on the pavement, providing there is still room for a mobility scooters / pushchairs to pass it, or to on the opposite side of the road, is not considered an obstruction and is therefore not an offence. Resident to be advised. Action Clerk

Email 19/7/18 Update from Cllr Ian McCord, Leader of South Northants Council (forwarded 20/7/18) - NOTED

Email 20/7/18 Cllr Packer re parking on yellow lines

The Clerk advised that instances of cars parking on the double yellow lines must be advised to the police 101 number giving a registration number or by using the online reporting form which can be found at <https://www.northants.police.uk/webform/report-crime>

Email 27/7/18 NCALC update (forwarded 30/7/18) - Noted

Email 27/7/18 Notice of NCALC AGM (forwarded 30/7/18) – Cllr Bailey said he would attend this. Action Clerk

92. Information for the Chairman (no legal decision can be made on this information)

-It was reported that a couple of residents who use mobility scooters were unable to use them in the village due to obstructions on the pavements from parked cars. Residents are asked to ensure they allow space for mobility scooters / pushchairs to get past parked vehicles at all times. It is an offence to block a pavement and any such obstruction should be reported to the police 101 number giving a registration number or by using the online reporting form which can be found at <https://www.northants.police.uk/webform/report-crime>

93. Meeting Closed & date of Next Meeting

-There being no further business the meeting closed at 9.10 pm.

Date of next meeting

Monday 3rd September 2018, 7.30pm –Council Meeting, Village Hall, Cogenhoe.

Deborah Rush

Deborah Rush

Parish Clerk 8.8.18

Appendix 1

Cogenhoe & Whiston PC		6.8.18		
Bank Reconciliation				
Total receipts			£12,226.03	
TFR Unity ac			£ 500.00	
less				
Total payments			£17,219.56	-£ 4,493.53
Plus opening balances				£ 39,021.19
				£ 34,527.66
Bank accounts				
Current AC				£ 6,790.45
plus				
Business Prem AC				£ 31,006.40
Unity AC				£ 500.00
Plus credits not yet showing				
				£ 38,296.85
Less unrepresented cheques				
	HMRC	PAYE	£2.60	
101971	J Bailey	Xmas star	£29.99	
101992	D Rush	Salary & exp	£645.45	
101993	Moulton 77 Band	S137 grant P	£200.00	
101994	C&W PC	tfr new accou	£500.00	
101995	D Rush	Salary & exp	£684.93	
101996	Village Hopper	set-up costs	£600.00	
101997	Wellingboro Norse	Dog bins	£432.00	
101998	NCALC	Training	£36.00	
101999	Mowerman	Grass	£318.00	
102000	L Howes	printing exp	£10.00	
DDR	Total Gas & powe	Electricity	£310.22	
			£3,769.19	£3,769.19
				£ 34,527.66

New Homes Bonus monies

Approved grants

£1,000 zebra crossing

£1,514 Sign refurb

£1,500 Defib (claimed)

 £490 Bench refurb (claimed)

 £450 Artwork

£4,000 Bus shelter

 + year 7 allocation £3361

£2,535 Heritage Society

£2,041 Balance (information board to submit)

(Lasting legacy monies held on behalf of village)

£2,939.65 held in business prem ac

Community Infrastructure Monies

Allocation 1	£9,142.50
Column replacement	£1,050.00
Noticeboards	£3,021.75
Allocation 2	£ 204.00
Allocation 3	£ 601.55
Bus start-up costs	£ 600.00
Balance	£ 5,276.30

Chairman.....

IFO.....

Clerk.....

Date

Appendix 2

Spending against budget end Q1

	18/19 budget	End Q1 30.6.18	%	End Q2 30.9.18	%	End Q3 31.12.18	%	EndQ4 31.3.19
Precept	£22,000.00	£11,000.00	50%					
Mowing Grant	£800.00							
Total	£22,800.00							
Expenditure								
Amenities		£3,021.75						
Village Main	£1,000.00	£825.00	82.50%					
Grass & Bins	£4,000.00	£423.80	10.60%					
Clerks salary	£7,340.00	£1,804.46	24.58%					
Clerk Exp	£730.00	£143.16	19.61%					
Audit	£200.00	NIL						
Membership	£900.00	£727.70	80.86%					
Insurance	£1,150.00	NIL						
Council Exp	£1,500.00	£114.64	8%					
Training	£200.00	£24.50	12.25%					
Lights R&M	£2,000.00	£1,246.30	62.32%					
Elec costs	£3,600.00	£663.83	18.44%					
S137 max £8733	£3,000.00	£950.00	31.67%					
Pocket Park	£1,000.00	£50.00	5%					
Website	£550.00							
Total	£27,170.00	£9,995.14	36.79%	£0.00	0.00%	£0.00		£0.00

Appendix 3

12/07/2018	Postage		£8.08		
21/07/2018	Cleaning kit		£54.29		
03/07/2018	Phone & top-up		£39.99		
28/07/2018	Top-up		£20.00		
30/07/2018	Cleaning kit		£3.00		
20/07/2018	Phone charger		£7.00		
21/07/2018	First aid kit				
	Lanyards for drivers				
	cash box		£43.74		
22/07/2018	charger for ticket machine		£16.99		
24/07/2018	ticket wallets		£8.39		
24/07/2018	bell for bus		£7.99		
25/07/2018	post box for cash		£90.83		
06/07/2018	envelopes for daily takings		£3.87		
06/07/2018	postage		£1.40		
28/07/2018	cashbox keys		£15.16		
			£320.73	D Rush	300001
17/07/2018	keys		£49.00	J Bailey	300002
25/07/2018	Signs & graphics		£240.00	Signs & Graphics	
	branding & boards				300003