

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

To members of the Council:

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 5th September 2016 at 7.30pm** in **The Village Hall, York Avenue, Cogenhoe, NN7 1NB**, for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

70. Open forum

71. To receive and accept apologies for absence.

72. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

73. To consider co-option of Mr G Usher as councillor for Whiston.

Confirmation received from SNC (19/8/16) no names submitted for election, council may co-opt.

74. To sign the minutes of the meeting held on **Monday 6th June 2016**.

75. Matters arising from previous minutes (for information only)

-Street doctor updates;

29/9/15 755064 Re-opened 23/6/16 Completed	The Piece Broken footpath	Work Instructed: works instructed and will be undertaken within 2 months.. Referred to Trevor Gray Highways To Monitor. No Action: inspected 24/06/16, currently defects do not meet ncc intervention level, will monitor through highway safety inspectio
5/11/15 757779		Problem: Footway/Footpath Description: Obstruction Street/Town: Mill Lane,Cogenhoe And

		<p>Whiston</p> <p>Location: Footpath KF 5 from Mill Lane</p> <p>Details: The public footpath is overgrown and becoming impassable.</p> <p>Easting: 483172.74615766</p> <p>Northing: 261019.24279795</p> <p>Under Investigation. Referred to Nick Wedgbrow. Now Referred to Nick Wedgbrow. Work instructed.</p>
28/1/16 764685	Station Rd / York Avenue	<p>Problem: Sign</p> <p>Description: Damaged/Missing</p> <p>Street/Town: Station Road, Cogenhoe And Whiston</p> <p>Location: t-junction with York Avenue/Station Rd</p> <p>Details: Fingerpost pointing to Brafield is missing</p> <p>Easting: 482897.18365766</p> <p>Northing: 260640.43029795</p> <p>The report has been updated with the following information - Under Investigation: to be inspected.. Referred to Trevor Gray. Work Instructed: works instructed and will be undertaken within 3 months.. Referred to Trevor Gray. 17/5/16 Referred to Trevor Gray.</p>
3/2/16 765200	Whiston Rd	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p> <p>Street/Town: Whiston Road, Cogenhoe And Whiston</p> <p>Location: Whiston Road, Cogenhoe (where the stream goes under the road)</p> <p>Details: The culverts that carry the water under the road are cracked/damaged with the potential for flooding</p> <p>Easting: 483433.74615766</p> <p>Northing: 260612.24279795</p> <p>Under Investigation. Referred to Trevor Gray.</p> <p>No problem identified</p> <p>No Action Necessary.. Referred to Ray Price.</p> <p>Resolved. Scheme for repair in 2016/17 business plan. Referred to Ray Price.</p>
13/3/16 769415	Station Rd/Short Lane	<p>Problem: Kerbs</p> <p>Description: Dropped Kerb Request -</p>

		<p>Public</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: Junction with Station Rd / Short Lane</p> <p>Details: A resident in a wheelchair has asked if a dropped kerb could be installed at the end of this footpath so that he can access the pub. At present he has to complete his journey from the current dropped kerb further back on Station RD, on the road which is very busy.</p>
19/5/16 802741	<p>Whiston – Denton Rd</p> <p>Puddles forming after rainfall, drains not capturing water.</p>	<p>inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>Call closed 23/5/16</p> <p>Re-opened 21/7/16</p> <p>The report has been updated with the following information -</p> <p>inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>The report has been updated with the following information -</p> <p>Under Investigation. Referred to Trevor Gray.</p> <p>22-JUL-2016 13:32 inspected 22/07/16, to inspect again during rainfall to attempt to resolve issue.. Referred to Trevor Gray.</p>
3/6/16 810813	<p>Problem: Vegetation</p> <p>Description: Tree Removal</p> <p>Street/Town: Cogenhoe And Whiston</p> <p>Location: outside numbers 9 & 10 The Piece, Cogenhoe</p> <p>Details: The tree has had several largish branches fall off it that residents have removed, the tree needs inspecting and pruning/removing if rotten.</p>	<p>Tree Inspection will be requested and any recommended safety works will be programmed as necessary. Referred to Jayne Hawtin. 6.6.16</p>
8/6/16 812647	<ul style="list-style-type: none"> • Problem: Roads • Description: Potholes • Town/Village: Cogenhoe • Location: Outside No 7 Mill Lane, Cogenhoe • Details: large pothole, approx 2 ft long. 	<p>10/6/16</p> <p>Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.</p>
21/6/16 816885	<p>Problem Details</p> <p>Problem: Roads</p> <p>Description: Potholes</p> <p>Street/Town: Corn Kiln Close,Cogenhoe And Whiston</p> <p>Location: outside number 2 Corn Kiln close</p> <p>Details: Large pot hole making if difficult to turn onto St Peter's Way from Corn Kiln Close</p>	<p>22-JUN-2016 12:29 inspected 22/06/16, currently defects do not meet ncc intervention level, will monitor through highway safety inspections.. Referred to Trevor Gray.</p>

<p>21/6/16 817062</p>	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p> <p>Street/Town: York Avenue,Cogenhoe And Whiston</p> <p>Location: Between Village hall & Cogenhoe Primary School, York Avenue, Cogenhoe</p> <p>Details: Storm drain appears to be blocked which causes footpath to be flooded when there is heavy rain.</p>	<p>24/6/16 Work Instructed: system will be jetted at next cyclic visit</p>
<p>25/6/16 819469</p>	<ul style="list-style-type: none"> • Problem: Vegetation • Description: Overgrown/Overhanging • Street/Town: Whiston Road,Cogenhoe And Whiston • Location: Area in front of 26 Whiston Rd, Cogenhoe • Details: Cherry tree branches need trimming, dragging on ground and encroaching onto road. 	<p>28-JUN-2016 15:34 No Action Necessary to be monitored by Highways. Referred to Jayne Hawtin.</p>
<p>20/7/16 823786</p>	<p>Problem: Footway/Footpath</p> <ul style="list-style-type: none"> • Description: Obstruction • Street/Town: Main Road,Cogenhoe And Whiston • Location: Footpath on Main Road • Whiston • Details: Vegetation is making it impossible for wheelchair / mobility scooters to use the footpath. 	<p>Under Investigation. Referred to Jayne Hawtin. Action/Remarks changed to 'letter sent'. letter has been sent to householder. A re-visit will be undertaken 30 days after receipt of letter. Referred to Jayne Hawtin.</p>
<p>22/7/16 823870</p>	<ul style="list-style-type: none"> • Problem: Vegetation • Description: Overgrown/Overhanging • Street/Town: Glebe Road,Cogenhoe And Whiston • Location: hedge opposite Claylands, Station Rd Cogenhoe • Details: Resident has cut his head on brambles hanging from hedge. 	<p>Work Instructed to be completed within 2 weeks. Referred to Jayne Hawtin.</p>
<p>26/7/16 824353</p>	<ul style="list-style-type: none"> • Problem: Roads • Description: Highway Condition • Street/Town: Whiston Road,Cogenhoe And Whiston • Location: travelling out of Cogenhoe towards Whiston, past Roe farm & before you 	<p>inspecvted 29/07/16, currently defects do not meet ncc intervention level, will monitor through highway safety inspections.. Referred to Trevor Gray.</p>

	<p>reach the Whiston turn.</p> <ul style="list-style-type: none"> • Details: areas of the road have subsidence (probably caused by previous pipe / cable installation) which has caused large rutted areas which if you catch with a wheel are very dangerous, especially for motorcycles. Council would be happy to attend inspection to show problem & photos can be provided 											
26/7/16 824359	<ul style="list-style-type: none"> • Problem: Footway/Footpath • Description: Damaged/Cracked • Street/Town: Cogenhoe And Whiston • Location: Footpath KF 2 which runs in front of 3 & 5 Mill Lane, Cogenhoe • Details: The footpath is broken & subsided in parts (public right of way KF2). This is affecting the drainage, during recent rainfall a flow of water ran down the side of No 3 Mill Lane which has now also damaged the driveway of No 5. Poor drainage may have caused damage to footpath or poor drainage caused by surface of footpath? • 	<table border="1"> <tr> <td>27-JUL-2016 08:33</td> <td>Now Referred to Trevor Gray.</td> </tr> <tr> <td>28-JUL-2016 06:13</td> <td>Now Referred to Colin Wicks.</td> </tr> <tr> <td>28-JUL-2016 07:54</td> <td>Now Referred to Nick Wedgbrow.</td> </tr> <tr> <td>28-JUL-2016 12:50</td> <td>Under Investigation. Referred to Nick Wedgbrow. Type changed to PASS. Class changed to ROW.</td> </tr> <tr> <td>04-AUG-2016 15:17</td> <td>Anglian Water issue advise to contact them direct.. Referred to Nick Wedgbrow.</td> </tr> </table>	27-JUL-2016 08:33	Now Referred to Trevor Gray.	28-JUL-2016 06:13	Now Referred to Colin Wicks.	28-JUL-2016 07:54	Now Referred to Nick Wedgbrow.	28-JUL-2016 12:50	Under Investigation. Referred to Nick Wedgbrow. Type changed to PASS. Class changed to ROW.	04-AUG-2016 15:17	Anglian Water issue advise to contact them direct.. Referred to Nick Wedgbrow.
27-JUL-2016 08:33	Now Referred to Trevor Gray.											
28-JUL-2016 06:13	Now Referred to Colin Wicks.											
28-JUL-2016 07:54	Now Referred to Nick Wedgbrow.											
28-JUL-2016 12:50	Under Investigation. Referred to Nick Wedgbrow. Type changed to PASS. Class changed to ROW.											
04-AUG-2016 15:17	Anglian Water issue advise to contact them direct.. Referred to Nick Wedgbrow.											
8/8/16 825886	<ul style="list-style-type: none"> • Problem: Roads • Description: Potholes • Street/Town: Bramley Close,Cogenhoe And Whiston • Location: junction of Station Rd & Bramley Close • Details: large pot hole just into turning of Bramley Close 	11/8/16 Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.										
11/8/16 826156	<ul style="list-style-type: none"> • Problem: Vegetation • Description: Overgrown/Overhanging • Street/Town: Cogenhoe And Whiston • Location: Whiston Rd, Cogenhoe, from rear of 2 Church Street along to Manchester House • Details: vegetation is overgrown meaning that the footpath cannot be used without stepping into the road. The road is very busy and this is especially dangerous for wheelchairs / pushchairs. The footpath is regularly used by walkers connecting to other public footpaths. 	Received. Referred to Jayne Hawtin.										

- Update from Clerk re village sign refurbishment.
- Bench refurbishment completed (NHB grant reimbursement requested 10.8.16).
- Footpath Station Rd – Orchard Way – update from Clerk re overgrown vegetation.
- SNC contacted re road sweeping Whiston.
- Update re 3 – 5 Mill Lane, flooding.

76. Police Matters.

-Crime statistics update June 2016 – Clerk



Twitter mentions;

24/7/16 21.12 PCSO Harrison has visited completed & visited victims of burglary in Cogenhoe. Also dealt with collapsed male.

24/7/16 20.32 Cogenhoe – police & ambulance attended collapsed male. Medical episode, male conveyed to hospital.

24/7/16 20.31 Burglary in Glebe Road, happened between 1.30am & 2am on Sat 23 July. Garage accessed & 2 x motorcycle stolen.

31/7/16 09.26am Criminal Damage to vehicle, Whiston Rd, Cogenhoe, this happened between 20-30/7/16 between midnight to 3.50pm.

17/8/16 10.34am Burglary – Station Rd, Cogenhoe happened between 13.30-13.35, 16th Aug, front door forced, did you see anything, vehicles around at the time?

June 2016		
Crime on or near Short Lane	Anti-social behaviour	
Crime on or near The Piece	Other theft	Under investigation
2 Crimes on or near York Avenue	Anti-social behavior	
Crime on or near Burmans Way	Bicycle theft	Investigation complete; no suspect identified
Crime on or near Brafield Road	Burglary	Under investigation
Crime on or near Church Street	Anti-social behaviour	
Crime on or near Short Lane	Anti-social behaviour	
Crime on or near Parking Area (Whiston Rd)	Anti-social behaviour	

-Update forwarded.

-Email received 30.8.16 re resignation of NHW coordinator.

77. To receive **reports from County & District Councillors**

78. **Chairman's Report**

-including report from meeting with Helen Howard re Church Street road surface condition.

-update from working party meeting re SNC Strategic Housing & Economic land availability consultation.

-caravans Church Street

79. **Development & Planning**

79.1 **Planning Applications;**

N/2016/0298

Land for heritage Park, The Causeway, Northampton

Erection of phase 1 of new Northants Heritage Centre including parking & new access road.

S/2016/1925/FUL **48 York Avenue, Cogenhoe**
Demolition of existing garage & erection of new garage

S/2016/1948/FUL & LBC **Garden House, Manor House Gardens, Cogenhoe**
New boundary wall & gates

S/2016/2028/FUL **24 The Piece, Cogenhoe**
Single storey rear & side extension

S/2016/1895/TCA **Garden House, Manor House Gardens, Cogenhoe – info only**
Fell yew tree

S/2016/2045/FUL **116 Station Rd, Cogenhoe**
Single storey rear extension with balcony over, including a raised decking area

S/2016/2103/FUL **25 St Peter's Way, Cogenhoe**
First floor side extension & rear balcony

79.2 Decisions received;

S/2016/1302/FUL **8 Brafield Rd – first floor extension - Approved**

80. Financial matters

80.1 Income Received - None

80.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under Legislation
5.9.16	101810	harvest print	leaflets	£38.00		LGA 1972, s.142
5.9.16	101811	C&W VH	room hire	£48.00		LGA 1972, s.143
5.9.16	101812	Aylesbury mains	Light repair	£74.40	£12.40	Highways Act 1980 s301
5.9.16	101813	All seasons	Grass	£300.00	£50.00	Open Spaces Act 1906 ss 9 & 10
5.9.16	101814	Castle Ashby	PP rent	£24.00		PH Act 1875, s.164
5.9.16	101815	A J Ball	Bench refurb	£585.00		Highways Act 1980, s.130
5.9.16	101816	AH Contracts	Dog Bins	£133.39	£22.23	Litter Act 1983, ss5-6
5.9.16	101817	D Rush	Salary July	£689.23		LGA 1972, s.112
5.9.16	DDR	ICO	reg	£35.00		LGA 1972, s143
5.9.16	101818	SSE	Elec	£329.06	£52.50	Highways Act 1980 s301
5.9.16	101819	NCALC	Training	£32.50		LGA 1972, s111
5.9.16	101820	EON	elec connect	£456.00	£76.00	Highways Act 1980 s301
5.9.16	101821	CPRE	membership	£36.00		LGA 1972, s143
5.9.16	101822	D Rush	Salary Aug	£623.18		LGA 1972, s.112

The balance in the Current Account stands at £5,342.35 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

80.3 To **approve** bank reconciliation (appendix 1)

80.4 To **approve** spending against budget figures for end Q1 (appendix 2).

81. To receive **update** from Cllr Cunnington re **website**.

- To receive usage figures for July/August
- To receive update on community information

82. **Street lighting matters**

- To receive update from Clerk re connection St Peter's Way – completed, Aylesbury instructed to remove old column.
- To receive update from Clerk re ownership of public lighting Watt's Close (queried by Cllr Packer at last meeting).

83. **The Piece**

- To receive update from Clerk re ownership of land / footpaths as discussed at last meeting.

84. **War memorial**

- To receive update from Cllr Bailey re St Peter's Centre sale plans.
- To receive update from Clerk re insurance cost for updated rebuild costings.

85. **Training**

- To receive update from Cllr's Darby & Cunnington re Off to a Flying Start training attended. (9.8.16)
- To receive update from Clerk re training attended Allotments & Cemetery management.

86. **Defibrillator**

- letter sent to Londis shop (Mr & Mrs Dave 29.7.16) re locating machine at shop.
- letters sent to all residents of Whiston re moving telephone box.

87. **Overgrown vegetation footpath Church Street – The Piece.**

Letter sent 12.6.16

2nd letter sent 15.7.16

Email received saying needed TPO permission SNC 29.7.16

Email sent asking when permission was expected 8.8.16

Chased 24.8.16

88. **Village hall car park**

Update Cllr Grubb re car park.

89. **Correspondence Issued**

- | | | |
|--------|---------|--|
| email | 20.7.16 | A Scott letter of thanks |
| letter | 21.7.16 | B & L Palmer re overgrown hedges |
| letter | 26.7.16 | All residents of Whiston |
| letter | 29.7.16 | Mr & Mrs Dave re defib location (Londis Shop). |

90. **Correspondence Received**

letter 5.7.16 CPRE Northants invite to AGM 12.9.16 (forwarded
email 13.7.16 Bozeat & Cogenhoe LLG minutes
email 15.7.16 NCALC update practitioners guide
email 27.7.16 NCALC invitation to AGM (8.10.16 10-1pm) **RSVP**
email 28.7.16 M Bonin re burning Church St / Mill lane, reported to SNC
email 29.7.16 NCALC update forwarded
emails & telephone calls residents of Whiston re phone box relocation
email 8.8.16 Pensions auto-enrolment (forwarded to JB).
email 12.8.16 Towcester Safer Community newsletter (forwarded)
email 15.8.16 SNC housing survey cluster 2016 – **attende** **required** (forwarded)
email 19.8.16 SNH re The Piece
email 19.8.16 Cogenhoe School re community involvement.
Email & telephone call 24.8.16 S Gerrard re Cogenhoe Mill extension of opening
Email 24.8.16 SNC Adil Sadygov re youth provision in ward.

91. Information for the Chairman (**no legal decision can be made on this information**)

92. Meeting Closed & date of Next Meeting

Monday 3rd October 2016 – Council meeting, Village Hall, Cogenhoe.



Deborah Rush

Parish Clerk 30.8.16

Appendix 1

BANK RECONCILIATION - 5/9/16

TOTAL RECEIPTS:	£13,388.03
Less	
TOTAL PAYMENTS:	£12,441.76
Plus Opening Balances	£30,280.95
Closing balance	£31,227.22

BANK ACCOUNTS

Community/Current Account	£ 9,021.66
Plus	
Business Premium Account	<u>£ 25,884.87</u>
	£ 34,906.53

Plus CREDITS not yet showing
LESS UNPRESENTED CHEQUE NOS:

4.4.16	101779	AH Contracts	Dog Bins	£133.39
18.7.16	101801	Aylesbury mains	Repairs	£50.76
18.7.16	101805	Aylesbury mains	Repairs	£74.40
18.7.16	101809	LCR sub	Subscription	£17.00
5.9.16	101810	harvest print	leaflets	£38.00
5.9.16	101811	C&W VH	room hire	£48.00
5.9.16	101812	Aylesbury mains	Light repair	£74.40
5.9.16	101813	All seasons	Grass	£300.00
5.9.16	101814	Castle Ashby	PP rent	£24.00
5.9.16	101815	A J Ball	Bench refurb	£585.00
5.9.16	101816	AH Contracts	Dog Bins	£133.39
5.9.16	101817	D Rush	Salary July	£689.23
5.9.16	DDR	ICO	reg	£35.00
5.9.16	101818	SSE	Elec	£329.06
5.9.16	101819	NCALC	Training	£32.50
5.9.16	101820	EON	elec connect	£456.00
5.9.16	101821	CPRE	membership	£36.00
5.9.16	101822	D Rush	Sa Aug	£623.18
			£ 3,679.31	
TOTAL			£ 31,227.22	

(New Homes Bonus monies £10,169.00)

Approved grants £1,000 zebra crossing Sign refurb £1,514, defib £1,500. bench refurb £490, Artwork £450 Balance £5215 (information board to submit)

(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac

Chairman.....

IFO.....

Clerk.....

Date

Appendix 2

Cogenhoe & Whiston Parish Council spending against budget 2016/17

	16/17	End Q1 30.6.16	%	
Precept	£21,900.00	£10,750.00		
Mowing Grant	£800.00			
Total	£22,700.00	£10,750.00	49%	
Expenditure				
Amenities	£500.00	0		
Village Main	£1,000.00	0		
Grass & Bins	£4,000.00	£861.27	21.53%	
Clerks salary	£7,150.00	£1163.76	16.28%	
Clerk Exp	£350.00	£67.97	19.42%	
Audit	£150.00	0		
Membership	£800.00	£696.20	87.03%	Mostly one-off costs Annual cost
Insurance	£1,000.00	£980.04	98.00%	
Council Exp	£1,200.00	£60.00	5%	
Training	£300.00	0		
Lights R&M	£2,000.00	£96.80	4.84%	
Elec costs	£4,000.00	£559.45	13.99%	
S137 max £8733	£3,000.00	£1333.60	44.45%	
Pocket Park	£1,000.00	£50.00	5%	
Total	£26,450.00	£5869.09		