

# COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush  
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## **To members of the Council:**

You are hereby summoned to attend a **Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 5<sup>th</sup> October 2015 at 7.30pm** in **Cogenhoe Village Hall, York Avenue, Cogenhoe, NN7 1NB** for the purpose of transacting the following business;

**Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.**

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

## **A G E N D A**

### **96. Open forum**

97. **To receive and accept apologies for absence.**

98. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

99. **To approve the minutes** of the meeting held on **7<sup>th</sup> September 2015**.

100. **Matters arising from previous minutes** (for information only)

- New Homes Bonus Grant (website) submitted 16.9.15

-Street doctor updates;

29/7/15 749710	Uneven kerb stones 16 Glebe Rd	17/8/15 Referred to Trevor Gray.
5/8/15 750399	Drains not draining properly Cogenhoe Rd, Whiston	11/8/15 The report has been updated with the following information - Work Instructed: works instructed and will be undertaken within 3 months. Referred to Trevor Gray.  <b>Work Complete: jetted 24/08/15. Referred to Trevor Gray.</b>
7/8/15 747366	8 St Peter's Way Overhanging tree	08-JUL-2015 15:22 Received.  08-JUL-2015 16:19 Now Referred to Jayne

		<p>Hawtin.</p> <p>09-JUL-2015 09:58 site visit will be undertaken, update to follow. Referred to Jayne Hawtin.</p> <p>17-JUL-2015 15:26 Works ticket will be issued. Referred to Jayne Hawtin.</p>
13/8/15 750913	Station Rd/Glebe Rd Broken bus timetable case	Under Investigation- stop will hopefully be upgraded as part of 43 works. Referred to John Ellerby.

101. To receive **update** from **PCSO Jen Harrison**.

102. To receive **reports from County & District Councillors**

103. **Chairman's Report**

-Flying Start training

-CPRE meeting 4<sup>th</sup> June 2015.

-Youth group update

104. To receive information from Clerk on village defibrillator scheme

105. **Development & Planning**

105.1 **Planning Applications;**

**S/2015/2081/FUL** 28 Brafield Rd, Cogenhoe – single storey side & rear extensions

**S/2015/2092/TPO** 7 The Claylands – tree reduction

**S/2015/2196/TPO** 42 York Avenue – tree reduction

**S/2015/2183/TCA** The Rectory, Church St – tree work conservation area – for info only.

105.2 **Decisions received;**

**S/2015/1607/FUL** 10A Roe Farm, Whiston Rd – change of use – APPROVED

**S/2015/1786/TCA** 42 The Manor Hse, Church St, Cogenhoe - APPROVED

**S/2015/1919/COND** Cogenhoe Baptist Chapel – APPROVAL of condition 4 (archeological report)

## 106. Financial matters

### 106.1 Income Received – None

### 106.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under legislation
7.9.15	1726	Destroyed				
7.9.15	1727	Wicksteed	VH Grant	£1,132.80	NIL	S137*
7.9.15	1728	AH Contracts	Dog Bins	£133.39		£22.23 Litter Act 1983, ss5-6
5.10.15	1729	EON main	Maint	£481.48		£80.25 Highways Act 1980 s301
5.10.15	1730	J Biggs	Website	£71.86		£11.98 LGA 1972, s142 LGA 1972, s.112
5.10.15	1731	HMRC	PAYE	£85.40		Replacement 1725
5.10.15	1732	D Rush	Sal Sept	£560.88		LGA 1972, s.112

The balance in the Current Account stands at £4979.22 (assuming all cheques presented).

**\*Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

106.3 To **approve bank reconciliation** as circulated by Clerk

106.4 To **approve** end Q2 spending against budget figures as circulated by Clerk

107. To receive **update** from Cllr Biggs re **website**.

-to receive usage figures for September.

-2Commune notified re design of new website.

108. **Cogenhoe & Whiston Village Hall & Playing Field management Committee**

-to receive update from recent committee meeting.

109. **Street Lights**

To receive **update** from Clerk re-

-Aylesbury Mains now appointed for maintenance wef 1.10.15

-Aylesbury Mains instructed to carry out repair to column no 30.

-EON price increases & quotes from other companies.

-to consider electrical socket installation for Xmas lights.

**110. Bus stops /shelter**

-To receive an **update** from Clerk re **bus shelter seat.**

Licence applied for 24/8/15

Grant applied for 19/8/15 Grant Approved 21.9.15

-To receive an **update** from clerk re Station Rd Bus Stop status/signage.

**111. Footpaths/Pocket Park**

-to receive update from Clerk re “boggy area” Short Lane works.

- to consider **Special Motion** proposed by Cllr’s Biggs, Cunnington & Packer received in accordance with Standing Orders (sections 7 & 9)

**Proposal** – that the Pocket Park working party be given committee status with delegated powers as decided by Parish Council.

**112. Policy reviews**

-To review and update policies as follows;

	Read	Reviewed
Grants Policy	Albert	Adam

113. To receive **report** from Cllr Brown re Police & crime commissioners visit 14.9.15

-To receive feedback from Community Guardians event 15<sup>th</sup> September 2015.

114. To consider liaison with Cogenhoe Primary School – Cllr Cunnington

115. To receive **update** from Cllr Packer re **allotments.**

**116. Correspondence Issued**

Email 9.9.15 C&W PF & VHMC re new representative (Chair & Secretary)

Email 14.9.15 NCALC RSVP AGM – Cllr Bailey & Clerk

Email 10.9.15 R Hayes Kierwsp re S25 Agreement

Letter via Cllr Brown 13.9.15 Adam Simmonds re speed camera scheme

Letter 15.9.15 Residents 18-26 Station Rd re overgrown hedges.

Letter 17.9.15 Mr K Marshall acknowledging his letter dated 16.9.15

Email 17.9.15 NHB grant app (website)

### 117. Correspondence Received

Letter 16.9.15 Mr K Marshall (**response required**)

Email 10.9.15 M Barber Kierwsp re bust stops (forwarded 19.9.15) **response required.**

Email 17.9.15 M Clarke re Kierwsp (forwarded 18.9.15)

Email 17.9.15 Community Speedwatch offer **response required**

Email & telephone call 18.9.15 residents 22 & 26 Station Rd re overgrown vegetation.

Letter 19.9.15 Mr K Marshall (**response required**).

Email 21.9.15 SNC – consultation re council tax support- forwarded 23.9.15 (**response required**)

Email 21.9.15 Northants Licensing Partnership – forwarded 23.9.15 (**response required**).

Email 24.9.15 Earls Barton Neighbourhood Plan – notice of referendum of plan (forwarded 24.9.15).

Email 25.9.15 Invitation Northamptonshire Local Nature Partnership third annual conference - 7th October (**response required**). (forwarded 28.9.15)

118. Information for the Chairman (**no legal decision can be made on this information**)

119. Meeting Closed & date of Next Meeting

Monday 2<sup>nd</sup> November 2015



Deborah Rush

Parish Clerk 29.9.15

## BANK RECONCILIATION

5/10/15

TOTAL RECEIPTS: £12,246.33

Less

TOTAL PAYMENTS: £14,208.60

(£1,962.27)

Plus Opening Balances £32,816.67

Closing balance **£30,854.40**

### BANK ACCOUNTS

Community/Current Account £ 8,493.09

Plus

Business Premium Account £ 25,875.18

£ 34,368.27

### LESS UNPRESENTED CHEQUE NOS:

1720 £ 28.16

1721 £ 106.00

1722 £ 35.00

1723 £300.00

1724 £578.90

1725 Destroyed

1726 Destroyed

1727 £1132.80

1728 £ 133.39

1729 £ 481.48

1730 £ 71.86  
1731 £ 85.40  
1732 £ 560.88

TOTAL £ 3,513.87  
**£ 30,854.40**

(New Homes Bonus uncommitted monies £7,351.00)  
(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac

Chairman..... IFO.....

Clerk..... Date .....

## Cogenhoe

Income		End Q1		End Q2	
Precept	£21,500.00	£10,750.00	50%		
Mowing Grant	£800.00				
<b>Total</b>	<b>£22,300.00</b>	£10,750.00	48.21%		
<b>Expenditure</b>					
Amenities	£1,500.00	NIL		NIL	
Village Main	£1,000.00	£548.00	54.80%	£548.00	54.80%
Grass & Bins	£3,856.00	£744.55	19.31%	£1,855.52	48.13%
Clerk Salary	£6,984.00	£1,722.92	24.67%	£3,504.37	50.18%
Clerk Exp	£350.00	£145.08	41.45%	£145.08	41.45%
Audit	£150.00	NIL		£200.00	133.33%
Membership	£825.00	£709.14	86.96%	£744.14	90.20%
Insurance	£900.00	£988.76	109.86%	£988.76	109.86%
Council Exp	£1,500.00	£183.00	12.20%	£429.38	28.63%
Lights R&M	£2,130.00	£802.46	37.67%	£1,835.63	86.18%
Elec costs	£4,252.00	£664.55	15.63%	£1,550.86	36.47%
S137 max £8733	£700.00	NIL		£200.00	28.57%
Village Hall	£2,000.00	NIL		£1,132.80	56.64%
Pocket Park	£1,530.00	NIL		NIL	
<b>Total</b>	<b>£27,677.00</b>	£6,508.46	23.52%	£13,134.54	47.45%