

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
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www.cogenhoeandwhiston-pc.gov.uk

To members of the Council:

You are hereby summoned to attend a **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 5th July 2021 at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, Northants, NN7 1NB** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

54.21 Open forum

55.21 To receive and accept apologies for absence.

56.21 To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing.

57.21 To sign the minutes of the meeting held on **7th June 2021**.

58.21. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

16.4.20 2089101	Footpath in very poor state of repair	Footpaths from shop on Station Rd to Royal Oak on Short Lane are in very poor state of repair, cracked, uneven & lots of dangerous trip hazards. 22.4.2 Thank you for your enquiry. A works order has been raised, Due to the current crisis works will be completed when footway is accessible and cars are no longer parked on or adjacent to the defects. State changed to: Action scheduled
5/5/20 2106615	Footpath from The Piece to Church Street in poor state of repair	Not Highways responsibility, reported to South Northants Homes Photographs forwarded to SNH Contacted again 4.5.21
23.2.21 2566376	Potholes outside 3 Church Street	25.2.21 Thank you for your enquiry. A works order has been raised and will be completed within 6 months to repair the carriageway potholes that meet ncc investigatory levels on church street. State changed to: FIXED
23.2.21 2566386	Pothole outside 27 Church Street	FIXED
23.2.21 2566390	Pothole outside 46 Church Street	FIXED
18.3.21 2617389	Road subsidence Roe Farm to Station Rd	18.3.21 Investigating
1.6.21 2776763	48-50 Station Rd, hedge encroaching onto footpath	14.6.21 Thank you for your enquiry. Site visit has been undertaken and a letter has been sent to the owner/occupier requesting that the vegetation is cut back within 14 days of receipt of the letter. A re-visit will then be undertaken to ensure this work has been carried out. State changed to: Investigating
9.6.21 2776802	KF 15 Cyclists are riding on this footpath making it hazardous for wheelchair users / pedestrians. It needs signs advising that this is not permitted on this (it is not a bridleway).	See matters arising
7.6.21 2776781	Visibility splays overgrown Whiston turn	11.6.21 Thank you for your enquiry and for bringing this matter to our attention. We understand that you have concerns about the condition of Station Road; specifically, that you feel

		<p>there is Overgrown vegetation restricting visibility when turning on to Station Road. I am pleased to say that this area will be cut as part of our countywide mowing programme, our mowing contractor has confirmed that this junction will be cut within the next seven working days. Please be assured that you will receive an update once repairs are concluded.</p> <p>State changed to: Closed</p>
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-Rights of Way contacted re cyclists using KF15, reply received.

‘Thank you for your enquiry. Prohibition of cycle signs are not normally considered due to the associated costs involved. As well as the upright signs we are required to undertake a Traffic Regulation Order costing in excess of 3k alone. This is a disproportionate amount of funding for a scheme which still requires enforcement action. Perhaps it would be prudent for the Parish Council to devise some advisory signage that could be placed at suitable locations reminding cyclists to dismount before entering the footpath.’

State changed to: No further action

Northamptonshire Highways

-Highways liaison officer emailed re path Brafield Rd, no response to date

-Wellingborough Norse emailed re clippings on footpaths, acknowledged.

59.21. Police Matters.

Crime Stats – May 2021 3 crimes

Crime On or near Mill Lane	<p>Burglary (1)</p> <p>Includes offences where a person enters a house or other building with the intention of stealing.</p>	Investigation complete; no suspect identified
Crime On or near The Piece	<p>Public order (1)</p> <p>Includes offences which cause fear, alarm or distress.</p>	Unable to prosecute suspect
Crime On or near The Claylands	<p>Robbery (1)</p> <p>Includes offences where a person uses force or threat of force to steal.</p>	Under investigation



Twitter mentions; None

60.21 To receive **update** from West Northamptonshire Councillors

61.21 Chairman's Report

-Update zoom meeting re carnival 23.6.21

Development & Planning

62.21 Applications Received

WNS/2021/0630/FUL	87 Station Road Cogenhoe, NN7 1NG	Ground floor extension and infill to front. First floor extension to create a second floor.
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<https://snc.planning-register.co.uk/plandisp.aspx?recno=110501>

WNS/2021/0717/FUL	22A Brafield Road Cogenhoe NN7 1ND	Replace wooden shed with a single-storey brick built shed
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<https://snc.planning-register.co.uk/plandisp.aspx?recno=110452>

WNS/2021/0749/FUL	Rear Workshop Old Station Yard Station Road Cogenhoe NN7 1NH	Heavy vehicle workshop extension
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<https://snc.planning-register.co.uk/plandisp.aspx?recno=110710>

WNS/2021/0736/FUL	29 St Peters Way Cogenhoe NN7 1NU	Proposed new front porch extension
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<https://snc.planning-register.co.uk/plandisp.aspx?recno=110704>

WNS/2021/0681/1 06DV Section 106 Deed of Variation FOR INFO ONLY	Land off St Peters Way Cogenhoe	Application to vary the Section 106 Agreement dated 15 April 1996 made between (1) South Northamptonshire Council and (2) Bedfordshire Pilgrims Housing Association Limited relating to the land to the east of St Peters Way, Cogenhoe, Northamptonshire entered into in respect of planning
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		permission S/1995/1038/P [18 SemiDetached Houses (For Rent and Shared Ownership)]
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<https://snc.planning-register.co.uk/plandisp.aspx?recno=110799>

63.21 Applications Determined

Appeal Ref: APP/Z2830/D/21/3268569

2 Pippin Close, Cogenhoe, NN7 1NF - The appeal is **allowed** and planning permission is granted to take down the existing fence to side boundary and replace with 1800mm high close boarded fence at 2 Pippin Close, Cogenhoe, NN7 1NF in accordance with the terms of the application, Ref: S/2020/1726/FUL

S/2021/0290/FUL

38 Station Road Cogenhoe NN7 1LU - PERMITTED

Demolition of existing dwelling and development of 5 new dwellings, including parking, access and amenities.

64.21 Financial matters

64.21.1 Income Received

10.6.21		HMRC	VAT refund	£ 1,349.35
25.6.21		Vhopper	Re credit card	£ 139.99
25.6.21		V Hall	re credit card	£ 107.33

64.21.2 Expenditure

Parish Council		7.7.21					
Date	BACS	Chq No	Payee	Details	Amount	VAT	Payable under power
30.5.21	DDR		Lloyds bank	Credit card	£326.00	£2.79	Localism Act 2011 ss1-8
1.6.21	DDR		Salix Finance	Loan repayment	£1,235.78		Localism Act 2011 ss1-8
7.6.21			Wellingborough Norse	Grass may	£266.91	£44.49	Localism Act 2011 ss1-8
11.6.21		614304377	Linnell Bros	Gate Pocket park	£167.82	£27.97	Localism Act 2011 ss1-8
25.6.21		647217186	D Rush	Wages	£632.93		Localism Act 2011 ss1-8
25.6.21			HMRC	PAYE	£72.80		Localism Act 2011 ss1-8
25.6.21			Balancing pymt Vhall	Credit card overpay	£58.96		Localism Act 2011 ss1-8
28.6.21	DDR		Total Gas & Power	Electricity	£135.34	£6.44	Localism Act 2011 ss1-8
7.7.21		40628024	D Rush	Expenses	£103.55		Localism Act 2011 ss1-8
7.7.21		520925852	Aylesbury mains	Lamp repairs	£101.52	£16.92	Localism Act 2011 ss1-8
7.7.21		26595578	Well Planted	Troughs	£600.00		Localism Act 2011 ss1-8
7.7.21		696033577	FPA	Payroll May & June	£55.00		Localism Act 2011 ss1-8
Credit card							
			cover xmas tree hole		£16.72		
			admin fee		£3.00		
			Vhall		£166.29		
			V hopper		£139.99		
					£326.00		

The balance in the Current Account stands at £15,382.23 (assuming all cheques presented).
The balance in the Business premium account stands at £19,762.46 of which
CIL monies £2,152.92 Clock fund £2,939.65 is earmarked.

64.21.3 Income Received – Village Hopper

7.6.21	WNC Concessionary fares	£3,795.55
7.6.21	Contactless payments	£114.28
9.6.21	Contactless payments	£68.85
10.6.21	Cash fares April	£142.90
10.6.21	Cash fares May	£163.26
16.6.21	Contactless payments	£87.28
16.6.21	BSOG	£844.92
23.6.21	Contactless payments	£74.60
		£5,291.64

64.21.4 Expenditure – Village Hopper

Village Hopper		7.7.21					
Date			Payee	Details	Amount	VAT	Payable under power
8.6.21	850708793		Longmarsh	Hire vehicle	£192.00	£32.00	Localism Act 2011 ss1-8
8.6.21	823856382		Longmarsh	Hire vehicle	£250.72	£41.79	Localism Act 2011 ss1-8
13.6.21	DDR		Fuel genie	fuel card	£1,065.83	£177.64	Localism Act 2011 ss1-8
18.5.21	DDR		Arval	lease	£941.82	£156.97	Localism Act 2011 ss1-8
14.6.21	884471090		Longmarsh	Hire vehicle	£841.28	£140.21	Localism Act 2011 ss1-8
21.6.21	STO		Tixiom	Ticket machine	£48.00		Localism Act 2011 ss1-8
25.6.21				Wages	£2,893.02		Localism Act 2011 ss1-8
25.6.21			HMRC	PAYE	£534.61		Localism Act 2011 ss1-8
	DDR		Nest	Pension contributions	£250.53		Localism Act 2011 ss1-8
25.6.21	58519590	TFR	PC	Credit card	£139.99	£9.17	Localism Act 2011 ss1-8
Credit Card			Dash Cam		£54.99		
			Tracker renewal		£85.00		
					£139.99		

The balance in the Current Account stands at £52,877.84(assuming all cheques presented).

64.21.7 To **approve** bank reconciliations for Parish Council account & Village Hopper account (all checked by ICO). Appendix 1 & 2

64.21.8.

Accounting records submitted for external audit.

64.21.9

To **accept** resignation from Cllr Albert Stanton as Internal Control Officer and as member of finance working party.

64.21.10

To **appoint** internal control officer and 4th member to finance working party.

65.21 Village Hall & playing Fields Update

Minutes from the meeting held on the 2nd June 2021

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/2nd-june-2021-draft-minutes.pdf>

-Building project update, snagging completed and final invoice now paid

66.21. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for June.

67.21 **Speed data** – to receive recent results

-OPFCC emailed re response to speed data received from Safer Roads Team. Response received 14.6.21

68.21 **Community Orchard**

-To receive update from Cllrs Brown, Darby, Stanton & Packer

69.21 **Village Clock**

-To receive update from Clerk on survey results

Comment received from resident ‘It would be useful to select the design that best suits people with eye sight issues. I have chosen option three as with my eye problems, I find dark backgrounds much harder than white ones.’

70.21 **Village Hopper**

-To consider exiting current lease agreement (exit cost £2746 1.4.21) early and moving to lease with Longmarsh vehicle hire. This will increase annual cost to £13,000 per annum from current cost of £9,418 but will include all hire costs for relief vehicles (other than accident). During financial year 2020/21, we have spent £2248 on hire vehicles & so far this financial year we have spent £1266, therefore net increase in cost approx. £1334 for much more local and reliable support. Vehicle available from September and will be changed annually (current vehicle changed every 3 years). We will need to pay for livery each year approx. cost £200.

Proposal current lease agreement is terminated early, and new lease agreement be set-up with Longmarsh Vehicle Hire.

71.21 **Anglian Water odour liaison**

To receive **update** from Cllr Grubb from meeting attended on the 22nd June 2021

72.21 **Correspondence Received (in addition to listed above)**

Email 5.6.21 THE QUEEN'S PLATINUM JUBILEE BEACONS 2nd JUNE 2022 – forwarded to event working party.

Email 12.6.21 resident re parking around village sign.

To consider possible solution to prevent this, posts & chain, planting? As this is Highways Land permission would be needed.

73.21 Correspondence issued

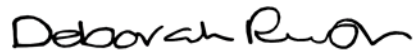
Email 14.6.21 S Carverhill re verges

74.21 Information for the Chairman (no legal decision can be made on this information)

75.21.Meeting Closed & date of Next Meeting

Wednesday 21st July 2021 – Village Hall Committee Meeting 7.30pm

Monday 2nd August 2021 7.30pm –Council Meeting, Village Hall, Cogenhoe



Deborah Rush

Parish Clerk 29.6.21

Cogenhoe & Whiston PC		28.6.21		
Bank Reconciliation				
Total receipts			£17,646.41	
less				
Total payments			£13,685.93	£3,960.48
Plus opening balances				£32,179.62
				£36,140.10
Bank accounts				
Current AC				£16,826.47
plus				
Business Prem AC				£19,762.46
				£36,588.93
Plus credits not yet showing				
Less unrepresented cheques				
		HMRC	£389.87	
		Vhall overpay	£58.96	
			£448.83	£448.83
				£36,140.10

Appendix 2

Cogenhoe & Whiston PC	Village Hopper	28.6.21		
Bank Reconciliation				
Total receipts			£23,903.61	
Total payments			£18,859.64	£5,043.97
Plus opening balances				£47,833.87
				£52,877.84
Bank accounts				
Current AC				£54,369.58
Plus credits not yet showing				NIL
Less unrepresented pymts				
	HMRC	PAYE	£1,491.74	
				£1,491.74
				£52,877.84