

# COGENHOE & WHISTON PARISH COUNCIL

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**Minutes of the Council Meeting of Cogenhoe & Whiston Parish Council held on Monday 5<sup>th</sup> February 2018 at 7.30pm in The Village Hall, York Avenue, Cogenhoe, NN7 1NB.**

**208. Open forum**

-No members of the press or public attended the meeting

**209. To receive and accept apologies for absence.**

-None received

**Present;** Cllr Bailey (Chairman), Cllr Biggs, Cllr Brown, Cllr Cunnington, Cllr Grubb, Cllr Packer, Cllr Scott, Cllr Sher, Cllr Stanton , Cllr Usher & the Clerk.

Cllr Darby did not attend.

DCllr Steven Hollowell & CCllr Michael Clarke also attended.

DCllr Carole Clarke sent her apologies

**210. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.**

-None

**211. To sign the minutes of the meeting held on 3<sup>rd</sup> January 2018.**

The **minutes** of the meeting held on 3<sup>rd</sup> January 2018 were **signed**.

**212. Matters arising from previous minutes (for information only)**

-Street doctor updates;

28/4/17  867548	<ul style="list-style-type: none"> <li>• Problem: Roads</li> <li>• Description: Potholes</li> <li>• Street/Town: Glebe Road,Cogenhoe And Whiston</li> <li>• Location: 12 Glebe Way</li> <li>• Details: Pothole in middle of road</li> </ul>	2/5/17 Works ticket has already been raised and will be completed within 4 months.. Referred to Richard Malyszewicz.  25.10.17 - Chased
885252 10/7/17	Location: WITH THE ROYAL OAK PUB BEHIND YOU,  JUST BEFORE NUMBER 22 WHISTON ROAD AND LAY	10-JUL-2017 13:02 Received.

	<p>BY ENTRANCE, ON GRASS VERGE ON THE RIGHT. (WHISTON ROAD,COGENHOE AND WHISTON)</p> <p>Topic: Sign</p> <p>Description: The Direction Sign for Cogenhoe Mill has been badly damaged by a motorcyclist and is detached from one side causing it to hang down, making its visibility from the road very difficult, if not impossible to see.</p> <p>Details: Damaged/Missing</p>	<p>11-JUL-2017 09:34 Now Referred to Richard Malyszewicz. 12-JUL-2017 13:08 Works ticket has been raised and will be completed within 3 months.. Referred to Richard Malyszewicz.</p>
15.12.17 910473	<p>Problem: Roads Description: Potholes Street/Town: Church Street,Cogenhoe And Whiston Location: outside 46 Church street, cogenhoe Details: pothole that has been there for sometime but that is getting bigger.</p>	18.12.17 Works ticket has been raised and will be completed within 4 months.. Referred to Richard Malyszewicz.
15.12.17 910473	<p>Problem: Roads</p> <p>Description: Potholes</p> <p>Street/Town: Church Street,Cogenhoe And Whiston</p> <p>Location: outside 46 Church street, cogenhoe</p> <p>Details: pothole that has been there for sometime but that is getting bigger.</p>	18.12.17 Works ticket has been raised and will be completed within 4 months.. Referred to Richard Malyszewicz.
4.1.18 911978	<p>Description: Potholes</p> <p>Street/Town: Mill Lane,Cogenhoe And Whiston</p> <p>Location: middle of road, outside 6 Mill Lane, Cogenhoe</p>	8.1.18 Location visited and no defect was found.. Referred to Richard Malyszewicz.
4.1.18 911979	<p>Problem: Footway/Footpath</p> <p>Description: Damaged/Cracked</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: footpath KF26 - Station Rd - Orchard way</p> <p>Details: surface of footpath is broken &amp; pushing fenceposts of no 8 Orchard Way over</p>	8.1.18 site has been visited and no defects found.. Referred to Richard Malyszewicz.
4.1.18 912204	<p>Problem: Sign</p>	8.1.18 Outside NCC Control - street name signs are the responsibility of borough/district

	<p>Description: Damaged/Missing</p> <p>Street/Town: Corn Kiln Close,Cogenhoe And Whiston</p> <p>Location: entrance to Corn Kiln Close, Cogenhoe</p> <p>Details: street name sign is damaged.</p>	<p>councils. I have reported this to SNC using ref: FS-Case-65093509. Referred to South Northants Council. Now Referred to South Northants Council.</p>
<p>9.1.18 912886</p>	<p>Problem: Pedestrian Crossings</p> <p>Description: Signal Failure/Damaged - Touca</p> <p>Street/Town: Brafield Road,Cogenhoe And Whiston</p> <p>Location: Outside school on York Avenue</p> <p>Details: Light on zebra crossing is out.</p>	<p>9.1.18 Work Instructed - sent to our street lighting contractor Balfour Beatty for action.. 16.1.18 Contacted re timing.</p>

Matters arising –

- Issue re Zebra Crossing marking reported to Highways – outcome of inspection awaited. -NOTED
- Street name Corn Kiln Close – SNC acknowledged (up to 6 weeks from 17.1.18) - NOTED

### 213. Police Matters.



Burglary - Station road (higher numbers) #Cogenhoe happened between 06:10-22:30 17/1 vehicle stolen, if anything seen or heard call 101 ref 18000027090

Towcester Police Team (@TowcesterNPT)

27/01/2018, 16:23

#cogenhoe burglary at a dwelling in Orchard Way between 1440,26th & 0030, 27th January.Call 101 with info.crime reference 18000042031.

-It was also **reported** that there had been a burglary in Whiston and a further one in Orchard Way.

-Cllr Bailey **reported** that he had received a complaint from a resident that a suspicious vehicle in Orchard Way, that he had attempted to report to the police had been dismissed by them, there had then been a subsequent burglary. This will be reported to the Police & Crime Commissioner as unsatisfactory.

-Crime statistics update **November 2017** – Clerk (details from [www.police.uk](http://www.police.uk)) 7 crimes

#### **Crime on or near Station Road**

Anti-social behaviour

#### **Crime on or near Burmans Way**

Burglary - Investigation complete; no suspect identified

#### **Crime on or near Nene Rise**

2 crimes were reported here in November 2017.

Anti-social behaviour

**Crime on or near Sports/recreation Area**

Violence and sexual offences - Under investigation

**Crime on or near Manor Farm Court**

Burglary - Investigation complete; no suspect identified

**Crime on or near Mill Lane**

Anti-social behaviour

Email 18.1.18 Towcester SCT re Northamptonshire neighbourhood alert (sent via database & added to website). - NOTED

Email PCC meetings (forwarded 19.1.18) – NOTED

- It was **reported** that there has also been some further racist graffiti on the path from The Piece to Church Street. The neighbourhood Watch Coordinator, Lawrence Howes was thanked for his efforts to paint over this. It has been reported to both the police and South Northants Council.

**214. To receive reports from County & District Councillors**

-Cllr Michael Clarke reported that things are going from bad to worse at the County Council with the County Council's section 151 officer (senior finance officer) having served a notice on the County Council under section 114(3) of the Local Government Act 1988 which has the effect of imposing immediate spending controls. This was on the grounds that, it appeared to him that the expenditure of the authority was likely to exceed the available financial resources. The outcome of the government inspection is still awaited with report to the Secretary of State expected on 15/3/18 when recommendations will be made. He advised that council tax for 2018/19 is likely to increase by 5.97%, this includes an additional 1% that government has permitted NCC to levy to raise an additional £2.7m. It is hoped that this may protect the library & bus services which are currently under threat.

-DCllr Steven Hollowell advised that a meeting had been held between all the parishes, district & county council representatives to discuss the W8 bus route which is currently under threat. Cllr Bailey had attended this on behalf of the Parish Council. A lot of information had been gathered, but little more could be done until the outcome of NCC's full council meeting on 22/2/18. He also advised that the planning application for the old garage site was due to be heard by the planning committee on 8/2/18 with the planning officer's recommendation being for refusal. Cllr Bailey will attend this to speak on behalf of the parish council. DCllr Hollowell advised that SNC was likely to levy an inflation rate rise to their portion of the council tax.

**215. Chairman's Report**

-Including update from Parishes meeting to discuss w8 bus route – see comments above from DCllr Hollowell

-Proposal to investigate removing overhead electric cables in Church street and Station road.

It was **agreed** that the Clerk would speak to Western Power about this.

Action Clerk

-Proposal to investigate the need to replace existing street lights with white bulb units.

It was **agreed** that the Clerk would get some advice from Aylesbury Mains about this. Action Clerk

## 216. Development & Planning

### 216.1 Applications Received –

**S/2018/0034/FUL** 123 Station Rd- Single storey rear extension

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘No objections’

**S/2018/0035/FUL** 8 Bramley Close- Single storey front extension, changes to fenestration (south, west & north elevation)

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘No objections’

**S/2017/3008/FUL** Chalfont – Variation of condition 3 (Use) of planning permission S/1975/0373/P (extended existing prefabricated single storey office block) To allow continued use in association with an established coach business on site.

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘No objections’

**S/2017/3007/FUL** Coach depot – Removal of condition 5 (use-maintenance of applicant vehicles only) to S/1974/0479/P – rebuilding vehicle workshop, paint shop and store after fire damage, with office provision on first floor.

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘No objections’

Email received from resident re these applications. 5.1.18

The Parish Council acknowledged the concerns raised by the resident that these planning applications may permit further development of the site; the planning officer had provided reassurance that these applications did not permit any further development, they just allowed Chalfont to continue the same operation that had been previously been granted to Yorks Coaches. Resident to be advised.

Action Clerk

**S/2018/0152/LBC** Place House, Whiston – new porch for the front door

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘No objections’

**S/2017/2143/MAF** 35 Station Road – demolition of existing car workshop replace with 10 residential dwellings – amended plans

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘Cogenhoe & Whiston Parish Council does not feel that the amended plans address any of the comments submitted previously to the original plans - our comments therefore remain unchanged.’

Cllr Bailey will attend the planning committee meeting on 8/2/18 on behalf of the Parish Council. It was **agreed** that no further documentation needed submitting.

**Letter** Northamptonshire Highways 3.1.18 Application for Definitive Map Modification Order

-This response contained some incorrect information about the route of the unrecorded right of way. Clerk to clarify this with Northamptonshire Highways. **Action Clerk**

**Wongs Renewal Street Trader WK/201708593**

License renewal Wongs Chinese Take Away

It was proposed and resolved that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘Cogenhoe & Whiston PC have no objections to the renewal of the license other than that where they are now parking in Cogenhoe, in the club car park, which has recently been halved in size as the other half has been sold for development. The PC have received several complaints about parking overflowing from the club car park into the surrounding roads, so we would ask Wongs to remind their patrons to park considerately and legally.’

## 217. Financial matters

217.1 Income Received - None

217.2 Expenditure

Cogenhoe & Whiston Parish Council Payment Schedule				5.2.18		
Date	Chq No	Payee	Details	Amount	VAT	Payable under power
5.2.18	101954	SLCC	membership	£88.50		LGA 1972, s.111
5.2.18	101955	AH Contracts	Dog bins	£152.45	£25.41	Open Spaces Act 1906 ss 9 & 10
5.2.18	101956	2Commune	domain name	£180.00	£30.00	LGA 1972, s.111
5.2.18	101957	Aylesbury Mains	light repairs	£295.56	£49.26	Highways Act 1980 s301
5.2.18	101958	D Rush	sal Jan	£603.18		LGA 1972, s.112
		HMRC	PAYE	£0.40		LGA 1972, s.112
5.2.18	DDR	Total gas & powelec		£466.96	£77.82	Highways Act 1980 s301

The balance in the Current Account stands at £6,346.05 (assuming all cheques presented).

**\*Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

It was **proposed** and **resolved** that all invoices as listed should be paid.

**Action Clerk**

217.3 To **approve** bank reconciliation (see appendix 1)

It was **proposed** and **resolved** that this be **approved**.

217.4 To **approve** spending against budget figures end Q3 (31.12.17) (see appendix 2)

It was **proposed** and **resolved** that this be **approved**.

217.5 To **approve** spend of £30 to purchase electric star for top of village xmas tree.

It was **proposed** and **resolved** that this be **approved**.

Action Cllr Bailey

218. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for January

Cllr Cunnington **advised** that there had been 791 visits to the website in January.

219. **Grass cutting**

- to consider references for grass cutting tenders received.

Following receipt of satisfactory references, it was **proposed** and **resolved** that the grass cutting contract for the next 3 years be awarded to Mowerman, subject to agreement of per cut invoicing.

It was also **agreed** that as the footpath from The Piece to Church Street is rather overgrown he be asked to tidy this up ASAP.

Action Clerk

220. **Village noticeboards**

-update from Clerk re costings

-It was **proposed** and **resolved** that the quote from Greenbarnes be accepted and a new board ordered at a cost of £1500 + fitting. (Funded from CIL monies).

Action Clerk

-Email sent to VH MC asking them to consider noticeboard at the Village hall

-It was **agreed** that a costing would be obtained for a board to be erected on the outside of the village hall to match the new one for Glebe Way.

Action Clerk

221. **Streetlights**

-email from Aylesbury Mains 19.12.17 re crack in concrete column 31 St Peter's Way

-update on costings from Clerk

-The Clerk **advised** that the replacement column would cost £1318 + VAT plus connection cost of approx. £400.

-It was **proposed** and **resolved** that this be ordered. (Funded from CIL monies).

Action Clerk

222. **Battles Over commemoration**

-to consider tree planting idea (email circulated)

-Some discussion took place about the 'Battles Over' commemoration. It was suggested that some sort of 'living' memorial might be appropriate in the form of a tree. Further information will be sought by Cllr's Packer & Sher.

Action Cllr's Packer & Sher

-It was also **agreed** that the Clerk speak to the war memorial restoration company re the existing memorial and whether it could be relocated if the St Peter's centre were sold for redevelopment in

the future.

Action Clerk

**223. PUBLIC CONSULTATION on draft Parking:** Standards and Design Supplementary Planning Document for South Northamptonshire Council Response required by 9.2.18 (forwarded 23.1.18)

- It was **proposed** and **resolved** that no comments were required.

Action Clerk

**224. Defibrillator**

-to consider purchasing spare set of electrodes at cost of £74.40

- It was **proposed** and **resolved** that these be purchased.

Action Clerk

**225. Repeater signs – Whiston Rd**

-to receive update from Clerk on costings

-email resident 28.1.18

-It was felt that 3 signs, 2 leaving the village going down the hill and one coming up the hill may be more effective. It was **agreed** that the Clerk would speak to Highways for further advice.

Action Clerk

**226. Emergency Plan** – to organise annual review

It was **agreed** that the previous working party of Cllrs Scott & Grubb would review this by email.

Action Cllrs Scott & Grubb

**227. Correspondence Issued**

4.1.18 Precept form returned to SNC - NOTED

9.1.18 Letter Sports & Social Club re parking complaints (no response received) - NOTED

**228. Correspondence Received (in addition to listed above)**

10.1.18 Email Irchester, Knuston and Little Irchester Neighbourhood Plan will be available for you to view and comment between the following dates:

Start date: 10/01/18 08:20

End date: 23/02/18 17:00

It was **agreed** that no comment was required.

16.1.18 Email via website Resident re work on 'Old School' and tree felling Burrows garage

It was felt that work had recommenced on the site & that the trees that had been removed were not TPO protected so no offence had been committed. Clerk to advise resident.

Action Clerk

18.1.18 Email SNC planning re graffiti rear of The Piece

-See comments under 213 above.

25.1.18 Email Northants ACRE re best kept village competition - NOTED

**229. Information for the Chairman (no legal decision can be made on this information)**

-None



230. Meeting Closed & date of Next Meeting

There being no further business the meeting closed at 9pm.

Date of next meeting -

**Monday 5<sup>th</sup> March 2018** Cogenhoe & Whiston Village hall.

A handwritten signature in black ink that reads "Deborah Rush". The signature is written in a cursive style with a large initial 'D' and a long, sweeping underline.

Deborah Rush Parish Clerk 6.2.18

## APPENDIX 1

Cogenhoe & Whiston PC	5.2.18		
Bank Reconciliation			
Total receipts	£36,410.95		
less			
Total payments	£24,526.39		£11,884.56
Plus opening balances			£29,498.55
			<b>£41,383.11</b>
Bank accounts			
Current AC	£9,994.87		
plus			
Business Prem AC	£35,037.06		£45,031.93
Plus credits not yet showing			£45,031.93
Less unrepresented cheques			
	HMRC	PAYE	£0.40
	HMRC	PAYE	£0.40
101943	Allseasons	grass cutting	£60.00
101944	Destroyed		
101945	2commune	website	£510.00
101956	SNAST	signs	£56.00
	Welford xmas tree		
101947	f	xmas tree	£188.00
101948	Aylesbury Mains	light repairs	£160.56
		xmas tree	
101949	AR Electrical	conct	£102.00
		xmas tree	
101950	M scott	post	£32.27
101951	D Rush	sal Dec	£603.18
	HMRC	PAYE	£0.40
101953	Aylesbury Mains	light repairs	£148.56
101954	SLCC	membership	£88.50
101955	AH Contracts	Dog bins	£152.45
		domain	
101956	2Commune	name	£180.00
101957	Aylesbury Mains	light repairs	£295.56
101958	D Rush	sal Jan	£603.18
	HMRC	PAYE	£0.40

DDR	Total gas & power	elec	£466.96	£3,648.82
				<b>£41,383.11</b>

New Homes Bonus monies

**Approved grants**

£1,000 zebra crossing

£1,514 Sign refurb

£1,500 Defib (claimed)

    £490 Bench refurb (claimed)

    £450 Artwork

£4,000 Bus shelter

    + year 7 allocation £3361

£2,535 Heritage Society

**£2,041** Balance (information board to submit)

(Lasting legacy monies held on behalf of village) £2939.65

Community Infrastructure Monies £9142.50

Chairman.....

IFO.....

**APPENDIX 2**  
**Appendix 2**

	17/18	End Q1 30.6.17	%	End Q2 30.9.17	%	End Q3 31.12.17	%
Precept	£22,000.00	£11,000.00		£11,000.00		£22,000.00	
Mowing Grant	£800.00						
<b>Total</b>	<b>£22,700.00</b>	<b>£11,000.00</b>	<b>48%</b>	<b>£11,000.00</b>	<b>48%</b>	<b>£22,000.00</b>	<b>100.00%</b>
<b>Expenditure</b>							
Amenities						£140.00	
Village Main	£650.00	£564.00	86.77%	£564.00	86.77%	£564.00	86.77%
Grass & Bins	£3,500.00	£937.88	26.80%	£1,691.96	48.34%	£2,886.60	82.47%
Clerks salary	£7,125.00	£1,780.74	24.99%	£2,967.90	41.65%	£4,748.64	66.65%
Clerk Exp	£375.00	£134.78	35.94%	£235.68	62.85	£443.74	118.33%
Audit	£200.00	NIL		£200.00	100.00%	£200.00	100.00%
Membership	£850.00	£817.49	96.18%	£817.49	96.18%	£817.49	96.18%
Insurance	£1,100.00	£1,132.50	102.95%	£1,132.50	103%	£1,132.50	103.00%
Council Exp	£500.00	£142.68	29%	£736.72	147.34%	£908.72	181.74%
Training	£200.00	£39.00	19.50%	£39.00	19.50%	£117.00	58.50%
Lights R&M	£2,000.00	£497.20	24.86%	£663.60	33.18%	£1,488.30	74.42%
Elec costs	£3,415.00	£590.43	17.29%	£1,305.87	38.24%	£2,264.01	66.30%
S137 max £8733	£3,000.00	£209.69	6.99%	£209.69	6.99%	£309.69	10.32%
Pocket Park	£1,000.00	£50.00	5%	£286.93	28.69%	£286.93	28.69%
Website	£400.00	NIL		NIL		NIL	
<b>Total</b>	<b>£24,315.00</b>	<b>£6,896.39</b>	<b>28.36%</b>	<b>£10,851.34</b>	<b>44.63%</b>	<b>£16,307.62</b>	<b>67.07%</b>