

# COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush  
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

## **To members of the Council:**

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 5th December 2016 at 7.30pm** in **The Village Hall, York Avenue, Cogenhoe, NN7 1NB**, for the purpose of transacting the following business;

**Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.**

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

## **A G E N D A**

138. **Open forum**

139. **To receive and accept apologies for absence.**

140. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

141. **To sign the minutes** of the meeting held on **Monday 7<sup>th</sup> November 2016**.

142. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

3/2/16	Whiston Rd	<b>Problem Details</b> <b>Problem:</b> Drains <b>Description:</b> Blocked/Damaged <b>Street/Town:</b> Whiston Road, Cogenhoe And Whiston <b>Location:</b> Whiston Road, Cogenhoe (where the stream goes under the road) <b>Details:</b> The culverts that carry the water under the road are
765200		

		<p>cracked/damaged with the potential for flooding</p> <p><b>Easting:</b> 483433.74615766</p> <p><b>Northing:</b> 260612.24279795</p> <p>Under Investigation. Referred to Trevor Gray.</p> <p>No problem identified</p> <p>No Action Necessary.. Referred to Ray Price.</p> <p>Resolved. <b>Scheme for repair in 2016/17 business plan.</b> Referred to Ray Price.</p>
13/3/16 769415	Station Rd/Short Lane	<p><b>Problem:</b> Kerbs</p> <p><b>Description:</b> Dropped Kerb Request - Public</p> <p><b>Street/Town:</b> Station Road,Cogenhoe And Whiston</p> <p><b>Location:</b> Junction with Station Rd / Short Lane</p> <p><b>Details:</b> A resident in a wheelchair has asked if a dropped kerb could be installed at the end of this footpath so that he can access the pub. At present he has to complete his journey from the current dropped kerb further back on Station RD, on the road which is very busy.</p>
19/5/16 802741	<p><b>Whiston – Denton Rd</b></p> <p>Puddles forming after rainfall, drains not capturing water.</p>	<p>inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>Call closed 23/5/16</p> <p>Re-opened 21/7/16</p> <p>The report has been updated with the following information - inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>The report has been updated with the following information - Under Investigation. Referred to Trevor Gray.</p>
8/6/16 804354	<p><b>Problem:</b> Sign</p> <p><b>Description:</b> Obscured by vegetation</p> <p><b>Street/Town:</b> Station Road,Little Houghton</p> <p><b>Location:</b> Western end of Station Rd, junction</p> <p><b>Details:</b> The hedge has been cut back but not around the sign which mean it is now obscured.</p>	<p><b>Work Instructed:</b> works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.</p>
21/6/16 <b>817062</b>	<b>Problem:</b> Drains	<p>24/6/16</p> <p><b>Work Instructed:</b> system will be</p>

	<p><b>Description:</b> Blocked/Damaged</p> <p><b>Street/Town:</b> York Avenue,Cogenhoe And Whiston</p> <p><b>Location:</b> Between Village hall &amp; Cogenhoe Primary School, York Avenue, Cogenhoe</p> <p><b>Details:</b> Storm drain appears to be blocked which causes footpath to be flooded when there is heavy rain</p>	<p>jetted at next cyclic visit</p> <table border="1" data-bbox="1007 192 1466 293"> <tr> <td data-bbox="1007 192 1254 293">08-NOV-2016 11:23</td> <td data-bbox="1254 192 1466 293">Work Complete. Referred to Trevor Gray.</td> </tr> </table>	08-NOV-2016 11:23	Work Complete. Referred to Trevor Gray.								
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<p>26/7/16 <b>824359</b></p>	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Footway/Footpath</li> <li>• <b>Description:</b> Damaged/Cracked</li> <li>• <b>Street/Town:</b> Cogenhoe And Whiston</li> <li>• <b>Location:</b> Footpath KF 2 which runs in front of 3 &amp; 5 Mill Lane, Cogenhoe</li> <li>• <b>Details:</b> The footpath is broken &amp; subsided in parts (public right of way KF2). This is affecting the drainage, during recent rainfall a flow of water ran down the side of No 3 Mill Lane which has now also damaged the driveway of No 5. Poor drainage may have caused damage to footpath or poor drainage caused by surface of footpath?</li> <li>•</li> </ul>	<table border="1" data-bbox="1007 501 1466 1644"> <tr> <td data-bbox="1007 501 1254 602">27-JUL-2016 08:33</td> <td data-bbox="1254 501 1466 602">Now Referred to Trevor Gray.</td> </tr> <tr> <td data-bbox="1007 602 1254 703">28-JUL-2016 06:13</td> <td data-bbox="1254 602 1466 703">Now Referred to Colin Wicks.</td> </tr> <tr> <td data-bbox="1007 703 1254 860">28-JUL-2016 07:54</td> <td data-bbox="1254 703 1466 860">Now Referred to Nick Wedgbrow.</td> </tr> <tr> <td data-bbox="1007 860 1254 1308">28-JUL-2016 12:50</td> <td data-bbox="1254 860 1466 1308">Under Investigation. Referred to Nick Wedgbrow. Type changed to PASS. Class changed to ROW.</td> </tr> <tr> <td data-bbox="1007 1308 1254 1644">04-AUG-2016 15:17</td> <td data-bbox="1254 1308 1466 1644">Anglian Water issue advise to contact them direct.. Referred to Nick Wedgbrow.</td> </tr> </table>	27-JUL-2016 08:33	Now Referred to Trevor Gray.	28-JUL-2016 06:13	Now Referred to Colin Wicks.	28-JUL-2016 07:54	Now Referred to Nick Wedgbrow.	28-JUL-2016 12:50	Under Investigation. Referred to Nick Wedgbrow. Type changed to PASS. Class changed to ROW.	04-AUG-2016 15:17	Anglian Water issue advise to contact them direct.. Referred to Nick Wedgbrow.
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<p>8/8/16 <b>825886</b></p>	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Roads</li> <li>• <b>Description:</b> Potholes</li> <li>• <b>Street/Town:</b> Bramley Close,Cogenhoe And Whiston</li> <li>• <b>Location:</b> junction of Station Rd &amp; Bramley Close</li> <li>• <b>Details:</b> large pot hole just into turning of Bramley Close</li> </ul>	<p>11/8/16 Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.</p> <table border="1" data-bbox="1007 1850 1466 1995"> <tr> <td data-bbox="1007 1850 1254 1995">08-NOV-2016 11:48</td> <td data-bbox="1254 1850 1466 1995">Work Complete. Referred to Trevor Gray</td> </tr> </table>	08-NOV-2016 11:48	Work Complete. Referred to Trevor Gray								
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<p>6/10/16 <b>837350</b></p>	<p><b>Problem:</b> Drains</p> <p><b>Description:</b> Blocked/Damaged</p> <p><b>Town/Village:</b> Cogenhoe</p> <p><b>Location:</b> drain outside 22 Whiston RD, Cogenhoe</p> <p><b>Details:</b> Some jetting work was recently completed, observed by a councillor, but this drain was missed completely as it has been before and this area floods in heavy rainfall.</p>	<p>07-OCT-2016 10:42 gullies to be cleansed on routine gully emptying programme. Referred to Trevor Gray.</p>
<p>24/10/16 <b>840019</b></p>	<p><b>Problem:</b> Footway/Footpath</p> <p><b>Description:</b> Damaged/Cracked</p> <p><b>Street/Town:</b> Cogenhoe And Whiston</p> <p><b>Location:</b> outside 28 Orchard Way, Cogenhoe</p> <p><b>Details:</b> footpath is damaged &amp; uneven, caused by builders lorries / skip deliveries</p>	<p>4-OCT-2016 14:11Received.25-OCT-2016 11:54Now Referred to Richard Malyszewicz.26-OCT-2016 07:00works to be completed within 2 months. Referred to Richard Malyszewicz.</p>
<p>24/10/16 <b>840021</b></p>	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Footway/Footpath</li> <li>• <b>Description:</b> Damaged/Cracked</li> <li>• <b>Street/Town:</b> Cogenhoe And Whiston</li> <li>• <b>Location:</b> outside 10 Glebe Rd</li> <li>• <b>Details:</b> Footpath cracked / uneven caused by builders/skip lorries</li> </ul>	<p>26/10/16</p> <p>The report has been updated with the following information – site visted, defects do not meet ncc intervention level, will be monitored by highway inspectors. Referred to Richard Malyszewicz.</p>

-Update from Clerk re Billing Causeway speeding issues (letter sent to P&CC) – response received 16.11.16

-Update from Clerk re house names rear of Station RD (raised by Cllr Packer last meeting)

### 143. Police Matters.

-Request from NHW coordinator Mr Lawrence Howes to take part in community speedwatch & subsequent email 26.11.16



Twitter mentions; None

-Crime statistics update September 2016 – Clerk (details from [www.police.uk](http://www.police.uk) ) 12 crimes

<b>September 2016</b>		
Crime on or near Station Rd	Anti-social behaviour	
Crime on or near Bryer Hill Furlong	Vehicle crime	Investigation complete; no suspect identified
Crime on or near The Clayland	Violence and sexual offences	Under investigation
Crime on or near York Avenue	Anti-social behaviour	
Crime on or near Brafield Road	Anti-social behaviour	
Crime on or near Short Lane	Anti-social behaviour	
Crime on or near Parking Area (Whiston)	Burglary x 1 Other theft x 1	Investigation complete; no suspect identified

**144. To receive reports from County & District Councillors**

including CCllr M Clarke re Whiston Rd

**145. Chairman's Report**

-including school cones parking scheme

**146. Development & Planning**

146.1 **Planning Applications;** None

146.2 **Decisions received;** None

**147. Financial matters**

147.1 Income Received - None

147.2 Expenditure

<b>Date</b>	<b>Chq No</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>VAT</b>	<b>Payable under Legislation</b>
5.12.16	101839	E Griffiths	PP	£75.00		PH Act 1875, s.164

5.12.16	101840	All seasons	Grass	£300.00	£50.00	Open Spaces Act 1906 ss 9 & 10
5.12.16	101841	AH Contracts	Dog Bins	£133.39	£22.23	Litter Act 1983, ss5-6
5.12.16	101842	Aylesbury mains	Light repair	£125.40	£20.90	Highways Act 1980 s301
5.12.16	101843	Royal Brit Legion	Wreath	£30.00		S137*
5.12.16	101845	Aylesbury mains	Light repair	£75.96	£12.66	Highways Act 1980 s301
5.12.16	101846	D Rush	Sal Nov	£614.60		LGA 1972, s.112
5.12.16		HMRC	PAYE	£0.20		LGA 1972, s.112
5.12.16	101847	Ladywell Services	Payroll	£50.00		LGA 1972, s.112

The balance in the Current Account stands at £11,457.80 (assuming all cheques presented).

**\*Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

147.3 To **consider** request for S137 grant of £130 for Cogenhoe Youth Club to meet insurance & NAYC membership costs x 6 months

147.4 To **review** draft budget as formulated by finance working party

147.5 To **approve** bank reconciliation (see appendix 1)

148. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for October

149. **Cogenhoe Flood Risk Management Summary report**

-to receive **update** from Cllr Biggs re visit 30.11.16

150. **Village Information Board**

- to receive **update** from Cllr Brown re map

151. **Policy Reviews (emailed 11.10.16)**

Policy	Read	Review
Complaints / comments	Jez	Tessa
Data protection / info security	Albert	Jean
Disciplinary	Jon	Roger
Equal Opps	Iris	Jon
Grants	Jean	Malcolm
Grievance	Albert	Iris
Internet use & email	Jim	Albert
Health & safety	Elizabeth	Jim
Members allowance	Jez	Tessa
Press & media	Elizabeth	Jez

152. **Bus shelter**

To consider options / costings for replacement bus shelter

### 153. Correspondence Issued

email 8.11.16 Residents of York Avenue re Fish & Chip van app  
letter 16.11.16 Mr Marshall update re bus stops  
letter 9.11.16 Mr Ireland advice re dropped kerb  
email 11.11.16 Little Houghton & Brafield PC's re VAS speed sign  
email 11.11.16 PC comments re housing survey submitted (SNC)  
email 11.11.16 C&W VH & PF MC re Pc representatives

### 154. Correspondence Received

Letter 4.11.16 NVHS – thank you for donation 2016  
Letter Oct 16 Barclays Bank re interest rates  
Email 8.11.16 Resident re dog mess & litter  
Email 8.11.16 CCIr M Clarke re pothole categorisation  
Email 9.11.16 NCC -  
Proposal to increase the permanent capacity of All Saints CEVA Primary School, Wellingborough – response by 8.12.16 (forwarded 22.11.16)  
Email 10.11.16 NCC-  
Proposal to amalgamate Earls Barton Infant and Junior Schools, Wellingborough – response by 8.12.16 (forwarded 22.11.16)  
Email 10.11.16 NCC  
Consultation on the Northamptonshire Fire and Rescue Service Draft Community Protection Plan 2017 -2020 – response by 21.12.16 (forwarded 22.11.16)  
Email 13.11.16 Resident re footpath Station RD  
Email 16.11.16 NCC  
Consultation on School Admissions Arrangements for 09/2018 - Oversubscription Criteria and Published Admissions Numbers (PANs) – response by 13.1.17 (forwarded 22.11.16)  
Email 18.11.16 BCW -  
Mears Ashby Village Design Statement will be available for you to view and comment Response by 30/12/16 (forwarded 22.11.16)  
Email 21.11.16 NCC  
Consultation on Proposed Changes to the Opening Hours of Wootton Library – response by 16.12.16 (forwarded 22.11.6)  
Letter 29.11.16 Northamptonshire Highways re Urban Highways Grass cutting 2017 – **response Required**  
Email 29.11.16 Resident requesting allotment

155. Information for the Chairman (**no legal decision can be made on this information**)

156. Meeting Closed & date of Next Meeting

**Tuesday** 3<sup>rd</sup> January 2017 – Council meeting, Village Hall, Cogenhoe.



Deborah Rush

Parish Clerk 29.11.16

## Appendix 1

### BANK RECONCILIATION - 5/12/16

TOTAL RECEIPTS:	£24,631.26
Less	
TOTAL PAYMENTS:	£17,566.31
Plus Opening Balances	£30,280.95
Closing balance	<b>£ 37,345.90</b>

#### BANK ACCOUNTS

Community/Current Account	£ 14,307.70
Plus	
Business Premium Account	<u>£ 25,888.10</u>
	£ 40,195.80

Plus CREDITS not yet showing  
LESS UNPRESENTED CHEQUE NOS:

4.10.16		HMRC	PAYE	£0.20
4.4.16	101779	AH Contracts	Dog Bins	£133.39
7.11.16	101835	D Rush	Salary OCT	£613.58
		HMRC	PAYE	£0.20
7.11.16	101836	Aylesbury mains	Light repair	£356.16
7.11.16	101837	SSE	Elec	£308.31
7.11.16	101838	J Cunnington	PP	£33.51
5.12.16	101839	E Griffiths	PP	£75.00
5.12.16	101840	All seasons	Grass	£300.00
5.12.16	101841	AH Contracts	Dog Bins	£133.39
5.12.16	101842	Aylesbury mains	Light repair	£125.40
5.12.16	101843	Royal Brit Legion	Wreath	£30.00
5.12.16	101845	Aylesbury mains	Light repair	£75.96
5.12.16	101846	D Rush	Sal Nov	£614.60
5.12.16		HMRC	PAYE	£0.20
5.12.16	101847	Ladywell Services	Payroll	£50.00

£ 2,849.90

TOTAL **£ 37,345.90**

(New Homes Bonus monies £10,169.00)

Approved grants £1,000 zebra crossing Sign refurb £1,514, defib £1,500. bench refurb £490, Artwork £450 Balance £5215 (information board to submit)

(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac  
Chairman..... IFO.....

Clerk.....

Date .....