

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
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www.cogenhoeandwhiston-pc.gov.uk

To members of the Council:

You are hereby summoned to attend a **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 4th October 2021 at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, Northants, NN7 1NB** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

99.21 Open forum

100.21 To receive and accept apologies for absence.

101.21 To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing.

102.21 To sign the minutes of the meeting held on **6th September 2021**.

103.21. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

16.4.20 2089101	Footpath in very poor state of repair	Footpaths from shop on Station Rd to Royal Oak on Short Lane are in very poor state of repair, cracked, uneven & lots of dangerous trip hazards. 22.4.2 Thank you for your enquiry. A works order has been raised, Due to the current crisis works will be completed when footway is accessible and cars are no longer parked on or adjacent to the defects. State changed to: Action scheduled
5/5/20 2106615	Footpath from The Piece to Church Street in poor state of repair	Not Highways responsibility, reported to South Northants Homes Photographs forwarded to SNH Contacted again 4.5.21 Chased again via Rights of Way & Kierwsp
18.3.21 2617389	Road subsidence Roe Farm to Station Rd	18.3.21 Investigating
5.7.21 2841584	61-63 Station Rd	Overhanging vegetation Site visit has been undertaken. A letter will be sent to the owner/occupier requesting that the vegetation is cut back within 14 days of receipt of the letter. A re-visit will be undertaken to ensure that this work has been completed.
3.8.21 2911068	Footpath Station Rd to Bramley Close	Overhanging vegetation 16.8.21 This report has been assessed and a job for repair has been raised. Chased again 20.9.21 This report has been assessed and a job for repair has been raised. State changed to: Action scheduled Posted by Northamptonshire Highways at 13:55, Monday
11.8.21 2933592	Church Street	Sign overgrown with ivy 19.8.21 We are investigating this issue with the vegetation owner. A revisit of the area will be undertaken on 6th September

- Old fencing in village hall hedge near play area – To receive an update from Cllr Cunningham.
- Option for no bicycles markings on footpaths – update from Clerk
- Mowing of verge on Brafield Rd, where do we want to cut to? (parish boundary).
- Grit bin ordered & received.
- Highways contacted re zebra crossing- response received 14.9.21
- Form obtained for yellow lines around The Piece, evidence required.
- Daffodil bulbs ordered
- Contractor who looks after village planters looking into options for around sign.

104.21. Police Matters.

Crime Stats – July 2021 3 crimes

Crime On or near Mill Lane	Violence and sexual offences (1) Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences.	Under investigation
Crime On or near Church Street	Anti-social behaviour (1) Includes personal, environmental and nuisance anti-social behaviour.	No crime timeline details for anti social behaviour



Twitter mentions; None

105.21 To receive **update** from West Northamptonshire Councillors

106.21 Chairman’s Report

- Update NCALC AGM 2.10.21
- Updating delivery areas.

Development & Planning

107.21 Applications Received

WNS/2021/1281/FUL	27 The Piece Cogenhoe NN7 1LX	First storey side extension and part first, part two storey rear extension.
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<http://snc.planning-register.co.uk/plandisp.aspx?recno=111460>

Due to the timing of this application delegated powers were used –

No Objections

108.21 Applications Determined

WNS/2021/0717/FUL	22A Brafield Rd, Cogenhoe, NN7 1ND	Replace wooden shed with a single-storey brick built shed
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<http://snc.planning-register.co.uk/plandisp.aspx?recno=110452>

APPROVED

WNS/2021/0986/FUL	20 The Piece Cogenhoe NN7 1LX	proposed single story side and rear extension to form dining area, study and shower room
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<http://snc.planning-register.co.uk/plandisp.aspx?recno=111060>

APPROVED

WNS/2021/0921/FUL	15 Nene Rise Cogenhoe NN7 1NT	Proposed rear single storey lean-to extension, With bifold doors, and velux roof lights over.
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<http://snc.planning-register.co.uk/plandisp.aspx?recno=110930>

APPROVED

WNS/2021/0804/FUL	25 The Piece, Cogenhoe, Northamptonshire, NN7 1LX	Front and rear extensions.
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<http://snc.planning-register.co.uk/plandisp.aspx?recno=110796>

APPROVED

WNS/2021/1123/FUL	82 Station Road, Cogenhoe, Northamptonshire, NN7 1LU	Rear extension to property comprising new ground floor and first floor accomodation
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<http://snc.planning-register.co.uk/plandisp.aspx?recno=111198>

APPROVED

S/2021/0336/FUL	79 Station Road, Cogenhoe, Northamptonshire, NN7 1NG	Hip to gable roof extension and extension to chimney stack, first floor extension above existing single storey extension to provide a master bedroom and ensuite
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<http://snc.planning-register.co.uk/plandisp.aspx?recno=109501>

APPROVED

109.21 Financial matters

109.21.1 Income Received

1.9.23	HMRC	VAT refund	£ 245.80
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109.21.2 Expenditure

Parish Council	Date	BACS	Chq No	Payee	Details	Amount	VAT	Payable under power
	31.8.21	DDR		Lloyds bank	Credit Card	£228.08	£38.90	Localism Act 2011 ss1-8
	8.9.21		714330486	Wellingborough Norse	Grass	£266.91	£44.49	Localism Act 2011 ss1-8
	15.9.21	DDR		ICO	Registration fee	£35.00		Localism Act 2011 ss1-8
	15.9.21		557051274	Aylesbury mains	Lamp repairs	£192.00	£32.00	Localism Act 2011 ss1-8
	24.9.21		878878418		Wages	£634.93		Localism Act 2011 ss1-8
	20.9.21		223293737	HMRC	PAYE	£218.40		Localism Act 2011 ss1-8
	15.9.21		753637830	FPA	Payroll costs	£25.00		Localism Act 2011 ss1-8
	15.9.21		701253528	Cogenhoe Sea Scouts	Grant	£1,000.00		Localism Act 2011 ss1-8
	4.10.21			D Rush	Clerks expenses	£73.60		Localism Act 2011 ss1-8
	Credit card							
	Aug-21							
			PC	VAT	Hopper	VAT	Vhall	VAT
	19.7.21	Viking	£100.78	£15.10			£82.78	£16.56
	21.7.21	WNC planning fee					£115.50	
	23.7.21	Noticeboard					£30.95	£5.16
	23.7.21	Defib Pads	£31.90	£5.32				
	23.7.21	Shower curtain pole					£17.99	£3.00
	23.7.21	Shower curtain					£13.99	£2.33
	26.7.20	Defib battery	£92.40	£15.40				
	26.7.21	Cooker					£179.00	£29.83
	29.7.21	Postage Ticket machine			£14.20			
	30.7.21	Mop					£15.00	£2.50
	30.7.21	Mop bucket					£16.22	£2.70
	30.7.21	Sterilising bucket					£7.49	£1.25
	31.7.21	Sign					£1.53	£0.26
	3.8.21	Bags & bin					£43.53	£7.25
	3.8.21	Noticeboard					£30.95	£5.16
	3.8.21	Plans					£13.20	£2.20
	17.8.21	Fee	£3.00					
			£228.08			£14.20	£568.13	£810.41
				£35.82				£78.20
								£114.02

The balance in the Current Account stands at £8,833.54 (assuming all cheques presented).

The balance in the Business premium account stands at £19,762.46

Of which

CIL monies £6,361.62 Clock fund £2,939.65, PIP £413 is earmarked.

109.21.3 Income Received – Village Hopper

25.8.21	Contactless payments	£71.25
25.8.21	Term pass Ayling	£200.00
27.8.21	WNC Community grant	£3,801.54
31.8.21	BSOG	£3,535.00
1.9.21	Contactless payments	£52.46
1.9.21	Cash fares August	£299.10
3.9.21	Annual pass Pitts	£600.00
7.9.21	Contactless payments	£106.53
7.9.21	1/2 term pass Woods	£100.00
14.9.21	Contactless payments	£54.32
14.9.21	BSOG	£913.80
22.9.21	Contactless payments	£81.38
22.9.21	Donations	£284.36
22.9.21	Contactless payments	£116.77
		£10,216.51

109.21.4 Expenditure – Village Hopper

Village Hopper	4.10.21					
27.8.21	994696769	Longmarsh	fine handling	£90.00	£10.00	Localism Act 2011 ss1-8
31.8.21	886534754	Longmarsh	Hire vehicle	£96.00	£16.00	Localism Act 2011 ss1-8
13.9.21	DDR	Fuel genie	Fuel card	£1,103.22	£183.87	Localism Act 2011 ss1-8
18.9.21	DDR	Arval	Lease	£941.82	£156.97	Localism Act 2011 ss1-8
20.9.21	DDR	Nest	Pension contributions	£235.24		Localism Act 2011 ss1-8
21.9.21	STO	Tixiom	Ticket machine	£48.00	£8.00	Localism Act 2011 ss1-8
20.9.21	487027934	HMRC	PAYE	£1,714.11		Localism Act 2011 ss1-8
22.9.21	944889264	Sign & Graphic solutions	Bus livery	£264.00	£44.00	Localism Act 2011 ss1-8
23.9.21	653694161	Longmarsh	Insurance cost	£180.00	£30.00	Localism Act 2011 ss1-8
23.9.21	968446636	Gauntlet	Ins fee tfr vehicle	£28.00		Localism Act 2011 ss1-8
24.9.21			Wages	£2,796.38		Localism Act 2011 ss1-8
6.10.21	TFR PC	Credit card	UPS postage	£14.20		Localism Act 2011 ss1-8
				£7,510.97		

The balance in the Current Account stands at £52,986.56 (assuming all cheques presented).

109.21.5 To **approve** bank reconciliations for Parish Council account & Village Hopper account (all checked by ICO). Appendix 1& 2

109.21.6. To **receive** and **accept** outcome of external audit.

110.21.12 – CIL

To **consider** infrastructure expenditure from CIL monies of max £2500 for pocket park - noticeboard, artistic map & info lectern.

111.21 **Village Hall & playing Fields Update**

Minutes from the meeting held on the 15th September 2021

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/village-hall-managment-committee-15th-september-2021-draft-minutes.pdf>

112.21. **Pocket Park Committee**

Minutes from the meeting held on 15th September 2021

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/pocker-park-committee-15th-september-2021-draft-minutes.pdf>

113.21. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for September.

114.21 **Community Orchard**

-To receive update from Cllrs Brown, Darby, Stanton & Packer

-Matter referred to VHMC, confirmation of footpath ownership being looked into.

115.21 **Village Hopper**

-New vehicle should be received 10.9.21 – now received, old vehicle returned

-Cover organised for phone when Clerk is on holiday.

-Email 24.9.21 Wollaston PC, donation of £200 as ‘grant to assist in keeping the service running’. Acknowledged & thanked.

116.21 **Correspondence Received (in addition to listed above)**

Email Request for bike security marking event, do we want to organise such an event?

Email 9.9.21 Response from Licensing re street trading

Email 13.9.21 Great Houghton Parish Council Draft Neighbourhood Plan – Regulation 16 Consultation

Responses by 25.10.21

<https://www.northampton.gov.uk/info/200205/planning-for-the-future/2534/great-houghton-neighbourhood-plan>

Email 19.9.21 Request from Heritage Society to replace brass plaque on tree on Village Green, Church Street

Email 24.9.21. Email Lawrence Howes, update from odour meeting held 24.9.21

Email 24.9.21. Email new resident asking for an allotment

117.21 Correspondence issued

9.9.21 letter of thanks to resident re donation for bulbs

118.21 Information for the Chairman (no legal decision can be made on this information)

119.21.Meeting Closed & date of Next Meeting

Wednesday 20th October 2021 – Village Hall Committee Meeting 7.30pm

Wednesday 17th November 2021 – Pocket Park Committee 7.30pm

Monday 1st November 2021 7.30pm –Council Meeting, Village Hall, Cogenhoe



Deborah Rush

Parish Clerk 28.9.21

Appendix 1

Cogenhoe & Whiston PC	24.9.21		
Bank Reconciliation			
Total receipts		£22,100.91	
less			
Total payments		£26,196.16	
			-£4,095.25
Plus opening balances			£32,179.62
			£28,084.37
Bank accounts			
Current AC			£8,321.91
plus			
Business Prem AC			£19,762.46
			£28,084.37
Plus credits not yet showing			
Less unrepresented cheques			
			£28,084.37

Appendix 2

Cogenhoe & Whiston PC		Village Hopper	24.9.21	
Bank Reconciliation				
Total receipts			£43,172.14	
Total payments			£38,005.25	£5,166.89
Plus opening balances				£47,833.87
				£53,000.76
Bank accounts				
Current AC				£53,000.76
Plus credits not yet showing				
Less unrepresented pymts				
				£53,000.76