

COGENHOE & WHISTON PARISH COUNCIL

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Agenda for the Full Council Meeting of Cogenhoe & Whiston Parish Council held on Monday 4th July 2022 at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, Northants, NN7 1NB.

153.22 **Open forum**

154.22 **To receive and accept apologies for absence.**

155.22 **To receive** any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing.

156.22 **To sign the minutes** of the meeting held on **6th June 2022**.

157.22. **Neighbourhood Plan**

Information from Steven Hollowell on advantages / disadvantages of having a plan.

158.22 **Matters arising from previous minutes** (for information only)

-Street doctor updates;

18.3.21 2617389	Road subsidence Roe Farm to Station Rd	18.3.21 Re-opened Some repairs have been carried out but they are very uneven, if you are a passenger in the car you are bounced around as you
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		travel over the patched areas. there are also further areas heading towards Grendon that have the same problem that haven't been repaired - CHASED
10.3.22 3380851	50 York Avenue	Recent BT works have not reinstated pavement properly leaving dip which is a trip hazard. 14.3.22 Bt have been issued a defect to rectify.
3457315	Outside CSSC	Damaged bollard – reopened 5.5.22 10.5.22 Action scheduled
3506255	Earls Barton roundabout – potholes / poor road surface	10.5.22 We have raised a works order to repair the defects that you have reported. These works will be undertaken within the next 6 months. On most occasions we are repairing defects of this nature sooner than this target date.
3585895	Bramley Close / Orchard Way	8.6.22 Grit bin damaged
3585915	2 Church Street	10.6.22 Footpath being obscured by vegetation
3585926	Walley Grove	Road condition 13.6.22 Thank you for your enquiry regarding potholes on Whalley Grove. Whilst we appreciate your comments, we can confirm that there are no immediate safety concerns relating to this issue that warrant further investigation or repair at this time. However, please be assured that we will continue to monitor the area as part of our routine inspections. For more information on the criteria for defect repairs, please visit Potholes - Northamptonshire Highways. State changed to: No further action

Highways contacted re parking bays Whalley Grove, response received

13.6.22

We do not mark individual parking spaces on the carriageway as this invariably results in fewer available parking spaces in total. We don't even mark individual spaces with our residents parking schemes, we only mark a large length of bay adjacent to the carriageway indicating the area where vehicles can park.

Whalley Grove is primarily residential parking with no real influx from those outside the area, such as schools, shops and other community facilities and if we were to consider spaces for Whalley Grove we would then find it hard to refuse other similar requests.

159.22 **Police Matters.**

Crime Stats – April 2022 5 crimes

Crime On or near Watts Close	Criminal damage and arson 1 Includes damage to buildings and vehicles and deliberate damage by fire. Violence and sexual offences 1 Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences.	Under investigation Under investigation
Crime On or near The Piece	Public order (1) Includes offences which cause fear, alarm or distress.	Under investigation
Crime On or near Mill Lane	Burglary (1) Includes offences where a person enters a house or other building with the intention of stealing.	Investigation complete; no suspect identified
Crime On or near Parking Area (Whiston)	Anti-social behaviour (1) Includes personal, environmental and nuisance anti-social behaviour.	No crime timeline details for anti social behaviour



Twitter / neighbourhood alert mentions;

Incident Details: 22000326899

Location: Short Lane, Cogenhoe

Date and Time: Between 06/06/2022 00:00 and 07/06/2022 23:55

Between stated times, unknown person(s) has graffitied a sign in the Pocket Park.

Criminal Damage Cogenhoe 22000340130

Incident Details: 22000340130

Location: Pocket Park, Cogenhoe

Date and Time: Between 05/06/2022 09:00 and 10/06/2022 23:55

Between stated times, have graffitied sign and bench located in pocket park.

-Update Cllr Holland, police liaison representative.

Including speed enforcement Bramley Close / Station Rd

160.22

To receive **update** from Unitary Councillor

161.22 **Chairman's Report**

162.22 **Development & Planning**

162.22.1 **Applications Received**

WNS/2022/1065/FUL

Proposed garage and extend the dropped kerb

46 York Avenue Cogenhoe NN7 1NB

<https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1065/FUL>

Due to the timing of this application delegated powers were used;

Cogenhoe & Whiston Parish Council objects to this application for similar reasons that the previous application WNS/2021/1665/FUL was refused (for some reason this is not show on the history for this application?). The development would still lead to cramped over-development of the site and would introduce a vehicle dominated frontage. Extending the dropped kerb would create highways safety issues as it is directly opposite the busy entrance to the Village Hall. If WNC did approve this we would request that the garage must always remain ancillary to the dwelling and could not be converted to residential accommodation or sold as a separate dwelling as the site is not adequate to support this.

WNS/2022/1085/OUT

Outline consent for 4 self-build plots, all matters reserved except for access

35 Station Rd, Cogenhoe

<https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1085/OUT>

Due to the timing of this application delegated powers were used;
No objections

Application No. **WNS/2022/1137/FUL**

Proposal Proposed drop kerb and new driveway

Location 61 Station Road Cogenhoe NN7 1LU

<https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1137/FUL>

Application No. **WNS/2022/1191/OUT**

Proposal Outline Planning Consent is sought for the principle of
developing the site for two no. two storey dwellings. All

matters reserved

Location 61 Station Road, Cogenhoe, Northamptonshire, NN7 1LU

<https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1191/OUT>

Application No. **WNS/2022/1211/FUL**

Proposal Proposed new timber electric gates to site to replace
former 5 bar field gate.

Location Laws Close Main Street Whiston NN7 1NN

<https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1211/FUL>

162.22.2 Applications Determined

WNS/2022/0940/TPO - Approved

T1 - Pine tree to have the lowest 2 limbs removed to raise the crown to approx 3mtrs, to remove back to source the snapped limb and reduce the 2 southern limbs at the very top of the tree by up to 1mtr to bring the crown into a uniform shape.

8 Bramley Close Cogenhoe NN7 1LY

<https://snc.planning-register.co.uk/Planning/Display/WNS/2022/0940/TPO>

WNS/2022/0713/TCA – No Objections

T1-Cherry tree to be reduced by up to 750mm to previous points due to size of tree encroaching on the garden. T2-Apple tree to be reduced by up to 750mm to previous points due to size of tree encroaching on the garden. T3-Liolarac to be reduced by up to 750mm to previous points due to size of tree encroaching on the garden.

37 Church Street Cogenhoe NN7 1LS

WNS/2022/0543/FUL – Approved with conditions

Single storey rear and side extensions, First floor Dormer extensions to side elevations.
Proposed front porch.

86 Station Road Cogenhoe NN7 1LU

The window in the side of the east-facing dormer shall be obscure glazed (as shown on the drawing), using manufactured obscure glass, (not an applied adhesive film) before the extension is first occupied and shall be permanently retained as such thereafter. It shall also be non-opening, unless those parts which can be opened are more than 1.7m above the floor of the room in which it is installed, and shall be permanently retained as such thereafter.

Reason : To ensure that the amenities of the adjoining occupier(s) are not adversely affected by loss of privacy in accordance with Policy SS2 of the South Northamptonshire Local Plan.

<https://snc.planning-register.co.uk/Planning/Display/WNS/2022/0543/FUL#undefined>

WNS/2022/0538/TPO – Approved

G1-4 x Pine trees to be reduced by up to 2 metres and removing all deadwood

20/22 Bramley Close, Cogenhoe, Northamptonshire, NN7 1LY

<https://snc.planning-register.co.uk/Planning/Display/WNS/2022/0538/TPO>

163.22 Financial matters

163.22.1 Income Received

1.6.22		HMRC	VAT	£	623.99
1.6.22		From Vhop	Credit card	£	480.00
1.6.22		From Vhall	Credit card	£	417.85
16.6.22		Rural Cinema	tickets	£	130.00
				£	1,651.84

163.22.2 Expenditure

Payment schedule 4.7.22						
Parish Council					VAT	Payable under power
30.5.22	109383627	K A Harvey	Jubilee entertainment	£100.00		Localism Act 2011 ss1-8
1.6.22	250498385	Harvest print	signs Jubilee	£81.60	£13.60	Localism Act 2011 ss1-8
1.6.22	38741268	S Hopkins	cinema	£200.00		Localism Act 2011 ss1-8
31.5.22	DDR	Total energies	electricity	£157.83	£7.52	Localism Act 2011 ss1-8
31.5.22	DDR	Lloyds bank	credit card	£499.11	£42.86	Localism Act 2011 ss1-8
1.6.22	DDR	Salix Finance	loan	£1,235.78		Localism Act 2011 ss1-8
9.6.22	987941323	Northants Search & Rescue	first aid Jubilee	£250.00		Localism Act 2011 ss1-8
15.6.22	131436148	NNC	Grass cutting	£266.90	£44.48	Localism Act 2011 ss1-8
15.6.22	89279257	D Rush	re mugs	£198.72	£33.12	Localism Act 2011 ss1-8
15.6.22	840321191	SNAST	subscription	£25.00		Localism Act 2011 ss1-8
15.6.22	989608632	Rocky Coles	planters	£650.00		Localism Act 2011 ss1-8
24.6.22		HMRC	PAYE	£563.56		Localism Act 2011 ss1-8
24.6.22			wages	£882.45		Localism Act 2011 ss1-8
26.6.22	953804089	Hassett Plant Centre	replacement tree	£18.00		Localism Act 2011 ss1-8
30.6.22		Unity	bank charges	£23.30		Localism Act 2011 ss1-8
4.7.22		D Rush	expenses June / July	£50.35		Localism Act 2011 ss1-8
				£5,202.60		

The balance in the Current Account stands at £15,191.71 (assuming all cheques presented).

The balance in the Business premium account stands at £19,776.81

Of which

CIL monies £713.88

Clock fund £429.91

Jubilee Tree £100 is earmarked.

See appendix 3 for credit card expenditure

163.22.3 Income Received – Village Hopper

31.5.22	Sum Up contactless payments	£262.36
7.6.22	Sum Up contactless payments	£121.17
8.6.22	Sum Up contactless payments	£22.21
8.6.22	BRG	£1,126.63
14.6.22	Sum up contactless payments	£405.55
16.6.22	cash fares march	£466.85
16.6.22	cash fares April	£293.64
15.6.22	BSOG	£867.86
21.6.22	Sum up contactless payments	£183.48
28.6.22	VAT	£1,215.76
		£4,965.51

163.22.4 Expenditure – Village Hopper

Vhopper	4.7.22						
Date		Chq No	Payee	Details	Amount	VAT	
9.6.22		613146007	Longmarsh	final pymt	£337.51	£56.25	Localism Act 2011 ss1-8
9.6.22		866173360	Longmarsh	lease March	£1,328.57	£221.43	Localism Act 2011 ss1-8
15.6.22		DDR	Fuel genie	Fuel Card	£1,398.90	£233.14	Localism Act 2011 ss1-8
15.6.22		993278613	Dawson Group	lease	£1,042.86	£173.81	Localism Act 2011 ss1-8
16.6.22		153633254	HMRC	PAYE	£2,249.36		Localism Act 2011 ss1-8
21.6.22		DDR	Nest	pension	£326.73		Localism Act 2011 ss1-8
23.6.22		STO	Tixiom	ticket machine	£48.00	£8.00	Localism Act 2011 ss1-8
24.6.22				wages	£3,601.52		Localism Act 2011 ss1-8
30.6.22			Unity	bank charges	£32.15		Localism Act 2011 ss1-8
28.6.22		101128496	PC re credit card	tracker & bin	£88.68		Localism Act 2011 ss1-8
					£10,454.28		

The balance in the Current Account stands at £29,171.22 (assuming all cheques presented).

163.22.5 Village Hall (for info)

For income, expenditure, payments and bank reconciliation see draft minutes 15.6.22

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/village-hall-committee-meeting-15th-june-2022-draft-minutes.pdf?v=1656328655>

163.22.6 To **approve bank reconciliation** Parish Council (appendix 1)

163.22.7 To **bank reconciliation** - Village Hopper (appendix 2)

163.22.8 **Spending against budget**

To **approve** spending against budget end Q1 30.6.22 (appendix 4)

163.22.9 **Internal audit**

Accounting records submitted for external audit, draft return uploaded to website.

163.22.10 **Other finance matters**

Increase in credit card limit requested.

Request for additional signatory submitted

163.22.11

Quote for **village planters** received from well Planted £650 (£50 increase).

164.22 Village Hall & playing Fields Update

Draft Minutes from meeting held on 15th June 2022

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/village-hall-committee-meeting-15th-june-2022-draft-minutes.pdf?v=1656328655>

Next meeting 17.8.22

165.22 Pocket Park Committee

Draft Minutes from the meeting held on the 18th May 2022

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/18th-may-2022-draft-minutes.pdf?v=1653401804>

Next meeting Monday 18th July 2022

Monday 26th September 2022

-Update Cllr Cunnington

166.22 To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for June.

167.22 Community Orchard

-Update Cllr Darby re dead tree – invoice received & paid

-Ideas from councillors for plaque?

-WI Jubilee Tree? Confirmed would like 2 x oak trees, where should these be planted?

168.22 Community Outreach

-Suggestion of ‘Welcome to Village ‘pack for new residents.

169.22 Correspondence Received (in addition to listed above)

Confirmation received insurance policy renewed Gallagher Insurance

Email re horses / cycles on footpaths

170.22 Correspondence issued

None

171.22 **Information for the Chairman** (no legal decision can be made on this information)

172.22 **Meeting Closed & date of Next Meeting**

Pocket Park Committee Monday 18th July 2022

Full Council Monday 1st August 2022

Village Hall Committee Wednesday 17th August 2022



Deborah Rush

Parish Clerk 28.6.22

Appendix 1

Cogenhoe & Whiston PC		27.6.22		
Bank Reconciliation				
Total receipts				£17,469.82
less				
Total payments				£10,602.80
				£6,867.02
Plus opening balances				£28,175.15
				£35,042.17
Bank accounts				
Current AC				£15,265.36
plus				
Business Prem AC				£19,776.81
				£35,042.17
Plus credits not yet showing				
Less unrepresented cheques				
				£35,042.17

Appendix 2

Cogenhoe & Whiston PC		Village Hopper	27.6.22	
Bank Reconciliation				
Total receipts			£21,078.01	
Total payments			£27,275.08	-£6,197.07
Plus opening balances				£34,273.36
				£28,076.29
Bank accounts				
Current AC				£28,076.29
Plus credits not yet showing				
Less unrepresented pymts				
				£28,076.29

Appendix 3

Apr-22		PC	VAT	Hopper	VAT		Vhall	VAT	VAT Number
4.5.22	Wipes						£7.46	£1.49	727255821
4.5.22	Tracker subscription			£66.66	£13.33				219306813
4.5.22	Blue rolls						£18.33	£3.67	887320890
4.5.22	Recycling bin bags						£7.49	£1.50	190023639
4.5.22	Storage boxes						£32.49	£6.50	190023639
4.5.22	sink cleaner						£3.54	£0.71	248704783
5.5.22	loo rolls						£17.41	£3.48	727255821
5.5.22	Bus bin			£7.24	£1.45				190023639
6.5.22	oil						£3.42	£0.68	727255821
13.5.22	hose for urn						£7.49	£1.50	190023639
13.5.22	long feather duster						£8.49		
13.5.22	hose connector						£7.08	£1.41	127275316
13.5.22	hoover bags						£8.29	£1.66	76448074
13.5.22	sample chair foot						£5.15	£1.03	19330078
13.5.22	printer ink	£64.15	£12.83						727255821
16.5.22	posters & banners jubilee	£150.15	£30.03						171012458
17.5.22	montly fee	£3.00							
		£217.30	£42.86	£73.90	£14.78		£126.64	£23.63	£499.11

Appendix 4

Budget 2022-23				
	22/23 budget	End Q1 30.6.22	%	
Income				
Precept	£30,000.00	£15,000.00	50.00%	
Mowing Grant	£765.59	£15,000.00		
Total	£30,765.59	£30,000.00	97.51%	
Expenditure				
Village Main	£600.00	£650.00	108.33%	Annual cost + inflationary rise
Grass & Bins	£2,252.00	£667.26	29.63%	
Dog bins	£1,248.00	£312.00	25.00%	
Clerks salary	£10,450.00	£2,532.07	24.23%	
Clerk Exp	£250.00	£145.21	58.08%	includes refreshments APM
Audit	£600.00			
Membership	£1,100.00	£25.00	2.27%	
Insurance	£1,250.00	£1,316.55	105.32%	Annual cost
Council Exp	£1,000.00	£268.72	26.87%	
Training	£150.00			
Lights R&M	£750.00			
Electricity costs	£2,000.00	£318.66	15.93%	
S137 max £8733	£3,000.00	£100.00	3.33%	
Pocket Park	£500.00	£61.82	12.36%	
Website	£600.00			
Defibrillator	£150.00			
Jubilee	£500.00	£733.75	146.75%	Offset by income of £665
Community outreach	£3,000.00	£557.00	18.57%	
Cinema		£200.00		
	£29,400.00	£7,888.04	26.83%	
Loan repayment	£2,471.56	£1,235.78	50.00%	
Total		£9,123.82		