

COGENHOE & WHISTON PARISH COUNCIL

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Minutes of the Council Meeting of Cogenhoe & Whiston Parish Council held on Wednesday 4th July 2018 at 7.30pm in The Village Hall, York Avenue, Cogenhoe, NN7 1NB.

50. Open forum

-One resident attended the meeting to ask for an update on the bus service. Subject to council approval (see item 62) she was informed that a new community not-for profit scheme will launch on 23.7.18, initially run by Shire Community Services and then by the Parish Council from 1.10.18. A leaflet will be distributed next week with the timetable and fares. She thanked the Parish Council for their work in making this happen, stressing how essential it is to the residents.

51. To receive and accept apologies for absence.

Apologies for absence were received and accepted from;

Cllr Usher, Cllr Biggs, Cllr Darby, Cllr Scott, Cllr Brown & Cllr Sher

DCllr Carole Clarke also sent her apologies.

52. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

None

53. To sign the minutes of the meeting held on 4th June 2018.

The minutes of the meeting held on 4th June 2018 were signed.

54. Matters arising from previous minutes (for information only)

-Street doctor updates;

15.12.17 910473	Problem: Roads Description: Potholes	18.12.17 Works ticket has been raised and will be completed within 4 months. Referred to Richard Malyszewicz.
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	<p>Street/Town: Church Street,Cogenhoe And Whiston</p> <p>Location: outside 46 Church street, cogenhoe</p> <p>Details: pothole that has been there for sometime but that is getting bigger.</p>	
18.6.18 947893	<p>Problem: Vegetation</p> <p>Description: Overgrown/Overhanging</p> <p>Street/Town: Cogenhoe And Whiston</p> <p>Location: tree outside 17 The Piece</p> <p>Details: tree needs cutting back, has grown into telephone wires</p>	25.6.18 Under Investigation. Referred to Jayne Hawtin.
6.6.18 948573	<p>Problem Details</p> <p>Problem: Footway/Footpath</p> <p>Description: Damaged/Cracked</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: footpath by telephone exchange, adjacent to 107 Station Rd, Cogenhoe</p> <p>Details: Footpath has sunk by about 6 inches, BT previously dug a hole here, reinstatement now sunken & hazardous to pedestrians and wheelchair users.</p>	
6/6/18 948576	<p>Problem: Vegetation</p> <p>Description: Overgrown/Overhanging</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: outside 60 Station Rd, Cogenhoe</p> <p>Details: Hedge is overhanging the footpath making it difficult for wheelchair user to stay on path.</p>	
21.6.18 948578	<p>Problem: Vegetation</p> <p>Description: Overgrown/Overhanging</p> <p>Street/Town: Whiston Road,Cogenhoe And Whiston</p>	

	<p>Location: Hedge opposite Cottons Farmhouse, Station Rd, Whiston</p> <p>Details: Hedge is overhanging footpath which means that pedestrians have to step into the road, on the bend this is very hazardous.</p>	
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-Cllr Scott has now checked his Declaration of Interest form and confirmed no changes are required. - NOTED

-Cheque for £378 now received from Hanson European Caravan Transport for damaged light in Mil Lane. - NOTED

-Meeting held with Highways re repeater signs on Whiston RD, update from Clerk.

The Clerk **reported** that the technical specification for this had now been completed, a final quote for costs was awaited for approval.

-Confirmation received from Came & Company re insurance renewal - NOTED

-Grass cutting contractor contacted re clippings. - NOTED

-Response from Highways re weed-spraying of gullies.

The Clerk reported that due to the budget cuts there would only be one spray per year, this had already been completed. The councillors agreed that this would be monitored and if necessary the grass contractor would be asked to carry out a further spray.

-Form forwarded to Cllr Biggs re flooding Cottons Farmhouse. - NOTED

-Response from Rights of Way re footpaths & Castle Ashby estate.

The Clerk reported that Castle Ashby estate had now cut the footpaths on their land and letters & phone calls had been received saying thank you for this. The Rights of Way team had advised that due to budget cuts they would only be cutting twice per year, this should be completed within the next month approx. It was commented on that this is a statutory duty so should be monitored.

55. Police Matters.



Twitter mentions;

Towcester Police Team (@TowcesterNPT)
[08/06/2018, 12:52](#)
 Cogenhoe - Criminal damage caused to properties . Sent by Northants Police; via Neighbourhood Alert: mymsg.eu/4wpzpic.twitter.com/zZq7cDVw29

Towcester Police Team (@TowcesterNPT)
[16/06/2018, 08:55](#)
 Burglary Whiston. Sent by Northants Police; via Neighbourhood Alert: mymsg.eu/4xbcpic.twitter.com/6mzicfdLUA

Neighbourhood alert mention

17.6.18

Northamptonshire Police are appealing for information regarding a Theft of Koi Carp Fish, Station Road (1-50) Cogenhoe

This happened on Monday 11th June 2018 from midnight - Thursday 14th June 2018 to 8pm

NOTED

Crime Statistics May not available. see www.police.co.uk for full details

56. To receive **reports from County & District Councillors**

-CCllr Clarke **reported** that things are very difficult at NCC with the commissioners overseeing finance and governance of the County Council. He stressed that if there are any overspends in the budget they will have to be recovered from other areas as there are no reserves for revenue expenditure, although capital reserves are healthier from the sale of One Angel Square (this cannot be used to pay for revenue expenditure). Comments were made about the many 'golden handshakes' that have taken place to remove ineffective leadership, Cllr Clarke said that these were being looked into but were part of the poor picture of governance and accountability. Comment was also made as to how NCC could have got into this dire position when they are audited annually; he replied that the auditors KPMG had raised concerns for the last 2 years but these had been ignored. It was only when the MP's pushed for an external inspection that the true picture become clear.

-DCllr Hollowell **reported** that the problems of the County Council are now having a knock-on effect at SNC as it has caused the 'divorce' of the partnership between SNC & Cherwell DC who have now served a 'notice to cease' the agreement. This is causing a huge amount of work at SNC as they currently share one work force. DCllr Hollowell is sitting on the committee that has to deal with this split and also on the committee to advise cabinet of the local government reform. He also reported that the one role that was going to continue to be shared was that of the Chief Executive however, it has now been announced that she will be moving to the new partnership between Oxford & Cherwell. An interim chief executive will now need to be found. He urged everyone to complete the questionnaire about Local Government reform (see item 66).

57. **Chairman's Report** including

- Report from Parishes Forum 12.6.18

Cllr Bailey **reported** that he and the Clerk had attended this informative event. Of particular note was the discussions on GDPR which had confirmed that new councillor email accounts must be set-up for parish council business. **Action Clerk**

Open Spaces consultation – he also **reported** that although the playing field had been submitted to the recent Open Spaces consultation it had been rejected as it is already protected from development by the National Planning Policy Framework.

58. **Development & Planning**

58.1 Applications Received

Due to timing of this application, delegated powers were used-

S/2018/1172/FUL The Manor House, 42 Church Street, Cogenhoe

Detached ancillary accommodation comprising of home office, recreation/entertainments area & overspill living accommodation, swimming pool & convert carport/store to pool plant building.

It was **proposed & resolved** that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘No objections’.

S/2018/1298/FUL 18 St Peters Way, Cogenhoe

Demolition of a single garage and the erection of a side and rear extension

It was **proposed & resolved** that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘No objections’.

S/2018/1310/FUL 20 Mill Lane, Cogenhoe

Side extension and infill, new pitched roofs to replace existing flat roofs. External render and new doors & windows.

It was **proposed & resolved** that Cogenhoe & Whiston Parish Council make the following comments to this application-

‘No objections’.

58.2 Decision Received –

S/2016/0265/FUL- APPROVED - NOTED

Manor Works 50 Church Street Cogenhoe NN7 1LS

[Demolition of rear lean-to, conversion and extension of single-storey stone barn building from workshop (B1c use) to 2 no. dwellings (C3 use) and demolition of two-storey brick former office building and the erection of 3 no. dwellings (C3 use), including landscaping, car parking, bin and cycle stores and related works].

Condition 6 [Details of Refuse Storage]

Condition 7 [Details of Boundary Enclosures]

Condition 11 [Landscaping Scheme]

Condition 16 [Details of Windows Construction]

Condition 3 [Details of Materials]

Condition 5 [Construction Method Statement]

Condition 9 [Samples of Roofing Materials]

Condition 15 {Architectural Detailing]

S/2018/0881/FUL – APPROVED - NOTED

Proposed re-siting of Cogenhoe Sports & Social Club (presently at 35 Station Road, Cogenhoe) as an Extension to the Bowling Club.

S/2018/0983/NMA – APPROVED - NOTED

2 Glebe Road, Cogenhoe – additional coverage of render to external walls.

S/2018/0529/FUL – APPROVED - NOTED

140 Station RD, Cogenhoe – single storey rear extension.

58.3 Complaint received re planning 22 Brafield Road, enforcement contacted at SNC, site visit to be organised. Enforcement case E/2018/0143 – NOTED (Note correction to address)

58.4 To consider how to publicise planning applications more widely. (raised at Annual Parish Meeting)

-Some discussion took place about this and it was **agreed** that the Clerk speak to SNC re publicising applications on the parish council website & advising neighbouring properties via a paper note drop.

Action Clerk

59. Financial matters

59.1 Income Received – £378 Hanson European Caravan transport – Mill Lane light

59.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under power
4.7.18	101988	E Whiting Illustration	map	£225.00		LGA 1972, s.144
4.7.18	101989	Came & Co	Insurance	£1,227.80		LGA 1972, s.111
4.7.18	101990	Mowerman	grass	£636.00	£106.00	Open Spaces Act 1906 ss 9 & 10
4.7.18	101991	Harvest print media	map scan	£42.00	£7.00	LGA 1972, s.144
4.7.18	101992	D Rush	Salary & exp June	£645.45		LGA 1972, s.111
		HMRC	PAYE	£0.40		LGA 1972, s.111
4.7.18	101993	Moulton 77 Band	S137 grant PIP	£200.00		S137*
4.7.18	DDR	Total Gas & power	Electricity	£331.72	£55.28	Highways Act 1980 s301

The balance in the Current Account stands at £1180.82 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

It was **proposed** and **resolved** that all **invoices** as listed should be **paid**.

Action Clerk

59.3 – To approve bank reconciliation (appendix 1).

It was proposed and resolved that this be approved.

59.4 – To approve spending of £ 82.99 for brush cutter for Pocket Park.

It was **proposed** and **resolved** that this be approved (Clerk to order)

Action Clerk

59.5 – Application to Unity Bank submitted, forms now require signature.

ID required Cllr Grubb - NOTED

59.6 - To organise date for finance working party to review financial risk assessment, internal control procedures & updates to standing orders. C/F until new bank account opened C/F

59.7- Request received from South Northants Citizen advice bureaux for donation.

It was **agreed** that this is not appropriate as local village residents would not benefit from this.

59.8 – To authorise Clerk's expenditure for new printer (split with Grendon PC approx.. £75)

It was **proposed** and **resolved** that this be approved.

Action Clerk

60. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for June

Cllr Cunnington **reported** that there had been 2618 visits to the website in June

61. **Street light upgrade**

-Application to Secretary of State for Housing, Communities & Local Government to apply for a loan from Salix finance of £13,320 over a period of 5 years for the purpose of replacement street lighting submitted.

-Application to Salix Finance submitted.

The Clerk advised that some further information had been requested by Salix, this had now been submitted and a response was awaited.

62. **W8 Bus service**

-To receive update from Clerk on progress with new community hopper (business plan circulated)

Various meetings held with John Ellerby, NCC, Graham Lawman BCW, NCC & Chair of Trustees Shire community Services, Annette Breeden, Shire Community Services & meeting of all parishes held on 18/6/18.

Business plan circulated for information.

The Clerk **reported** that a plan was now in place for a new not-for-profit community minibus service to be launched on 23.7.18, run initially by Shire Community Services and then from 1.10.18 by the Parish Council as operator. The service would break even, fares had been increased to ensure this was the case. Leaflets would be circulated with the new timetable and fares within the next week.

Interviews for staff would take place next week.

-Application to SNC for start-up grant of £5,000 submitted, grants panel meeting attended by Cllr Bailey & Clerk on 2.7.18 – update (Cllr Bailey & Clerk were not required to attend this).

-DCllr Hollowell **reported** that he had attended the panel meeting and answered questions on behalf of the parish council, he was delighted to report that the grant had received unanimous support. He was thanked for his support with this.

Proposal- Cogenhoe & Whiston supports the new community bus service, to be run initially by Shire Community Services until 1.10.18 then by Cogenhoe & Whiston Parish Council (operator). All councils that wish the bus to stop in their villages are required to support the start-up costs by making a contribution of

-Parishes with less than 300 tax base will be required to contribute £400

-Parishes with more than 300 tax base will be required to contribute £600 (Cogenhoe & Whiston).

It was **proposed** and **resolved** that this proposal be **approved**.

-Cllr Packer thanked the Clerk on behalf of the parishioners for her efforts to get this new scheme up and running.

63. General Power of Competency

Proposal

-That Cogenhoe & Whiston Parish Council adopts the General Power of Competency as enabled by The Localism Act 2011, ss.1-8. (Council meets required conditions) Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012/965,

It was **proposed** and **resolved** that this proposal be **approved** and the **General Power of Competency** be adopted.

64. Battles Over Commemorations

-To receive update from Clerk on beacon costs.

No further costs have been received.

C/F

-To receive update from Cllrs Sher & Packer re memorial tree

In Cllr Sher's absence, Cllr Bailey **reported** that a fully costed proposal would be submitted to the next meeting.

C/F

65. Village Map

-To consider uses for map (information board?)

As Cllr Brown (who had led the working group on this) was absent it was **agreed** that it be carried forward to the next meeting.

C/F

66. Local government reform

-to formulate parish council's response to the consultation see

www.furturenorthants.co.uk

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council strongly object to the proposal and make the following comments to this consultation-

‘Cogenhoe and Whiston Parish Council strongly disagrees with the proposal of 2 unitary councils for Northamptonshire for the following reasons;

-As a rural parish we have a strong identity and community which is understood by a district council that serves many rural parishes and small towns, we feel we have a ‘voice’ within that council that is understood. If as proposed, we join the new West Northants Council alongside the large town of Northampton, which has very different needs and challenges as an urban area, we feel this identity and voice will be lost. We do not see how the special nature of rural parishes can be preserved when it is governed alongside a large urban area. As the majority of the population of this proposed new authority will live in the urban area their voice is going to be far greater than that of the rural parishes.

-Whilst we understand the considerations that this proposal has been formulated around, we do not believe the criteria set by government is the correct one for Northamptonshire. Other counties that have undergone this process such as Buckinghamshire and the current proposal for Dorset leave their large urban areas as separate unitary authorities ie. Milton Keynes & Bournemouth. Whilst we

understand the criteria for a 300,000 population (currently 228,687 in Northampton), it is a fast - growing area and the population is only going to increase.

-The planning authorities are currently separate for Northampton Borough and South Northants, with South Northants planning department having good knowledge of the rural villages and protecting them from too much development, if one authority is in charge of the planning for the whole of West Northants we do not believe the rural / urban boundary will be protected as robustly, especially as Northampton Borough has a deficit in its 5- year land supply and housing stock.

- Whilst we can see that economies of scale & more simplified functions could be achieved by unitary authorities, and that some services could be better delivered on a large scale, the cost of implementing these changes suggests that as a % of the overall income the savings made will be very small.'

67. Village Hall

-Proposal – for Parish Council to submit planning application on behalf of Village Hall Committee
It was **proposed** and **resolved** that this be submitted on behalf of the Village Hall Committee.

68. Mobile Phone

-To approve Clerk's request for a mobile phone for council incoming calls & bus service.

It was **proposed** and **resolved** that this be **approved**.

69. School event

-To receive information from Cllr Cunnington

Cllr Cunnington **reported** that the school would like to hold a scarecrow festival to raise money for new playground equipment. The Parish Council will support this plan but need more specific details of what they can do to help?

Action Cllr Cunnington

70. Correspondence Issued

-As listed above

71. Correspondence Received (in addition to listed above)

2 x contact through website re overgrown footpaths

72. Information for the Chairman (no legal decision can be made on this information)

None

73. Meeting Closed & date of Next Meeting

There being no further business the meeting closed at 9.15pm

Date of next meeting

Monday 6th August 2018, 7.30pm –Council Meeting, Village Hall, Cogenhoe.

Deborah Rush

Parish Clerk 5.7.18

Appendix 1

Cogenhoe & Whiston PC		4.7.18		
Bank Reconciliation				
Total receipts			£11,607.00	
less				
Total payments			£14,386.70	-£ 2,779.70
Plus opening balances				£ 39,021.19
				£ 36,241.49
Bank accounts				
Current AC				£ 10,259.35
plus				
Business Prem AC				£ 35,060.67
Plus credits not yet showing				£ 378.00
				£ 45,698.02
Less unrepresented cheques				
	HMRC	PAYE	£0.40	
101971	J Bailey	Xmas star	£29.99	
101980	Well Planted	Troughs	£575.00	
101982	D Rush	Sal & exp Ma	£714.93	
	HMRC	PAYE	£1.20	
101983	Aylesbury mains	Light repairs	£249.36	
101984	Greenbarnes Ltd	noticeboards	£3,345.18	
101985	C&W VH	room hire	£48.00	
101986	1st Cogenhoe Sea	grant	£950.00	
101987	J Minney	noticeboard €	£234.10	
101988	E Whiting Illustrat	map	£225.00	
101989	Came & Co	Insurance	£1,227.80	
101990	Mowerman	grass	£636.00	
101991	Harvest print med	map scan	£42.00	
101992	D Rush	Salary & exp	£645.45	
	HMRC	PAYE	£0.40	
101993	Moulton 77 Band	S137 grant P	£200.00	
DDR	Total Gas & powe	Electricity	£331.72	
			£9,456.53	£ 9,456.53
				£36,241.49

New Homes Bonus monies

Approved grants

£1,000 zebra crossing

£1,514 Sign refurb

£1,500 Defib (claimed)

 £490 Bench refurb (claimed)

 £450 Artwork

£4,000 Bus shelter

+ year 7 allocation £3361

£2,535 Heritage Society

£2,041 Balance (information board to submit)

(Lasting legacy monies held on behalf of village)

£2,939.65 held in business prem ac

Community Infrastructure Monies

Allocation 1 £9,142.50

Column replacement £1,050.00

Noticeboards £3,021.75

Allocation 2 £ 204.00

Balance **£ 5,274.75**

Chairman.....

IFO.....

Clerk.....

Date