

# COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush  
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

## **To members of the Council:**

You are hereby summoned to attend a **Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 4th April 2016** at **7.30pm** in **Cogenhoe Village Hall, York Avenue, Cogenhoe, NN7 1NB** for the purpose of transacting the following business;

**Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.**

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

## **A G E N D A**

### **240. Open forum**

### **241. To receive and accept apologies for absence.**

Cllr Bailey - absent

### **242. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

### **243. To sign the minutes** of the meeting held on **7<sup>th</sup> March 2016**.

### **244. Matters arising from previous minutes** (for information only)

-Street doctor updates;

29/9/15 755063	Church Street Broken footpath & raised drain cover	29-SEP-2015 14:51	Received.
		29-SEP-2015 15:58	Now Referred to Trevor Gray.
		01-OCT-2015 06:36	inspected 30/09/15, currently e. Referred to Trevor Gray.
29/9/15 755064	The Piece Broken footpath	Work Instructed: works instructed and will be undertaken within 2 months.. Referred to Trevor Gray	
18.1.16 763365	Church Street	• <b>Location:</b> DIRECTLY OUTSIDE NUMBER 37	

		<p>CHURCH STREET COGENHOE (COGENHOE)</p> <ul style="list-style-type: none"> <li>• <b>Topic:</b>Roads</li> <li>• <b>Description:</b>Large pothole forming in gutter by pavement directly outside number 37 Church Street Cogenhoe. Pothole has got bigger recently as cars parked opposite mean vehicles drive through the hole. It is about 2 feet long, 6 inches wide at widest and about 3 inches deep.</li> <li>• <b>Details:</b>Potholes</li> </ul> <p>Work Instructed: 5 day works order raised for repair.. Referred to Trevor Gray.</p>
15/2/16 766342	Grendon Rd	<p><b>Problem:</b> Verges/road surface</p> <p><b>Description:</b> Damaged by Vehicles</p> <p><b>Street/Town:</b> Whiston Road,Cogenhoe And Whiston</p> <p><b>Location:</b> Grendon Rd, past Roe Farm towards Whiston turn</p> <p><b>Details:</b> The verge has become very rutted due to a new cable having been laid &amp; the vehicles associated with that work. The verge/road edge is now subsided in several places making it dangerous to motorists.</p> <p><b>Easting:</b> 484020.74615766</p> <p><b>Northing:</b> 260918.24279795</p> <p>22-FEB-2016 11:20 Under Investigation. Referred to Mark Armstrong</p>
9/3/16 769140	Station RD	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Footway/Footpath</li> <li>• <b>Description:</b> Failed Reinstatement</li> <li>• <b>Street/Town:</b> Station Road,Brafield On The Green</li> <li>• <b>Location:</b> outside 129 Station Rd, Cogenhoe</li> <li>• <b>Details:</b> Beige tarmac on path has been replaced by black tarmac following recent works (Anglian Water we believe).</li> </ul>
13/3/16 769415	Station Rd/Short Lane	<p><b>Problem:</b> Kerbs</p> <p><b>Description:</b> Dropped Kerb Request - Public</p> <p><b>Street/Town:</b> Station Road,Cogenhoe And Whiston</p> <p><b>Location:</b> Junction with Station Rd / Short Lane</p> <p><b>Details:</b> A resident in a wheelchair has asked if a dropped kerb could be installed at the end of this footpath so that he can access the pub. At present he has to complete his journey from the current dropped kerb further back on</p>

		Station RD, on the road which is very busy.				
16/3/16 769828	Church Street	<ul style="list-style-type: none"> <li>• <b>Location:</b>IN MIDDLE OF ROAD BETWEEN 60 AND 62 CHURCH STREET COGENHOE (COGENHOE)</li> <li>• <b>Topic:</b>Roads</li> <li>• <b>Description:</b>Small but deep pothole. About 10 inches long and 5 inches deep.</li> <li>• <b>Details:</b>Potholes</li> </ul> <p>Actions we have taken regarding your report :</p> <table border="1"> <tr> <td>16-MAR-2016 12:07</td> <td>Received.</td> </tr> <tr> <td>17-MAR-2016 09:43</td> <td>Now Referred to Trevor Gray.</td> </tr> </table> <p>Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.</p>	16-MAR-2016 12:07	Received.	17-MAR-2016 09:43	Now Referred to Trevor Gray.
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17-MAR-2016 09:43	Now Referred to Trevor Gray.					

- Aylesbury asked to look into lighting options from Church Street – The Piece, no report to date.
- Bus stops, update on works.
- January 2017 meeting – VH booked 3/1/17?
- Request for cones submitted to Wellingborough Rural SCT
- NHB request submitted for Village Sign refurbishment
- Update from Clerk re war memorial insurance.
- Off to a Flying Start training - bookings

#### 245. Police Matters.

-Crime statistics update – Clerk

#### 246. To receive reports from County & District Councillors

#### 247. Chairman’s Report (vice Chairman in Chairman’s absence)

#### 248. Development & Planning

##### 248.1 Planning Applications;

**S/2016/0131/FUL 7 Burmans Way, Cogenhoe** – 2 storey rear extensions. Extension to dormer to east elevation & 2 new dormers west elevation.

##### **Delegated powers used;**

“No objections”.

##### 148.2 Decisions received;

**249. Financial matters**

249.1 Income Received –

249.2 Expenditure

<b>Date</b>	<b>Chq No</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>VAT</b>	<b>Payable under Legislation</b>
4.4.16	1779	AH Contracts	Dog Bins	£133.39	£22.23	Litter Act 1983, ss5-6 Highways Act 1980
4.4.16	1780	SSE	Elec cost	£606.04	£49.13	s301
4.4.16	1781	Northants Acre	Subscription	£35.00		LGA 1972, s.143

The balance in the Current Account stands at £2,751.37 (assuming all cheques presented).

**\*Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

249.3 To **approve bank reconciliation** as circulated by Clerk

249.4 To **approve end of year accounts, 2015/16** as circulated by Clerk

249.5 To **approve & sign sections 1 of Annual Return for ye 31.3.16**

249.6 To **approve & sign sections 1 of Annual Return for ye 31.3.16**

249.7 To **review end of Q4 figures against budget.**

249.8 To consider intermediate review questionnaire (5% sampling).

250. To receive **update** from Cllr Biggs re **website**.

-To receive usage figures for March

-Training for website booked for 14.4.16

251. To consider installing a **Village Information Board**

- To receive quote & example of artwork from Clerk

252. Village Defibrillator's

-To consider purchasing machine through EMAS scheme.

253. **Possible crossing The Piece / Station RD**

-To receive update from Clerk re resident consultation.

-To consider PC contribution to scheme.

254. **Village Seat Refurbishment**

-To consider quotes for work (Cllr Scott)

It is **proposed** that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business, as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

255. To receive **comment** from Cllr Sher on VH matters
256. To receive **update** from Cllr Brown on Cogenhoe Local Liaison Group meeting (18.3.16)
257. To receive **update** from Clerk on Parish Clerk's Forum (18.3.16)
258. Annual Parish Meeting (25.5.16)  
To consider agenda items.

#### 259. **Correspondence Issued**

Letters of thanks to Cogenhoe School & Tove Depot re litter pick.

Consultation re Zebra crossing letters issued to surrounding residents & parents (25 letters).

Email Rev'd Smith re grass cutting costs

#### 260. **Correspondence Received**

Letter 17.2.16	Barclays Bank	Change to name of saving account – for info only
Email 26.2.16	Historic England	Confirmation of war memorial awarded listed building status.
Email 9.3.16	Highways	Consultation on the proposal by Northamptonshire County Council to amend the 2015 roadworks permit scheme – (forwarded 10.3.16) <b>response required</b>
Email 13.3.16	D Boss	request for dropped kerb – <b>action required.</b>
Email 14.3.16	SNC	Invitation to Local Plan Part 2A consultation – <b>response required.</b>
Email 15.3.16	AW	Help us reduce pollution in your parish! – for info only
Email 19.3.16	NCC	Children's Centre Services Consultation 2016 (forwarded 23.3.16) – <b>response required</b>
Letter march 2016	Highways	Re Billing bridge repairs.
Email 24.3.16	CPRE	Roadshow – <b>response required</b>

261. Information for the Chairman (**no legal decision can be made on this information**)

262. Meeting Closed & date of Next Meeting

**Tuesday** 3rd May 2016 – Annual Council Meeting

**Wednesday** 25<sup>th</sup> May 2016 – Annual Parish Meeting

Deborah Rush

Deborah Rush

Parish Clerk 29.3.16

BANK RECONCILIATION - 4/4/16

TOTAL RECEIPTS:	£24,987.61
Less	
TOTAL PAYMENTS:	£28,393.61
Plus Opening Balances	£32,816.67
Closing balance	<b>£29,410.67</b>

BANK ACCOUNTS

Community/Current Account	£ 7,291.64
Plus	
Business Premium Account	<u>£ 25,884.87</u>
	£ 33,176.51

Plus CREDITS not yet showing

LESS UNPRESENTED CHEQUE NOS:

2.11.15	1737	AH Contracts	£166.74
2.11.15	1741	AH Contracts	£133.39
4.1.16	1764	St Peters Ou	£5.00
1771	2Commune	Website	£1,650.00
1772	SSE	Elec cost	£297.87
1773	J Cunningham	PP repairs	£27.87
1774	D Rush	Sal & exp Feb	£673.63
1775	DR re SLCC	Membershp	£74.50
1776	Aylesbury M	Light repair	£83.16
1777	D Rush	Sal & Exp Mar	£561.08
1778	HMRC	PAYE	£92.60
			<b>£ 3,765.84</b>

TOTAL **£ 29,410.67**

(New Homes Bonus uncommitted monies £5,456) spent to date £520 bus seat  
£1375 website

(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac

Chairman.....

IFO.....

Clerk.....

Date .....