

# COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush  
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

## **To members of the Council:**

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 3<sup>rd</sup> October 2016** at **7.30pm** in **The Village Hall, York Avenue, Cogenhoe, NN7 1NB**, for the purpose of transacting the following business;

**Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.**

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

## **A G E N D A**

93. **Open forum**

94. **To receive and accept apologies for absence.**

95. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

96. **To sign the minutes** of the meeting held on **Monday 5<sup>th</sup> September 2016**.

97. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

5/11/15 757779		<b>Problem:</b> Footway/Footpath <b>Description:</b> Obstruction <b>Street/Town:</b> Mill Lane,Cogenhoe And Whiston <b>Location:</b> Footpath KF 5 from Mill Lane <b>Details:</b> The public footpath is overgrown and becoming impassable. <b>Easting:</b> 483172.74615766 <b>Northing:</b> 261019.24279795 Under Investigation. Referred to Nick
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		Wedgbrow. Now Referred to Nick Wedgbrow. Work instructed.
3/2/16 765200	Whiston Rd	<p><b>Problem:</b> Drains</p> <p><b>Description:</b> Blocked/Damaged</p> <p><b>Street/Town:</b> Whiston Road,Cogenhoe And Whiston</p> <p><b>Location:</b> Whiston Road, Cogenhoe (where the stream goes under the road)</p> <p><b>Details:</b> The culverts that carry the water under the road are cracked/damaged with the potential for flooding</p> <p><b>Easting:</b> 483433.74615766</p> <p><b>Northing:</b> 260612.24279795</p> <p>Under Investigation. Referred to Trevor Gray.</p> <p>No problem identified</p> <p>No Action Necessary.. Referred to Ray Price.</p> <p>Resolved. <b>Scheme for repair in 2016/17 business plan.</b> Referred to Ray Price.</p>
13/3/16 769415	Station Rd/Short Lane	<p><b>Problem:</b> Kerbs</p> <p><b>Description:</b> Dropped Kerb Request - Public</p> <p><b>Street/Town:</b> Station Road,Cogenhoe And Whiston</p> <p><b>Location:</b> Junction with Station Rd / Short Lane</p> <p><b>Details:</b> A resident in a wheelchair has asked if a dropped kerb could be installed at the end of this footpath so that he can access the pub. At present he has to complete his journey from the current dropped kerb further back on Station RD, on the road which is very busy.</p>
19/5/16 802741	<p><b>Whiston – Denton Rd</b></p> <p>Puddles forming after rainfall, drains not capturing water.</p>	<p>inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>Call closed 23/5/16</p> <p>Re-opened 21/7/16</p> <p>The report has been updated with the following information -</p> <p>inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>The report has been updated with the following information -</p> <p>Under Investigation. Referred to Trevor Gray.</p> <p>22-JUL-2016 13:32 inspected 22/07/16, to inspect again during rainfall to attempt to resolve issue.. Referred to Trevor Gray.</p>

<p>3/6/16</p> <p><b>810813</b></p>	<p><b>Problem:</b> Vegetation</p> <p><b>Description:</b> Tree Removal</p> <p><b>Street/Town:</b> Cogenhoe And Whiston</p> <p><b>Location:</b> outside numbers 9 &amp; 10 The Piece, Cogenhoe</p> <p><b>Details:</b> The tree has had several largish branches fall off it that residents have removed, the tree needs inspecting and pruning/removing if rotten.</p>	<p>Tree Inspection will be requested and any recommended safety works will be programmed as necessary. Referred to Jayne Hawtin. 6.6.16</p>										
<p>8/6/16 812647</p>	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Roads</li> <li>• <b>Description:</b> Potholes</li> <li>• <b>Town/Village:</b> Cogenhoe</li> <li>• <b>Location:</b> Outside No 7 Mill Lane, Cogenhoe</li> <li>• <b>Details:</b> large pothole, approx 2 ft long.</li> </ul>	<p>10/6/16 Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.</p>										
<p>21/6/16 <b>817062</b></p>	<p><b>Problem:</b> Drains</p> <p><b>Description:</b> Blocked/Damaged</p> <p><b>Street/Town:</b> York Avenue,Cogenhoe And Whiston</p> <p><b>Location:</b> Between Village hall &amp; Cogenhoe Primary School, York Avenue, Cogenhoe</p> <p><b>Details:</b> Storm drain appears to be blocked which causes footpath to be flooded when there is heavy rain.</p>	<p>24/6/16 Work Instructed: system will be jetted at next cyclic visit</p>										
<p>22/7/16 <b>823870</b></p>	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Vegetation</li> <li>• <b>Description:</b> Overgrown/Overhanging</li> <li>• <b>Street/Town:</b> Glebe Road,Cogenhoe And Whiston</li> <li>• <b>Location:</b> hedge opposite Claylands, Station Rd Cogenhoe</li> <li>• <b>Details:</b> Resident has cut his head on brambles hanging from hedge.</li> </ul>	<p>Work Instructed to be completed within 2 weeks. Referred to Jayne Hawtin.</p>										
<p>26/7/16 <b>824359</b></p>	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Footway/Footpath</li> <li>• <b>Description:</b> Damaged/Cracked</li> <li>• <b>Street/Town:</b> Cogenhoe And Whiston</li> <li>• <b>Location:</b> Footpath KF 2 which runs in front of 3 &amp; 5 Mill Lane, Cogenhoe</li> <li>• <b>Details:</b> The footpath is broken &amp; subsided in parts (public right of way KF2). This is affecting the drainage, during recent rainfall a flow of water ran down the side of No 3 Mill Lane which has now also damaged the driveway of No 5. Poor drainage may have caused damage to footpath or poor drainage</li> </ul>	<table border="1"> <tr> <td data-bbox="997 1592 1225 1653">27-JUL-2016 08:33</td> <td data-bbox="1225 1592 1474 1653">Now Referred to Trevor Gray.</td> </tr> <tr> <td data-bbox="997 1653 1225 1713">28-JUL-2016 06:13</td> <td data-bbox="1225 1653 1474 1713">Now Referred to Colin Wicks.</td> </tr> <tr> <td data-bbox="997 1713 1225 1774">28-JUL-2016 07:54</td> <td data-bbox="1225 1713 1474 1774">Now Referred to Nick Wedgbrow.</td> </tr> <tr> <td data-bbox="997 1774 1225 1973">28-JUL-2016 12:50</td> <td data-bbox="1225 1774 1474 1973">Under Investigation. Referred to Nick Wedgbrow. Type changed to PASS. Class changed to ROW.</td> </tr> <tr> <td data-bbox="997 1973 1225 2092">04-AUG-2016 15:17</td> <td data-bbox="1225 1973 1474 2092">Anglian Water issue advise to contact them direct.. Referred to Nick Wedgbrow.</td> </tr> </table>	27-JUL-2016 08:33	Now Referred to Trevor Gray.	28-JUL-2016 06:13	Now Referred to Colin Wicks.	28-JUL-2016 07:54	Now Referred to Nick Wedgbrow.	28-JUL-2016 12:50	Under Investigation. Referred to Nick Wedgbrow. Type changed to PASS. Class changed to ROW.	04-AUG-2016 15:17	Anglian Water issue advise to contact them direct.. Referred to Nick Wedgbrow.
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	<p>caused by surface of footpath?</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p>8/8/16 <b>825886</b></p>	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Roads</li> <li>• <b>Description:</b> Potholes</li> <li>• <b>Street/Town:</b> Bramley Close,Cogenhoe And Whiston</li> <li>• <b>Location:</b> junction of Station Rd &amp; Bramley Close</li> <li>• <b>Details:</b> large pot hole just into turning of Bramley Close</li> </ul>	<p>11/8/16 Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.</p>
<p>11/8/16 <b>826156</b></p>	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Vegetation</li> <li>• <b>Description:</b> Overgrown/Overhanging</li> <li>• <b>Street/Town:</b> Cogenhoe And Whiston</li> <li>• <b>Location:</b> Whiston Rd, Cogenhoe, from rear of 2 Church Street along to Manchester House</li> <li>• <b>Details:</b> vegetation is overgrown meaning that the footpath cannot be used without stepping into the road. The road is very busy and this is especially dangerous for wheelchairs / pushchairs. The footpath is regularly used by walkers connecting to other public footpaths.</li> </ul>	<p>Received. Referred to Jayne Hawtin.</p>
<p>12/9/16 <b>832452</b></p>	<p><b>Problem:</b> Footway/Footpath</p> <p><b>Description:</b> Obstruction</p> <p><b>Street/Town:</b> Cogenhoe And Whiston</p> <p><b>Location:</b> Footpath KF15 Church Street to The Piece</p> <p><b>Details:</b> the footpath is covered in wet, slippery leaves making it difficult to use the path safely.</p>	
<p>12/9/16 <b>832455</b></p>	<ul style="list-style-type: none"> <li>• <b>Problem:</b> Vegetation</li> <li>• <b>Description:</b> Overgrown/Overhanging</li> <li>• <b>Street/Town:</b> Whiston Road,Cogenhoe And Whiston</li> <li>• <b>Location:</b> Whiston Rd, between 2 Whiston Rd &amp; Manchester House</li> <li>• <b>Details:</b> vegetation is overhanging the path meaning resident shave to walk in road which is very dangerous as it is a fast stretch of road.</li> </ul>	<p>Under Investigation. Referred to Nick Wedgbrow.</p> <p>20/9/16 Work Complete</p>

- Update from Clerk re zebra crossing.
- Update from Clerk re dropped kerb Short Lane
- Footpath Station Rd – Orchard Way – update from Clerk re overgrown vegetation.

**98. Police Matters.**

- Advice sought re silver laughing gas cannisters
- Crime statistics update July 2016 – Clerk



Twitter mentions;

[08/09/2016, 11:29](#)

TRAILER STOLEN IN STATION ROAD: A trailer was stolen during last night from the western end of Station Road

[09/09/2016, 17:00](#)

Suspicious Vehicle parked in Mill Lane: The following report has been received from a NHW member.

<b>July 2016</b>		
Crime on or near Short Lane	Criminal damage and arson	Under investigation
Crime on or near Glebe Way	Anti-social behaviour	
Crime on or near Glebe Road	Burglary	Investigation complete; no suspect identified
Crime on or near Station Road	Violence and sexual offences	Under investigation
Crime on or near Victoria Road	Other theft	investigation complete; no suspect identified

**99. To receive reports from County & District Councillors**

-DCllr Hollowell – update from meeting with Police & Crime Commissioner (email forwarded 26.9.16)

-CCllr Clarke – review of parliamentary boundaries (email forwarded 26.9.16)

**100. Chairman’s Report**

-including new dog bin Station Rd, Whiston

-update on Youth Group

-update Village Hall general matters

## 101. Development & Planning

-Email received & replied to Mr & Mrs R Cooke re Garden House 13.9.16 & 19.9.16

### 101.1 Planning Applications;

**S/2016/2184/TCA** The Close, 43 Church Street

Cut back trees overhanging footpath KF15 upto 2.5metres from the ground – FOR INFO ONLY

### 101.2 Decisions received;

**S/2016/1925/FUL** 48 York Avenue, Cogenhoe – demolition of existing garage and erection of new one – **APPROVED**

**S/2016/1895/TCA** Garden House, Manor House Gardens – fell yew tree - **APPROVED**

## 102. Financial matters

102.1 Income Received -

102.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under Legislation
4.10.16	101823	J CunningtonPP	repairs	£197.64	£32.94	PH Act 1875, s.164
4.10.16	101824	Aylesbury mains	Light repair Replacement	£130.80	£21.80	Highways Act 1980 s301
4.10.16	101825	Aylesbury mains	101801	£50.76		Highways Act 1980 s301
4.10.16	101826	D Rush	salary sept	£614.35	£8.46	LGA 1972, s.112
		HMRC	PAYE	£0.20		LGA 1972, s.112
4.10.16	101827	AH Contracts	Dog Bins	£166.74	£27.79	Litter Act 1983, ss5-6
4.10.16	101828	Aylesbury mains	Light repair	£139.20	£23.20	Highways Act 1980 s301
4.10.16	101829	SSE	Elec	£329.06	£52.50	Highways Act 1980 s301
4.10.16	101830	Came & Co	Ins war mem	£76.86		LGA 1972, s.111
4.10.16	101831	BDO LLP	Audit	£240.00	£40.00	Accounts & Audit Regs 2011

The balance in the Current Account stands at £3,450.73 (assuming all cheques presented).

**\*Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

102.3 To **approve** bank reconciliation (appendix 1)

102.3 To **approve & accept** annual return & certificate for smaller authority (no matters arising).

102.4 To **approve expenditure** for Poppy Wreath of £30

103. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for September

-To receive update on community information added

## 104. Defibrillator

- letter sent to Londis shop (Mr & Mrs Dave 29.7.16) re locating machine at shop.

-Update from Cllr Brown

105. **Cogenhoe Flood Risk Management Summary report** (forwarded 12.9.16)

-to consider report

106. **Housing Survey Cluster meeting 21.9.16**

-To receive feedback from Cllr M Scott

107. **Review of parliamentary boundaries 2016** (forwarded 21.9.16) – comments required?

108. **Correspondence Issued**

email 5.9.16 A Jones (SNC) re gravel Station RD  
email 7.9.16 I Hill letter of thanks  
letters 13.9.16 Residents of The Piece (privately owned houses)  
email 8.9.16 R Deacon re overhanging vegetation

109. **Correspondence Received**

email 4.9.16 CPRE autumn roadshow – 27/10/16 – **response required**  
email 5.9.16 D Boss re dropped kerb request Short Lane / Station RD  
email 6.9.16 S Gerrard re Cogenhoe Mill - 10 mth limit imposed  
email 9.9.16 M Clarke re dropped kerb Short Lane / Station RD  
email 11.9.16 R Deacon re overhanging vegetation  
email 14.9.16 Cllr M Clarke re pedestrian crossing  
email 15.9.16 NCC Consultation -  
Proposed amalgamation of Whitefriars Infant and Junior Schools, Rushden – **response required?**  
Email 15.9.16 NCC Consultation –  
Proposed amalgamation of Earls Barton Infant and Junior Schools – **response required?**  
Email 16.9.16 I Hill re NHW advert  
Email 19.9.16 Consultation on the Northampton Local Plan (Part 2) Options Documents:  
21 September – 02 November 2016 (**response required?**) – forwarded 21.9.16  
Email 19.9.16 S Carverhill re shrubs, Whiston Rd.  
Email 20.9.16 B Fulker re parking in The Piece  
Email 23.9.16 P Brunige re Parish Need Housing Level survey (see 106 above).  
Email 26.9.16 NCC - Invitation to the Northamptonshire Local Nature Partnership fourth  
annual conference (forwarded 26.9.16)  
Email 27.9.16 R Pygall re speeding

110. Information for the Chairman (**no legal decision can be made on this information**)

111. Meeting Closed & date of Next Meeting

Monday 7<sup>th</sup> November 2016 – Council meeting, Village Hall, Cogenhoe.



Deborah Rush

Parish Clerk 22.9.16

**Appendix 1**

**BANK RECONCILIATION - 3/10/16**

TOTAL RECEIPTS:	£13,391.26
Less	
TOTAL PAYMENTS:	£14,336.61
Plus Opening Balances	£30,280.95
Closing balance	<b>£29,335.60</b>

**BANK ACCOUNTS**

Community/Current Account	£ 6,750.18
Plus	
Business Premium Account	<u>£ 25,888.10</u>
	£ 32,638.28

Plus CREDITS not yet showing  
LESS UNPRESENTED CHEQUE NOS:

4.4.16	101779	AH Contracts	Dog Bins	£133.39
18.7.16	101809	LCR sub	Subscription	£17.00
5.9.16	101814	Castle Ashby	PP rent	£24.00
5.9.16	DDR	ICO	reg	£35.00
5.9.16	101819	NCALC	Training	£32.50
5.9.16	101820	EON	elec connect	£456.00
5.9.16	101821	CPRE	membership	£36.00
5.9.16	101822	D Rush	Sal Aug	£623.18
4.10.16	101823	J Cunnington	PP repairs	£197.64
4.10.16	101824	Aylesbury replacement101801		£50.76
4.10.16	101825	Aylesbury mains	Light repair	£130.80
4.10.16	101826	D Rush	salary sept	£614.35
		HMRC	PAYE	£0.20
4.10.16	101827	AH Contracts	Dog Bins	£166.74
4.10.16	101828	Aylesbury mains	Light repair	£139.20
4.10.16	101829	SSE	Elec	£329.06
4.10.16	101830	Came & Co	Ins war mem	£76.86
4.10.16	101831	BDO LLP	Audit	£240.00

£ 3,302.68

TOTAL **£ 29,335.60**

(New Homes Bonus monies £10,169.00)  
 Aproved grants £1,000 zebra crossing Sign refurb £1,514, defib £1,500. bench refurb £490,  
 Artwork £450 Balance £5215 (information board to submit)  
 (Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac  
 Chairman..... IFO.....

Clerk..... Date .....