

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
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To members of the Council:

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Tuesday 3rd January 2017** at **7.30pm** in **The Village Hall, York Avenue, Cogenhoe, NN7 1NB**, for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

157. **Open forum**

158. **To receive and accept apologies for absence.**

159. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

160. **To sign the minutes** of the meeting held on **Monday 5th December 2016**.

161. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

3/2/16 765200	Whiston Rd	Problem Details Problem: Drains Description: Blocked/Damaged Street/Town: Whiston Road, Cogenhoe And Whiston Location: Whiston Road, Cogenhoe (where the stream goes under the road) Details: The culverts that carry the water under the road are cracked/damaged with the potential for flooding
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		<p>Easting: 483433.74615766</p> <p>Northing: 260612.24279795</p> <p>Under Investigation. Referred to Trevor Gray.</p> <p>No problem identified</p> <p>No Action Necessary.. Referred to Ray Price.</p> <p>Resolved. Scheme for repair in 2016/17 business plan. Referred to Ray Price.</p>
13/3/16 769415	Station Rd/Short Lane	<p>Problem: Kerbs</p> <p>Description: Dropped Kerb Request - Public</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: Junction with Station Rd / Short Lane</p> <p>Details: A resident in a wheelchair has asked if a dropped kerb could be installed at the end of this footpath so that he can access the pub. At present he has to complete his journey from the current dropped kerb further back on Station RD, on the road which is very busy.</p>
19/5/16 802741	<p>Whiston – Denton Rd</p> <p>Puddles forming after rainfall, drains not capturing water.</p>	<p>inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>Call closed 23/5/16</p> <p>Re-opened 21/7/16</p> <p>The report has been updated with the following information -</p> <p>inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.</p> <p>The report has been updated with the following information -</p> <p>Under Investigation. Referred to Trevor Gray.</p>
8/6/16 804354	<p>Problem: Sign</p> <p>Description: Obscured by vegetation</p> <p>Street/Town: Station Road,Little HoughtonStation Road,Little Houghton</p> <p>Location: Western end of Station Rd, junction</p> <p>Details: The hedge has been cut back but not around the sign which mean it is now obscured.</p>	<p>Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.</p>
21/6/16 817062	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p> <p>Street/Town: York Avenue,Cogenhoe And Whiston</p> <p>Location: Between Village hall & Cogenhoe Primary School, York Avenue, Cogenhoe</p> <p>Details: Storm drain appears to be blocked which</p>	<p>24/6/16</p> <p>Work Instructed: system will be jetted at next cyclic visit</p> <p>08-NOV-2016 11:23 Work Complete. Referred to Trevor Gray.</p> <p>Re-opened 12.12.16</p>

	causes footpath to be flooded when there is heavy rain			
6/10/16 837350	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p> <p>Town/Village: Cogenhoe</p> <p>Location: drain outside 22 Whiston RD, Cogenhoe</p> <p>Details: Some jetting work was recently completed, observed by a councillor, but this drain was missed completely as it has been before and this area floods in heavy rainfall.</p>	<table border="1"> <tr> <td>07-OCT-2016 10:42</td> <td>gullies to be cleansed on routine gully emptying programme. Referred to Trevor Gray.</td> </tr> </table>	07-OCT-2016 10:42	gullies to be cleansed on routine gully emptying programme. Referred to Trevor Gray.
07-OCT-2016 10:42	gullies to be cleansed on routine gully emptying programme. Referred to Trevor Gray.			
24/10/16 840019	<p>Problem: Footway/Footpath</p> <p>Description: Damaged/Cracked</p> <p>Street/Town: Cogenhoe And Whiston</p> <p>Location: outside 28 Orchard Way, Cogenhoe</p> <p>Details: footpath is damaged & uneven, caused by builders lorries / skip deliveries</p>	4-OCT-2016 14:11Received.25-OCT-2016 11:54Now Referred to Richard Malyszewicz.26-OCT-2016 07:00works to be completed within 2 months. Referred to Richard Malyszewicz.		
8/12/16 848159	<ul style="list-style-type: none"> • Problem: Pedestrian/Crash Barriers • Description: Damaged/Missing • Street/Town: Whalley Grove,Cogenhoe And Whiston • Location: End of Whalley Grove footpath / Station Rd end • Details: The pedestrian barrier has bars broken which means that children can play in them / potentially get stuck / injured. • 			
8/11/16	<ul style="list-style-type: none"> • Problem: Sign • Description: Obscured by vegetation • Street/Town: York Avenue,Cogenhoe And WhistonOrchard Way,Cogenhoe And Whiston • Location: York Avenue, Cogenhoe, as you approach the school 			

	<ul style="list-style-type: none"> • Details: The school warning sign is covered in ivy, obscuring it. 	
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- Update from Clerk re Billing Causeway speeding issues (letter sent to P&CC) – response received 16.11.16, further email 12.12.16, replied to 13/12/16, further email 19/12/16.
- Update re Station Rd development, reinstatement of footpath.
- Update from Clerk re meeting with dog warden.
- Update re village sign refurb

162. Police Matters.



Twitter mentions;

Cogenhoe, Victoria Rd, vehicle entered and a considerable number of tools taken. 12-13 Dec overnight. If you have any info call the police 101

-Crime statistics update October 2016 – Clerk (details from www.police.uk) 5 crimes

October 2016		
Crime on or near St Peters Way	Anti-social behaviour	
Crime on or near Station Road	Violence and sexual offences	Under investigation
Crime on or near Victoria Road	Criminal damage and arson x 2	Investigation complete; no suspect identified Investigation complete; no suspect identified
Crime on or near Short Lane	Other theft	Investigation complete; no suspect identified

163. To receive reports from County & District Councillors including CCllr M Clarke re Concrete dust

164. Chairman's Report

-including meeting with school / highways re yellow lines

165. Development & Planning

165.1 Planning Applications;

S/2016/3113/FUL 116 Station Rd, Cogenhoe – single storey extension with terrace over raised decking to garden.

16/00064/MINVOC Whitemills Marina – variation of condition 2

14/00096/WASFUL Land at Lower Ecton Lane, - variation of conditions 7,8 & 9

165.2 Decisions received;

S/2016/2563/FUL 8 Brafield Rd – New Dwelling – **Approved**

S/2016/2605/FUL 25 St Peter's Way – first floor side/rear extension – **Approved**

S/2016/2567/FUL 17 The Piece – loft conversion – **Approved**

S/2016/2028/FUL 24 The Piece – single storey rear & side extension – **Approved**

S/2016/2693/FUL 168 Station Rd – Single storey rear extension - **Approved**

165.3 Countryside Design Guide

-paper copy received for circulation, electronic copy can be viewed at

<http://www.cprenorthants.org.uk/countryside-design-guide>

165.4 **SNC Consultation on Community Governance Review** (forwarded 15.12.16)

Response by 20.1.17

166. Financial matters

166.1 Income Received - None

166.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under Legislation
3.1.17	101843	Welford Xmas tree	tree	£160.20		LGA 1972, s111
3.1.17	101848	AH Contracts	Dog Bins Light	£166.74	£27.79	Litter Act 1983, ss5-6
3.1.17	101849	Aylesbury mains	repair	£210.60	£35.10	Highways Act 1980 s301
3.1.17	101850	D Rush	Sal Dec	£659.17		LGA 1972, s.112
3.1.17		HMRC		£0.20		LGA 1972, s.112
3.1.17	101851	Cogenhoe YC	Grant	£130.00		*S137
3.1.17	101852	C&W VH	room hire	£64.00		LGA 1972, s111
3.1.17	101853	Total Gas & Power	Elec	£336.53	£56.09	Highways Act 1980 s301
3.1.17	101854	Aylesbury mains	repair	£67.20	£11.20	Highways Act 1980 s301

The balance in the Current Account stands at £9663.16 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

166.3 To **approve** budget as formulated by finance working party & agree precept amount.

166.4 To **approve** bank reconciliation (see appendix 1)

166.5 To **approve** expenditure of £30 to purchase star for xmas tree

167. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for December

168. **Village Information Board**

- to receive **update** from Cllr Brown re map

169. **Policy Reviews (emailed 11.10.16)**

Policy	Read	Review
Complaints / comments	Jez	Tessa
Data protection / info security	Albert	Jean
Disciplinary	Jon	Roger
Equal Opps	Iris	Jon
Grants	Jean	Malcolm
Grievance	Albert	Iris
Internet use & email	Jim	Albert
Health & safety	Elizabeth	Jim
Members allowance	Jez	Tessa
Press & media	Elizabeth	Jez

170. **Bus shelter**

To consider options / costings for replacement bus shelter

171. **Village hall matters**

-update re permission for defib

-update re consideration of land for allotments

-update re grant app for car park resurfacing - £4,000

172. **Correspondence Issued**

NCC re Highways grass cutting contract – form returned & invoice issued 2016

Letter 8/12/16 Mr Marshall re bus stop update

Email 8/12/16 Rights of way officer re KF15 & KF26

173. **Correspondence Received**

Email 2/12/16 NCALC update (forwarded 7/12/16).

Email 13/12/16 NCC

Draft Budget and Council Plan Consultation 2017-18 **response by 24/1/17**

(forwarded 15/12/16)

Email 14/12/16 NCC

Children's Centre Services Consultation – **response by 2/2/17**

(forwarded 15/12/16)

Email 15/12/16 SNC

Community Governance Review consultation – response by 20/1/17 (forwarded 15/12/16)


Email 16/12/16 NCALC re no capping (forwarded 16/12/16)

Phone 16/12/16 re dog fouling

174. Information for the Chairman (**no legal decision can be made on this information**)

175. Meeting Closed & date of Next Meeting

Monday 6th February 2017 – Council meeting, Village Hall, Cogenhoe.



Deborah Rush

Parish Clerk 28.12.16

Appendix 1

BANK RECONCILIATION - 3/1/17

TOTAL RECEIPTS:	£24,634.49
Less	
TOTAL PAYMENTS:	£19,360.95
Plus Opening Balances	£30,280.95
Closing balance	£ 35,554.49

BANK ACCOUNTS

Community/Current Account	£ 12,395.86
Plus	
Business Premium Account	<u>£ 25,891.33</u>
	£ 38,287.19

Plus CREDITS not yet showing
LESS UNPRESENTED CHEQUE NOS:

4.10.16		HMRC	PAYE	£0.20
4.4.16	101779	AH Contracts	Dog Bins	£133.39
7.11.16	101838	J Cunnington	PP	£33.51
7.11.16		HMRC	PAYE	£0.20
5.12.16	101844	Royal Brit Legion	Wreath	£30.00
5.12.16	101845	Aylesbury mains	Light repair	£75.96
5.12.16	101846	D Rush	Sal Nov	£614.60
5.12.16		HMRC	PAYE	£0.20
5.12.16	101847	Ladywell Services	Payroll	£50.00
3.1.17	101843	Welford Xmas tree	tree	£160.20
3.1.17	101848	AH Contracts	Dog Bins	£166.74
3.1.17	101849	Aylesbury mains	Light repair	£210.60
3.1.17	101850	D Rush	Sal Dec	£659.17
3.1.17		HMRC		£0.20
3.1.17	101851	Cogenhoe YC	Grant	£130.00
3.1.17	101852	C&W VH	room hire	£64.00
3.1.17	101853	Total Gas & Power	Elec	£336.53
3.1.17	101854	Aylesbury mains	repair	£67.20

£ 2,732.70

TOTAL **£ 35,554.49**

(New Homes Bonus monies £10,169.00)

Approved grants £1,000 zebra crossing Sign refurb £1,514, defib £1,500. bench refurb £490, Artwork £450 Balance £5215 (information board to submit)

(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac