

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

To members of the Council:

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 3rd April 2017** at **7.30pm** in **The Village Hall, York Avenue, Cogenhoe, NN7 1NB**, for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

219. **Open forum**

220. **To receive and accept apologies for absence.**

Cllr Grubb

221. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

222. **To sign the minutes** of the meeting held on **Monday 6th March 2017**.

223. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

13/3/16 769415	Station Rd/Short Lane	Problem: Kerbs Description: Dropped Kerb Request - Public Street/Town: Station Road,Cogenhoe And Whiston Location: Junction with Station Rd / Short Lane
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		<p>Details: A resident in a wheelchair has asked if a dropped kerb could be installed at the end of this footpath so that he can access the pub. At present he has to complete his journey from the current dropped kerb further back on Station RD, on the road which is very busy.</p>
<p>19/5/16 802741</p> <p>re-opened 13/1/17 851456</p>	<p>Whiston – Denton Rd</p> <p>Puddles forming after rainfall, drains not capturing water.</p>	<p>inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray. Call closed 23/5/16 Re-opened 21/7/16 The report has been updated with the following information - inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray. The report has been updated with the following information - Under Investigation. Referred to Trevor Gray. 17/1/17 location will be monitored for any flooding issues.. Referred to Richard Malyszewicz 19/1/17 works to be completed within 3 months.. Referred to Richard Malyszewicz.</p> <p>17.3.17 Work Complete. Referred to Richard Malyszewicz.</p>
<p>21/6/16 817062</p>	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p> <p>Street/Town: York Avenue,Cogenhoe And Whiston</p> <p>Location: Between Village hall & Cogenhoe Primary School, York Avenue, Cogenhoe</p> <p>Details: Storm drain appears to be blocked which causes footpath to be flooded when there is heavy rain</p>	<p>24/6/16 Work Instructed: system will be jetted at next cyclic visit</p> <p>08-NOV-2016 11:23 Work Complete. Referred to Trevor Gray.</p> <p>Re-opened 12.12.16 15-DEC-2016 12:22 Reissued from web. Referred to Trevor Gray.</p>
<p>6/10/16 837350</p>	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p> <p>Town/Village: Cogenhoe</p> <p>Location: drain outside 22 Whiston RD, Cogenhoe</p> <p>Details: Some jetting work was recently completed, observed by a councillor, but this</p>	<p>07-OCT-2016 10:42 gullies to be cleansed on routine gully emptying programme. Referred to Trevor Gray.</p>

	drain was missed completely as it has been before and this area floods in heavy rainfall.	
30.1.17 853430	<p>Problem: Roads</p> <p>Description: Potholes</p> <p>Street/Town: Station Road,Cogenhoe And Whiston</p> <p>Location: Junction The Piece / Station Rd</p> <p>Details: Pothole developed where road was previously dug up by contractors, Western Power I think.</p>	utility have been defected and made aware to repair. Referred to Elisha Warren. 5/2/17 Work Instructed utility have been made aware to repair. Referred to Elisha Warren.

9.2.17 854768	<ul style="list-style-type: none"> • Problem: Roads • Description: Potholes • Street/Town: Church Street,Cogenhoe And Whiston • Location: outside 31 Church Street • Details: pothole that when full with water means that vehicles splash water onto front door that is causing damage to residents door. 	10/2/17 works to be completed within 4 months.. Referred to Richard Malyszewicz.
20.2.17 856295	<ul style="list-style-type: none"> • Problem: Sign • Description: Damaged/Missing • Street/Town: Station Road,Brafield On The GreenStation Road,Brafield On The GreenStation Road,Brafield On The Green • Location: Junction of Station RD & Billing Wharf • Details: Fingerpost sign has been knocked down by car, bumper left on verge with number plate NV52 	21/2/17 works to be completed within 3 months.. Referred to Richard Malyszewicz.

	YUA (photographic evidence held).	
8.3.17 862875	<ul style="list-style-type: none"> • Problem: Footway/Footpath • Description: Pothole • Street/Town: Glebe Way,Cogenhoe And Whiston • Location: outside 9 Glebe way • Details: deep pothole 	13.3.17 works ticket has already been raised and will be completed within 4 months.. Referred to Richard Malyszewicz.

-update re Mill Lane sewerage damage.

-update from Clerk re felled tree, Whalley Grove.

224. Police Matters.



Twitter mentions;

-Crime statistics update January 2017 – Clerk (details from www.police.uk) 2 crimes

January 2017		
Crime on or near York Avenue	1 crime was reported here in January 2017 .	Anti-social behaviour (1) Includes personal, environmental and nuisance anti-social behaviour
Crime on or near Mill Lane	1 crime was reported here in January 2017 .	Anti-social behaviour
Crime on or near Manor Farm Court	1 crime was reported here in January 2017 .	Anti-social behaviour
Crime on or near Short Lane	1 crime was reported here in January 2017 .	Vehicle crime - investigation complete; no suspect identified

- Update from Safer Roads Team re speeding issues

225. To receive reports from County & District Councillors

226. Chairman's Report including

-feedback from Code of Conduct on Practice Training 14.3.17

-update from meeting re Vehicle Activated signs held at Little Houghton VH, 29/3/17

227. Development & Planning

227.1 Planning Applications;

S/2017/0791/FUL 22 Brafield Rd, Cogenhoe, single storey dwelling with new vehicular access & parking

227.2 Decisions received;

S/2016/3113/FUL 116 Station Rd, Cogenhoe – single storey extension with pathway over raised decking to garden - APPROVED

227.3 Other planning matters

-Licensing Lenny's Fish Bar – license application withdrawn

-Planning enforcement case raised 11 Victoria Rd

228. Financial matters

228.1 Income Received – NHB Defib grant £1115.00

228.2 Expenditure

Date under	Chq No	Payee	Details	Amount	VAT	Payable
						Legislation
29.3.17	101873	HMRC	PAYE	£2.60		LGA 1972, s.112
29.3.17	101874	AH Contracts	Dog Bins	£152.45	£25.41	Litter Act 1983, ss5-6
29.3.17	101875	Aylesbury mains	Light repair	£70.20	£11.70	Highways Act 1980 s301
29.3.17	101876	Total Gas & Power	Elec	£364.14	£60.69	Highways Act 1980 s301
29.3.17	101877	NCALC	Training	£34.00		LGA 1972, s111
29.3.17	101878	Aylesbury mains	Light repair	£209.16	£34.86	Highways Act 1980 s301
29.3.17	101879	D Rush	Sal March	£608.12		LGA 1972, s.112

The balance in the Current Account stands at £3,603.99 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

228.3 To **approve** bank reconciliation (see appendix 1)

228.4 To **approve** spending against budget figures end Q4, 31.3.17 (see appendix 3)

228.5 To **approve** updates to Asset Register

228.6 To **approve & sign section 1 of Annual Return for ye 31.3.17 (Annual Governance Statement).**

228.7 To **approve end of year accounts, 2016/17** (see appendix 2).

228.8 To **approve & sign section 2 of Annual Return for ye 31.3.17 (Accounting Statements).**

228.9 To consider S137 Grant application from Youth Club for £200 for new equipment.

229. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for March

230. **Bus shelter**

To consider options / costings for replacement bus shelter

231. **Defibrillator**

- Installation now completed. Update re next steps / training / publicity

232. **South Northants Local Plan Appendices part 2A**

-Response received re questions raised with Andy D'Arcy SNC – update from Clerk

233. **Dog waste bin – Station Rd**

- to receive update from Clerk on need for bins.

234. **Litter pick**

-to receive update from Cllr Cunnington re school involvement.

235. **Chalfont Coaches**

-email sent re pot holes (no reply to date) 15.3.17

-licensing raised by resident at last meeting.

236. **Whalley Grove**

-tree removal (Raised by Cllr Sher). Update from Clerk

237. **Correspondence Issued**

7.3.17 Safer Roads Team re speed checks

9.3.17 Letter Resident re parking on verge – 29 The Piece

Off to a Flying Start course booked - Cllr Usher

13.3.17 Email re beacon for “Battle’s over – A nation’s Tribute” confirming village involvement.

238. Correspondence Received (in addition to listed above)

- 13.3.17 CPRE Roadshow 27/4/17 – attendees required
- 13.3.17 Rev E Smith re War Memorial
- 14.3.17 Rt Hon Andrea Leadsom re coffee mornings – reply sent
- 17.3.17 Resident Station Rd re speeding – reply sent
- 18.3.17 ACRE – How can assist Parish Council (Forwarded 20.3.17)
- 19.3.17 L Howes re vandalised sign (reported to SNC).
- 20.3.17 SNC re Services survey (forwarded 21.3.17)
- 20.3.17 SNC re new Homes Bonus money allocation
- 13.3.17 NCC Libraries survey response by 9.4.17
- 13.3.17 NCC Consultation on the Northampton Northern Orbital Route and Northampton North-West Relief Road response by 30.6.17
- 21.3.17 Northamptonshire Highways new definitive map & questionnaire.

239. Information for the Chairman (**no legal decision can be made on this information**)

240. Meeting Closed & date of Next Meeting

Wednesday 26th April 2017 – Annual Parish Meeting

Tuesday 2nd May 2017 – Annual Council Meeting, Village Hall, Cogenhoe.



Deborah Rush

Parish Clerk 28.3.17

Appendix 1

Cogenhoe & Whiston					
PC				31.3.17	
Bank Reconciliation					
Total receipts					£26,528.31
less					
Total payments					£27,300.71
					-£782.40
Plus opening balances					£30,280.95
					£29,498.55
Bank accounts					
Current AC				£6,394.75	
plus					
Business Prem AC				£25,894.56	£32,289.31
Plus credits not yet showing					£1,115.00
					£33,404.31
Less unrepresented cheques					
4.4.16	101779	AH Contracts	Dog Bins	£133.39	
6.2.17	101856	St Peters Church	outlook	£5.00	
6.3.17	101869	2Commune	Website	£510.00	
6.3.17	101868	Physio-control UK	Defib	£780.00	
6.3.17	101871	D Rush	sal Feb	£608.18	
6.3.17	101872	Total Gas & Power	Elec	£428.52	
29.3.17	101873	HMRC	PAYE	£2.60	
29.3.17	101874	AH Contracts	Dog Bins	£152.45	
29.3.17	101875	Aylesbury mains	Light repair	£70.20	
29.3.17	101876	Total Gas & Power	Elec	£364.14	
29.3.17	101877	NCALC	Training	£34.00	
29.3.17	101878	Aylesbury mains	Light repair	£209.16	
29.3.17	101879	D Rush	Sal March	£608.12	
				£3,905.76	£3,905.76
					£29,498.55

Chairman.....

IFO.....

Clerk.....

New Homes Bonus monies £10,169.00

Approved grants

Zebra crossing £1,000

Sign refurb £1,514,

Defib £1,500. (£1115 claimed)

Bench refurb £490, (claimed)

Artwork £450 Balance £5215

(information board to submit)

Appendix 2

Cogenhoe & Whiston Parish Council end of
year accounts 31.3.17

Income

Precept	£21,500.00	
Interest	£ 9.69	
Mowing Grant	£765.59	
New Homes Bonus Grant	£1,605.00	
	£23,880.28	£23,880.28
Vat Refund		£2,638.03
		£26,518.31

Expenditure

Amenities	£1,155.00	
Village Maintenance	£1,133.00	
Grass Cutting	£1,590.00	
Dog Bins	£1,599.91	
Clerk	£7,052.20	
Clerk's expenses	£417.08	
Audit costs	£200.00	
Memberships	£868.70	
Insurance	£1,056.90	
Council expenses	£879.82	
Training	£100.50	
Lighting repair & main	£2,091.10	
Lighting electricity	£3,513.89	
S137 grants	£2,993.60	
Pocket Park	£460.15	
	£25,111.85	£25,111.85
VAT costs		£2,188.86
		£27,300.71

Income (ex VAT)		£23,880.28
Less exp (ex VAT)		£25,111.85
Deficit		(£1,231.57)

Bank reconciliation 31.3.17

Opening balances 1.4.16			
Current account	£4,396.08		
Bus Prem account	£25,884.87		
		£30,280.95	£30,289.95
Plus income (inc VAT)			£26,518.31
Less expenditure (inc VAT)			£27,300.71
			£29,498.55
Represented by current ac closing balance			
Current ac (as bank rec)	£3,603.99		
Plus			
Business prem account	£25,894.56		
			£29,498.55

Appendix 3

Spending against budget end Q4

	16/17	End Q1 30.6.16	%	End Q2 30.9.16	%	End Q3 31.12.16	%	EndQ4 31.3.17	%
Precept	£21,500.00	£10,750.00		£10,750.00		£21,500.00		£21,500.00	
Mowing Grant	£800.00							£765.59	
Total	£22,700.00	£10,750.00	50%	£10,750.00	50%	£21,500.00	100.00%	£22,265.59	98.08%
Expenditure									
Amenities	£500.00	0		0		£0.00		£1,155.00	231% Defib
Village Main	£1,000.00	0		£1,133.00	113.30%	£1,133.00	113.30%	£1,133.00	113%
Grass & Bins	£4,000.00	£861.27	21.53%	£1,722.54	43.06%	£2,583.81	64.60%	£3,189.91	80%
Clerks salary	£7,150.00	£1,163.76	16.28%	£2,937.50	41.08%	£4,699.80	65.74%	£7,052.20	99%
Clerk Exp	£350.00	£67.97	19.42%	£206.20	58.91	£286.43	81.84%	£417.08	119%
Audit	£150.00	0		0		£200.00	133.33%	£200.00	133%
Membership	£800.00	£696.20	87.03%	£794.20	99.28%	£794.20	99.28%	£868.70	108%
Insurance	£1,000.00	£980.04	98.00%	£980.04	98%	£1,056.90	105.69%	£1,056.90	106%
Council Exp	£1,200.00	£60.00	5%	£171.62	14.30%	£221.62	18.47%	£879.82	73%
Training	£300.00	0		£66.50	22.17%	£66.50	22.17%	£100.50	33.50%
Lights R&M	£2,000.00	£96.80	4.84%	£705.40	35.27%	£1,437.30	71.87%	£2,091.10	105%
Elec costs	£4,000.00	£559.45	13.99%	£1,362.01	34.05%	£1,897.73	47.44%	£3,513.89	88%
S137 max £8733	£3,000.00	£1,333.60	44.45%	£1,333.60	44.45%	£1,363.60	45.45%	£2,993.60	99.80%
Pocket Park	£1,000.00	£50.00	5%	£74.00	7.40%	£460.15	46.02%	£460.15	46%
Total	£26,450.00	£5,869.09		£11,486.61		£16,201.04		£25,111.85	