

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
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To members of the Council:

You are hereby summoned to attend a **Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 2nd November 2015** at **7.30pm** in **Cogenhoe Village Hall, York Avenue, Cogenhoe, NN7 1NB** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

120. **Open forum**

121. **To receive and accept apologies for absence.**

122. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

123. **To approve the minutes** of the meeting held on **5th October 2015**.

124. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

29/7/15 749710	Uneven kerb stones 16 Glebe Rd	17/8/15 Referred to Trevor Gray.
7/8/15 747366	8 St Peter's Way Overhanging tree	08-JUL-2015 15:22 Received. 08-JUL-2015 16:19 Now Referred to Jayne Hawtin. 09-JUL-2015 09:58 site visit will be undertaken, update to follow. Referred to Jayne Hawtin.

		17-JUL-2015 15:26 Works ticket will be issued. Referred to Jayne Hawtin. Completed
5/8/15 750399	Drains not draining properly Cogenhoe Rd, Whiston	Work Instructed: works instructed and will be undertaken within 3 months.. Referred to Trevor Gray. 4-SEP-2015 06:57 Work Complete: jetted 24/08/15. Referred to Trevor Gray Completed
29/9/15 755063	Church Street Broken footpath & raised drain cover	29-SEP-2015 14:51 Received. 29-SEP-2015 15:58 Now Referred to Trevor Gray. 01-OCT-2015 06:36 inspected 30/09/15, currently. Referred to Trevor Gray.
29/9/15 755064	The Piece Broken footpath	Work Instructed: works instructed and will be undertaken within 2 months.. Referred to Trevor Gray
9/10/15 756667	The Piece to Baptist Chapel (Station RD) Broken footpath	

- Update on brambles overhanging Station Rd – Cllr A Scott
- Beech hedge Station Rd, update from Clerk re ownership & Cllr M Scott re speaking to residents
- Final grass cut authorised
- Update from Cllr Brown re Cogenhoe Mill liaison
- Update from Clerk on use of “tin hut” in Whiston.

125. To receive **update** from **PCSO Jen Harrison**.

126. To receive **reports from County & District Councillors**

127. Chairman’s Report

- report from NCALC AGM (17.10.15).
- Contact with Steering group re Parish Plan

128. To receive information from Clerk on village defibrillator scheme

129. Development & Planning

129.1 Planning Applications;

S/2015/2292/FUL The Elms, 168 Station Rd, Cogenhoe – rebuild back section of property to form 2 storey rear extension & construction of double garage.

S/2015/2433/TCA 12 Mill Lane, Cogenhoe – fell 2 trees – FOR INFO ONLY

S/2015/2453/TCA 32 Church Street, Cogenhoe – prune willow – FOR INFO ONLY

129.2 Decisions received;

S/2015/1918/COND Baptist Chapel, condition 3 (external materials sample)

S/2015/2433/TCA The Rectory, Church St, Delegated decision

S/2015/2453/TCA 42 The Manor House, Church St, Delegated decision

130. Financial matters

130.1 Income Received –

130.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under legislation
5.10.15	1733	All Seasons	Grass		£300.00	£50.00 Open Spaces Act 1906 ss 9 & 10
5.10.15	1734	EON elec	Elec		£1,202.57	200.43 Highways Act 1980 s301 Representation of the people Act 1938, s36(5)
5.10.15	1735	SNC	Elec cost		£78.00	
2.11.15	1736	Aylesbury M	Light repair		£78.96	£13.16 Highways Act 1980 s301
2.11.15	1737	AH Contracts	Dog bins		£166.74	£27.79 Litter Act 1983, ss5-6
2.11.15	1738	E Griffiths	PP grass		£65.00	Open Spaces Act 1906 ss 9 & 10
2.11.15	1739	D Rush	Sal & exp		£568.64	LGA 1972, s.112

The balance in the Current Account stands at £13280.22 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

130.3 To approve bank reconciliation as circulated by Clerk

131. To receive **update** from Cllr Biggs re **website**.

-to receive usage figures for October.

132. Cogenhoe & Whiston Village Hall & Playing Field management Committee

- to receive update from recent committee meeting.
- to receive update re email sent re gate (7.10.15)

133. **Street Lights**

To receive **update** from Clerk re-

- Aylesbury Mains instructed to carry out repair to column no 30.
- EON price increases & quotes from other companies.
- to consider electrical socket installation for Xmas lights.
- to **approve** cost of Christmas tree & lights.

134. **Footpaths/Pocket Park**

- to receive update from Cllr Bailey re “boggy area” Short Lane works.
- to accept resignation of Cllr Bailey from pocket park working party (email 20.10.15)
- to receive update on Anglian Water working party day (23.10.15)

135. To receive **report** from Cllr Cunnington on recent meeting with head of Cogenhoe Primary School

136. To consider **Urban Highway Grass Mowing offer 2016** from Northamptonshire Highways.

137. To consider draft **Emergency Plan** as circulated by the Clerk (21.10.15)

138. **Correspondence Issued**

Letter	16.10.15	Barclays Bank re account title
Email	7.10.15	C&W VH & PFMC re catch on gate
Letter & email	8.10.15	St Peter’s Church, Castle Ashby Estates & C&W VH & PFMC re allotment space

139. **Correspondence Received**

Telephone	18.10.15	Mr Chillingsworth, 1 Station Rd re extending footpath
Email	29.9.15	NCC Notice under Section 25 of the Community Infrastructure Regulations 2010 (as amended). (forwarded

Email	1.01.15	NRHA Annual Report 2014-2015 (forwarded 2.10.15)
Email	9.10.15	Monitoring officer SNC re missing forms (Cllrs Brown, Grubb & A Scott)
Email	13.10.15	LLG – restoration map (forwarded 15.10.15)
Email	12.10.15	Helen Howard Kierwsp re hedge, Station Rd.
Email	21.10.15	Crime Commissioner acknowledgement (forwarded 21.10.15)
Email	21.10.15	Training Offer (response required).

140. Information for the Chairman (**no legal decision can be made on this information**)

141. Meeting Closed & date of Next Meeting

Monday 7th December 2015



Deborah Rush

Parish Clerk 22.10.15

BANK RECONCILIATION

2/11/15

TOTAL RECEIPTS: £22,999.56

Less

TOTAL PAYMENTS: £16,664.31

£ 6,335.25

Plus Opening Balances £32,816.67

Closing balance **£39,151.92**

BANK ACCOUNTS

Community/Current Account £ 16,963.84

Plus

Business Premium Account £ 25,878.41

£ 42,842.25

LESS UNPRESENTED CHEQUE NOS:

1729	EON main	Maint	£481.48
1730	J Biggs	Website	£71.86
1731	HMRC	PAYE	£85.40
1732	D Rush	Sal Sept	£560.88
1733	All Seasons	Grass	£300.00
1734	EON elec	Elec	£1,202.57
1735	SNC	Elec cost	£78.00
1736	Aylesbury	Lightrepair	£78.96
	AH		
1737	Contracts	Dog bins	£166.74
1738	E Griffiths	PP grass	£65.00

1739	D Rush	Sal oct	£568.64
	HMRC		£30.80
			£ 3,690.33
TOTAL			£ 39,151.92

(New Homes Bonus uncommitted monies £7,351.00)
(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac

Chairman..... IFO.....

Clerk..... Date