

# **COGENHOE & WHISTON PARISH COUNCIL**

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**Agenda for the Meeting of Cogenhoe & Whiston Parish Council- Pocket Park Committee to be held on Monday 26<sup>th</sup> September 2022, 7.30 pm at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, NN7 1NB.**

<b>81.22</b>	<b>Open Forum</b>
<b>82.22</b>	To <b>receive and accept apologies for absence.</b>
<b>83.22</b>	To <b>receive any declarations of disclosable pecuniary or non-statutory disclosable interests</b> for items on the agenda.
<b>84.22</b>	To <b>sign minutes</b> of meeting held on 18 <sup>th</sup> July 2022
<b>85.22</b>	<b>Matters arising</b> -Estate asked to contact Clerk before maintenance tree begins -JC to thank Baz for help with fallen tree. -JB to measure ladder for further wooden plaque – ‘Dogs must be on leads’
<b>86.22</b>	To <b>receive</b> comments from monthly risk assessments August September
<b>87.22</b>	<b>Expenditure</b> from budget to date Budget £500 1.4.22-31.3.23 £221.32 Rent, ribbons for jubilee, QR codes
<b>88.22</b>	To consider outstanding jobs -To set maintenance dates for September/October -To update current issues list if required(see appendix 1)

<b>89.22</b>	-Update equipment storage -second set of keys to be organised to be stored at Village Hall.
<b>90.22</b>	SF to consider expansion of Pocket Park Clerk contacted the estate, 23.11.21, reply from Mark Henderson - 'The future of this area is still undecided I'm afraid. Although it is not 'farmed' as it were, it does still form a valuable conservation area as part of the farm which helps with the environmental schemes which will open up to farmers soon and which will support farm incomes as the subsidies for food production disappear. As a result, it does have a value to the farm. It is probably a fairly safe assumption also that the area will retain its conservation value into the future.'
<b>91.22</b>	SF to consider publishing walks Suggestion to use OpenStreetMap <a href="https://www.openstreetmap.org/#map=6/54.910/-3.432">https://www.openstreetmap.org/#map=6/54.910/-3.432</a> SF was checking what else was already in print.
<b>92.22</b>	To discuss cricket club offer of financial support for a project JC to discuss possibly purchasing some toadstool seats. Clerk to research prices. Update JC
<b>93.22</b>	To discuss idea from Scouts for wooden signs safely attached to trees with pictures of animals lasered into them (hoping to have a sample from Mark) It was agreed that JC would ask Mark if QR codes could be lasered onto wood & then varnished for the Jubilee trail.  Update JC re QR codes
<b>94.22</b>	To consider replacing some damaged numbers and posts from the original map trail before the jubilee – numbers ordered & received -Update Jubilee trail JC -Now need to start the Autumn pages – update SC -QR codes now printed & awaiting adding to posts
<b>95.22</b>	Arrangements for BASC day
<b>96.22</b>	-Update from Clerk re committee requirements for members with voting rights. Code of Conduct and Disclosable pecuniary or non-pecuniary interests. <a href="https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.northantscalc.com%2Fuploads%2Fparish-council-members-register-of-interest-west-northants-v1.docx&amp;wdOrigin=BROWSELINK">https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.northantscalc.com%2Fuploads%2Fparish-council-members-register-of-interest-west-northants-v1.docx&amp;wdOrigin=BROWSELINK</a>

	<p>email to <a href="mailto:democraticservices@westnorthants.gov.uk">democraticservices@westnorthants.gov.uk</a></p> <p><a href="https://www.cogenhoeandwhiston-pc.gov.uk/uploads/adopted-member-code-of-conduct-west-june-2021.pdf?v=1623158591">https://www.cogenhoeandwhiston-pc.gov.uk/uploads/adopted-member-code-of-conduct-west-june-2021.pdf?v=1623158591</a></p>
97.22	To consider revised map
98.22	To consider CPRE entry (Circulated by GC)
99.22	<p><b>Correspondence received</b></p> <p>Email re riders / cyclists</p> <p>‘Signage on or above the gate clearly excluding bikes and horses from those footpaths entering/exiting the pocket park and those going up across the fields. Something like the attached, which could be temporary until a more lasting metal sign is erected. You will adjust and/or propose as appropriate.</p> <p>Further I do struggle to understand why there is a gate to the fields, when walkers have open access to the side. A stile is perhaps more appropriate to the fields in place of gate, gate to pocket park understandable. Perhaps gate to fields should be pad locked for owner/maintenance use only.’</p> <p>Highways contacted re possible kissing gate, response received.</p>
100.22	<p><b>Correspondence issued</b></p> <p>None</p>
101.22	<b>Information for the Chairman / update from committee members</b> (no legal decision can be made on this information)
102.22	<p><b>Meeting closed &amp; Date of next meeting</b></p> <p>Date of next meeting</p> <p>Monday 21<sup>st</sup> November 2022, 7.30pm</p>

*Deborah Rush*

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Parish Clerk 20.9.22

## Appendix 1

### Current maintenance issues:

- 1-Benches by waterfall (repair or replace but consider litter problems) – possibly replace with toadstools
- 2-Signage re litter – Clerk to add to noticeboard
- 3-Clear dead Elms (winter job)
- 4-monitor boggy area & assess if any further work needed.

## Appendix 2

January	Risk Assessment Checklist
February	Risk Assessment Checklist Bird box maintenance
March	Risk Assessment Checklist Cut back brambles & brush cut Short lane verge vegetation
April	Risk Assessment Checklist
May	Risk Assessment Checklist Path & overhanging vegetation clearance
June	Risk Assessment Checklist Path & overhanging vegetation clearance
July	Risk Assessment Checklist Path & overhanging vegetation clearance
August	Risk Assessment Checklist – Sean
September	Risk Assessment Checklist – Jez Mow verge (Short Lane) – contractor
October	Risk Assessment Checklist
November	Risk Assessment Checklist Pond clearance / de-silting
December	Risk Assessment Checklist