

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
(01933) 663918

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To members of the Council:

You are hereby summoned to attend a **Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 20th July 2015** at **7.30pm** in **Cogenhoe Village Hall, York Avenue, Cogenhoe, NN7 1NB** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 - 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

Finance working party to meet at **7pm** to review Internal Control Procedures & Financial Risk Assessment

A G E N D A

48. **Open forum**

49. **To receive and accept apologies for absence.**

50. **To receive any declarations of disclosable pecuniary or personal interests** from Councillors for items on the agenda.

51. **To approve the minutes** of the meeting held on **1st June 2015**.

52. **Matters arising from previous minutes** (for information only)
-overgrown footpath's, complaint received from Dog Warden

53. To receive **update** from **PCSO Jen Harrison**.

54. To receive **reports from County & District Councillors**
-including update from DCllr Hollowell on Village Plan

55. To consider **expression of interest** in being co-opted to Council from
Mrs S Bedding (letter received 10.7.15). Circulated with agenda.
Mr A Scott (email received 11.7.15) forwarded 14.7.15

56. Chairman's Report

- update on review of delivery areas by Chairman
- feedback from Planning Nuts & Bolts course attended 8.6.15
- Police & Crime Commissioner's visit to village (1.55pm-2.55pm)
- Transfer of documents to Archives office

57. Development & Planning

57.1 Planning Applications;

S/2015/1151/FUL 1 Orchard Way, Cogenhoe
Two storey extension to the side & rear

Received 27/5/15 delegated powers used

Comments Submitted;

"The Parish Council object to this application on grounds of design; the scale will make the house look out of proportion with neighbouring properties. The size of the building will be too large for the plot, impacting on neighbours privacy and light. The proposed extension will be out of keeping with the rest of the street scene which is made up of bungalows and dormer houses." 16.6.15

S/2015/1310/FUL 3 Orchard Way, Cogenhoe

Demolition of existing garage, proposed new garage with store and new entrance porch.

Received 12/6/15 delegated powers used.

Comments submitted; "Whilst the Parish Council does not object to the revised plans for the demolition of the existing garage, proposed new garage with store and new entrance porch, we would like clarification that the works that are being carried out to the rear of the property fall within "permitted development" guidelines. Presumably, the site visit will confirm this building works is also permitted." 18.6.15

S/2015/1499/FUL 84 Station Rd, Cogenhoe

Replacement single storey rear extension and rendering of existing elevations.

57.2 Decisions received;

26/5/15	S/2015/0647/TPO 91A Orchard View, Cogenhoe	Approved
17/6/15	S/2015/0914/FUL Old School, Cogenhoe (change of use)	Approved
26/6/15	S/2015/1151/FUL 1 Orchard Way, Cogenhoe	Withdrawn
2/7/15	S/2015/0327/FUL 4 Orchard Way, Cogenhoe	Approved

58. Financial matters

58.1 Income Received

Insurance refund Came & Company £49.44

58.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under legislation
01.06.15	1701	Well Planted	Plant troughs	£548.00		Open Spaces Act 1906 ss 9&10
01.06.15	1702	AH Contracts	Dog Bins	£133.39	£22.23	Litter Act 1983, ss5-6
01.06.15	1703	EON	Maintenance	£481.48	£80.25	Highways Act 1980 s301
01.06.15	1704	LCR	Subscription	£17.00		LGA 1972, s.143
01.06.15	1705	HMRC	PAYE	£88.00		LGA 1972 s.112
01.06.15	170 6	D Rush	Salary & Exp	£562.38		LGA 1972 s.112
01.06.15	1707	CPRE	Subscription	£ 36.00		LGA 1972, s.143
01.06.15	1708	NCALC	Training	£34.00		LGA 1972, s.111
20.7.15	1709	BDO	Audit	£240.00	£40.00	Accounts & Audit Regs 2011
		Aylesbury			£117.00	Highways Act 1980 s301
20.7.15	1710	Mains	Light insp	£702.00		
20.7.15	1711	All Seasons	Grass	£300.00	£50.00	Open Spaces Act 1906 ss 9&10
		AH				
20.7.15	1712	Contracts	Dog Bins	£166.74	£27.79	Litter Act 1983, ss5-6

The balance in the Current Account stands at £9411.55 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

58.3 To **approve bank reconciliation** as circulated by Clerk

58.4 To **approve current spending against budget figures** (end Q1) as circulated by Clerk.

58.5 To receive **update** from Clerk on external audit report & to **approve** annual return.

58.6 To **approve** reviewed Financial Risk Management Policy as **proposed** by Finance Working party (meeting 1.6.15).

59. To receive **update** from Cllr Biggs re **website**.

-to consider village Facebook page.

60. Cogenhoe & Whiston Village Hall & Playing Field management Committee

-to receive **update** from PC representatives

61. Street Lights

To receive **update** from Clerk re-

-street lighting report – concrete column survey received from Aylesbury Mains

-EON price increases & NCALC update

-to consider EON maintenance contract cost comparison/ Aylesbury Mains costs (as circulated by Clerk).

-to consider electrical socket installation for Xmas lights.

62. To receive an **update** from Clerk re **bus shelter seat**.

63. To receive feedback from Cllr's Savage & Bailey CPRE Roadshow (4.6.15)

64. Footpaths

- to consider options for “boggy area” Short Lane as circulated by Chairman (22.6.15).

-to consider Public Path Creation Agreement KF31 (feedback from Pocket park Working Party).

65. S137 Grant applications

- to consider **grant applications from**

St Peter's Church – lawnmower

Heritage Soc – plaques

C&W PF & VHMC – resurfacing play area - £1132.80

66. To consider **request for dispensation** from Cllr Sher

67. Correspondence Issued

Letter 4.6.15 Cotton's Farmhouse re parking

Letter 10.7.15 Mr & Mrs Barford – 2 Buman's Way re hedge

Street Doctor tree St Peter's Way – under investigation

Path Piece – Church Street – work instructed

Fly tipping Whiston Rd

68. Correspondence Received

4.6.15 South Northamptonshire Council - Village Services Questionnaire 2015 –

Action required

8.6.15 Cotton's farmhouse re parking

- 9.6.15 Additional consultation under Regulation 16: Earls Barton Neighbourhood Plan (Forwarded 11th June) – **Action Required**
- 16.6.15 Consultation Update on Earls Barton Neighbourhood Plan: Regulation 11 of the Environmental Assessment of Plans and Programmes Regulations 2004 and Regulation 16 of The Neighbourhood Planning (General) Regulations 2012 (as amended) (forwarded 10.7.15). – **Action required**
- 18.6.15 War Memorial Competition 2015 Northants Acre – **Action required**
- 22.6.15 NCC – free tree pack – **action required**
- 24.6.15 Daventry District Council - Community Infrastructure Levy - Publication of Examiner's Recommendations – For info only
- 3.7.15 Cogenhoe Local Liaison Group Meeting - 28.07.15 (forwarded 8.7.15)
- 8.7.15 J O'Donnell C&W PFMC re trust deed. – reply sent
- 7.7.15 M Clarke Police detection/clear up rates in the Hackleton & Grange Park County division (forwarded 9.7.15). for info only
- 10.7.15 MOBILE LIBRARY ROUTES FOR 2015-2016 – for info only
- 8.7.15 Letter K Marshall – various
- 10.7.15 Letter S Bedding – expression of interest in co-option
- 11.7.15 Email – A Scott – expression of interest in co-option
- 14.7.15 SNC - Community Infrastructure Levy - Examiner's Report Received – for info
- 14.7.15 Came & Company merger with Stackhouse Poland Group – for info only

69. Information for the Chairman (**no legal decision can be made on this information**)

70. Meeting Closed & date of Next Meeting

Next meeting 3rd August 2015 (provisional)

7th September



Deborah Rush

Parish Clerk 14.7.15

Cogenhoe & Whiston Parish Council
Spending against budget end Q1 (30.6.15)

Income	End Q1		
Precept	£21,500.00	£10,750.00	50%
Mowing Grant	£800.00		
Total	£22,300.00	£10,750.00	48.21%

Expenditure

Amenities	£1,500.00	NIL	
Village Main	£1,000.00	£548.00	54.80%
Grass & Bins	£3,856.00	£744.55	19.31%
Clerk Salary	£6,984.00	£1,722.92	24.67%
Clerk Exp	£350.00	£145.08	41.45%
Audit	£150.00	NIL	
Membership	£825.00	£709.14	86.96%
Insurance	£900.00	£988.76	109.86%
Council Exp	£1,500.00	£183.00	12.20%
Lights R&M	£2,130.00	£802.46	37.67%
Elec costs	£4,252.00	£664.55	15.63%
S137 max £8733	£700.00	NIL	
Village Hall	£2,000.00	NIL	
Pocket Park	£1,530.00	NIL	
VAT		£415.64	
Total	£27,677.00	£6,924.10	25.02%

COGENHOE & WHISTON PARISH COUNCIL

BANK RECONCILIATION

20/7/15

TOTAL RECEIPTS:	£10,799.44
Less	
TOTAL PAYMENTS:	£ 8,332.84
	£ 2,466.60
Plus Opening Balances	£ 32,816.67
Closing balance	£ 35,283.27

BANK ACCOUNTS

Community/Current Account	£ 10,856.29
Plus	
Business Premium Account	<u>£ 25,871.72</u>
	£ 36,728.01

LESS UNPRESENTED CHEQUE NOS:

1707	£36.00
1709	£240.00
1710	£702.00
1711	£300.00
1712	£166.74

	£1,444.74
TOTAL	£ 35,283.27
(New Homes Bonus uncommitted monies	(£ 3,909.00)

Chairman..... IFO.....
Clerk..... Date