

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
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www.cogenhoeandwhiston-pc.gov.uk

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020, this meeting will be held by video conference call.

Minutes of the Council Meeting of Cogenhoe & Whiston Parish Council held on Monday 1st March 2021 by video conference call.

192. Open forum

No members of the press or public attended the meeting.

193. To receive and accept apologies for absence.

Apologies for absence were received and accepted from Cllr Cunnington.

Cllr Bailey (Chairman), Cllr Biggs, Cllr Brown, Cllr Darby, Cllr Grubb, Cllr Packer, Cllr Scott, Cllr Stanton, Cllr Usher & the Clerk.

Cllr Michael Clarke & DCllr Steven Hollowell also attended the meeting.

DCllr Carole Clarke sent her apologies.

194. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

None

195. To sign the minutes of the meeting held on **1st February 2021**.

The **minutes** of the meeting held on 1st February 2021 were **signed**.

196. Matters arising from previous minutes (for information only)

-Street doctor updates;

16.4.20 2089101	Footpath in very poor state of repair	Footpaths from shop on Station Rd to Royal Oak on Short Lane are in very
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		<p>poor state of repair, cracked, uneven & lots of dangerous trip hazards.</p> <p>22.4.20</p> <p>Thank you for your enquiry. A works order has been raised, Due to the current crisis works will be completed when footway is accessible, and cars are no longer parked on or adjacent to the defects.</p> <p>State changed to: Action scheduled.</p>
5/5/20 2106615	Footpath from The Piece to Church Street in poor state of repair	<p>Not Highways responsibility, reported to South Northants Homes</p> <p>Photographs forwarded to SNH</p>
21.10.20 2351122 2351129 2351131 2351133 2351135 2351137	<p>Pothole 12 Mill Lane</p> <p>Pothole 2 Mill Lane</p> <p>Pothole 56 Church Street</p> <p>Pothole 52 Church Street</p> <p>Pothole 46 Church Street</p> <p>Pothole 31 Church Street</p>	<p>22.10.20</p> <p>A works order has already been raised and will be completed within 5 months to repair the potholes that meet ncc investigatory levels.</p> <p>FIXED</p>
2.11.20 2367193	Entrance gateway sign post rotten	<p>2.11.20 Thank you for reporting a fault. We will use the information you have provided to assess and prioritise this fault in accordance with our published response times for fault reports.</p> <p>Nov 2020</p> <p>Thank you for your enquiry. A works order has been raised and will be completed within 6 months to repair the wooden village gate.</p>

Other matters arising.

- Face book post made re considerate parking around the bridleways NOTED.
- Rights of Way officer contacted re footpath Cogenhoe Mill, path checked and safe to use. (3/2/21) - NOTED.
- Quote received from Highways re kerbing Mill Lane side of grass triangle, £22,000 (site visit Jan 2020).

It was agreed this cost was prohibitive and therefore would not be moved forwards.

- -Damage to area in front of flats in Whalley Grove, caused by Sainsburys reported to them - NOTED

197. Police Matters.

Crime Stats crime – 3 crimes December 2020

Crime On or near Whiston Rd	Burglary (1) Includes offences where a person enters a house or other building with the intention of stealing.	Investigation complete; no suspect identified
Crime On or near Bryer Hill Furlong	Public order (1) Includes offences which cause fear, alarm or distress. Violence and sexual offences (1) Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences.	Unable to prosecute suspect. Unable to prosecute suspect.

Neighbourhood Alerts

Cogenhoe Attempt Burglary Crime Ref 21000092759

There has been an attempted burglary at a property in Manor Court where unknown persons have used force to try and enter a property by cutting a hole in the back door. The resident was alerted, and the perpetrators made off without gaining entry.

This happened at approximately 04.15hrs this morning, Tuesday 16th February 2021.

197.1 Investigations into CCTV following request from resident (raised in info for Chairman at last meeting).

10.2.21 I can understand the residents' concerns, it's only natural. CCTV probably wouldn't have helped as the descriptions we were given suggested hats, scarves etc.

Experience tells me that CCTV isn't the solution to all crime issues. It is very expensive to install and requires a lot of supervision due to GDPR issues. I cannot recall any village over my 17 years of service who have successfully managed to get a CCTV system operational effectively.

They have only just managed to get a system in Towcester after many years of campaigning and this is a quite major town.

More effectively and realistically the residents could invest in their own CCTV/Ring doorbell type systems however I always go back to the basics which we covered when we presented the Crime Prevention event at the Village Hall previously. Lock Doors, Secure Property, Set Alarms, Deter Opportunists.

PCSO Peter Firth

-Also advised he is retiring on the 8th of March 2021.

12.2.21 We have powered up the lamp column on Station Road and we have bought a camera to go on it. I will prioritise Cogenhoe for install in the next month.

Unfortunately, more than 1 camera won't be possible. We have to take other cameras in the area into account, as well as privacy implications / proportionality to level of crime.

CCTV is a good idea, as it compliments ANPR, and I would urge as many people in your parish to get doorbell CCTV like Ring on their houses, as it is invaluable.

Jamie Culverhouse ANPR Manager

It was **agreed** that this advice would be passed onto residents via the Outlook article & to the resident who raised the point however, in light of the advice received no further action would be taken.

198. To receive **reports from County & District Councillors**

CCllr Clarke **reported** with sadness that NCC is now coming to an inevitable end with the move to unitary authorities taking place on the 31.3.21. The final cabinet meeting took place on the 17th of February with some sad virtual goodbyes. Since the government decision that NCC should be dissolved things have been much better at NCC both due to better leadership & the presence of the government commissioners (although it was noted that they have not had to intervene since the decision was made). Financially things are much improved with a balanced budget and capital reserves of £90m to be split between the 2 new authorities, meaning NCC leaves a good legacy. The shadow authority remains in place until after the elections on the 6th May when the new leader & the new 91 councillors will take over and work towards setting the priorities for the new authorities. We will have 3 new councillors representing the district ward of Yardley & Brafield. He also reported that the Covid-19 situation in most of Northants mirrors the national picture with the exception of Corby and some of Kettering who may be subject to different restrictions once lockdown begins to lift unless the numbers improve. He mentioned the upcoming Census (21st March 2021) and a new Highways scheme for trail 20mph speed limits (which the Parish Council will investigate further). Although CCllr Clarke has not quite come to the end of his term of office he commented that he had enjoyed his time & involvement with local democracy and working together with the Parish Council.

Cllr Packer asked if the Parish Council's were to be given new powers under the unitary authorities and he replied that that was still to be decided.

DCllr Steven Hollowell had circulated a written report before the meeting that had reiterated CCllr Clarke's comments about the COVID-19 picture. As this was his last Parish Council meeting, he had detailed his time serving for 16 years as a district councillor for Cogenhoe &

Whiston and some of the challenges and achievements that had taken place during this period. He thanked the Parish Council for their help and co-operation during this time and wished them and the new councillors – whether from the parish council or from the new West Northamptonshire Council, his best wishes for the future.

199. Chairman's Report

Including update from Virtual Planning Roadshow 11th February 2021 & Parishes Forum 26.2.21

Cllr Bailey **reported** from the virtual planning roadshow that had suggested there will be 3 local area committees for planning under the new authority (same areas as the current district & borough councils). The Joint Core Strategy would remain in place and would be reviewed as it has been previously. An update on the move to unitary had been given, this included an explanation by way of a roadmap of the unitary service providers, some services will be led by one authority but paid for by both and some services would cover both authorities i.e. The Children's Trust. He & the Clerk had attended the virtual parishes forum and there had been some discussion with Jim Newton, current Assistant Director of Planning & Economy and who is joining West Northants unitary authority, in an enhanced post. Questions were asked about New Homes Bonus, which will continue to be retained for community grants and Community Infrastructure Levy, current obligations will still be passed to parish councils. A presentation had been given about census 2021 which all residents are obliged to complete, preferably online but if that is not possible paper copy is available. Census field officers will be knocking on doors to encourage completion, but they will not enter homes or ask for money.

200. Village Hall

200.1 Draft minutes from Village Hall Committee Meeting held on 17th February 2021 - NOTED.

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/17th-february-2021-vhc-draft-minutes.pdf>

200.2 To **approve** expenditure of £671.41 + VAT for 2 x new benches to be installed on existing concrete areas.

As the cricket club had offered some benches these will now not be needed, the benches will need fixing to the current concrete pads so there will be a small amount of expenditure for this.

200.3 To **approve** upgrade to fire alarm system at cost of £524.75 + VAT.

It was **proposed** and **resolved** that this be **approved**.

200.4 To **approve** cost of replacement goalposts (from Awards for All grant £3674.67 balance) at cost of £1500 + VAT.

Following the recent site visit by Total Play this has been put on hold.

200.5 Cricket Club

-Site visit 22.2.20 by Total Play re installation

Cllr Bailey had met with Total Play and conducted a site visit. They are keen to move ahead with the pre-installation works of removing the current concrete wicket & bunds as soon as possible. They will then return to lay the wicket once the field is dry enough.

200.6 To **approve** co-option of Gareth Goddard to Village Hall Committee as Cricket Club representative.

It was **proposed** and **resolved** that this be **approved**.

200.7 Safeguarding

Safeguarding for Village Halls virtual training attended, no safeguarding policy in place.

Draft policy written & circulated for comment & approval.

No comments, it was therefore **proposed** and **resolved** that this be **approved**.

201. Development & Planning

201.1 Applications **Received**.

Application No. **S/2021/0244/NA** - for information only - **NOTED**.

Proposal Neighbouring Authority Consultation for variation of

Conditions 8 9 12 23 and 24 of planning permission 17/00053/MINFUL

Location Land to the East of Great Billing Water Recycling Centre, Northampton NN3 9BX

<https://www.northamptonshire.gov.uk/councilservices/environment-and-planning/planning/planning-applications/current-planning-applications/Pages/current-applications-northampton.aspx>

Application No. **S/2021/0281/FUL**

Proposal First floor side extension over existing garage and single

storey rear extension. Remodelling of existing entrance porch

and rear decking. Render to replace brickwork to front elevation.

Location 11 Nene Rise Cogenhoe NN7 1NT

<https://snc.planning-register.co.uk/plandisp.aspx?recno=109428>

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this planning application-

‘No objections’

Application No. **S/2021/0252/LDP Certificate of Lawfulness (Proposed)**
For Info Only - NOTED

Certificate of Lawfulness for Proposed Development comprising of internal alterations & upgrade including additional toilet, new kitchen area, removal of internal wall, creation of new corridor, replacement of 2 windows & 2 external doors, general redecoration & improvement.

Cogenhoe And Whiston Village Hall York Avenue, Cogenhoe

<https://snc.planning-register.co.uk/plandisp.aspx?recno=109297>

Application No. **S/2021/0290/FUL**

38 Station Road Cogenhoe NN7 1LU

Demolition of existing dwelling and development of 6

new dwellings including parking, access and amenities.

<https://snc.planning-register.co.uk/plandisp.aspx?recno=109419>

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this planning application-

The revised plans do not address any of the objections made previously and the Parish Council's comments to the previous application S/2020/1192/FUL still stand -

Whilst the Parish Council is pleased to see development of smaller bungalow plots which is the type of housing the village needs; it **OBJECTS** to this application based on the following material considerations.

Planning Policy

This development is contrary to policy GS4 of the Local Plan. As backland development it should not have an 'adverse effect on the amenities of neighbouring residential properties. The Parish Council feels it will have an adverse effect on properties in Watts Close & Station Road as they will have an access road running along the back / side of their gardens which will cause noise & disturbance.

Highways issues

The proposed development will generate increased traffic and the vehicular access joins the busy Station Rd near the pedestrian crossing and entrance to The Piece and opposite turning to York Avenue, creating potential further highway safety issues. Furthermore, contrary to Northamptonshire Parking Standards it indicates tandem parking which 'should be avoided'.

Trees

There are some mature tree species on this plot, and it is not clear what will be retained.

Layout / Density of building

The proposed development of 5 additional dwellings is over-development of this site and will affect the character of this part of the village settlement.

Application No. **S/2021/0297/LDP Certificate of Lawfulness (Proposed)**

For Info Only - NOTED

Combe Acre Castle Ashby Road Whiston NN7 1NN

Certificate of Lawfulness for Proposed Development comprising of replace three velux roof windows to front elevation to create a dormer.

201.2 Applications **Determined.**

App No. S/2020/2262/FUL - NOTED

Single storey rear extension, external alterations and a garage extension.

Laws Close Main Street Whiston NN7 1NN – APPROVED WITH CONDITIONS

Application No: S/2020/2072/FUL - NOTED

The erection of a first-floor side and part first part two storey rear extensions

27 St Peters Way, Cogenhoe NN7 1NU- PERMITTED.

Application No: S/2020/2125/FUL - NOTED

Rear single storey extension.

140 Station Road Cogenhoe NN7 1NG – PERMITTED.

Application No: S/2020/2033/FUL - NOTED

Erection of detached single dwelling and garage

Land Adjacent to Garden House Manor House Gardens Cogenhoe NN7 1LR – PERMITTED WITH CONDITIONS

Appeal Ref APP/Z2830/W/20/3262594 - NOTED.

Land North of Whiston Rd, Cogenhoe

Appeal dismissed and costs award against applicant.

202. **Financial matters**

202.1 Income Received – None

202.2 Expenditure

Parish Council	1.3.21						
Date	BACS	Chq No	Payee	Details	Amount	VAT	Payable under power
1.2.21	DDR		Lloyds Bank	Credit card	£159.75	£12.66	Localism Act 2011 ss1-8
26.2.21	403527218			Wages	£632.33		Localism Act 2011 ss1-8
26.2.21			HMRC	PAYE	£106.98		Localism Act 2011 ss1-8
1.3.21	143355484		Aylesbury mains	Lamp repair	£83.76	£13.96	Localism Act 2011 ss1-8
1.3.21	331037513		Wellingboro Norse	Dog Bins	£374.40	£62.40	Localism Act 2011 ss1-8
2.3.21	DDR		Total Gas & Power	Electricity	£212.55	£35.43	Localism Act 2011 ss1-8

The balance in the Current Account stands at £15,080.07 (assuming all cheques presented).
The balance on the Business premium account stands at £19,762.46.

It was **proposed** and **resolved** that all **invoices** as listed should be **paid**.

Action Clerk

202.3 Income Received – Village Hopper

19.1.21	Contactless pymts	£18.72
26.1.21	Contactless pymts	£62.56
28.1.21	CBSSG 7 - 31/11	£4,013.00
2.2.21	Contactless pymts	£80.44
9.2.21	Contactless pymts	£82.51
19.2.21	Contactless pymts	£67.38
		£4,324.61

202.4 Expenditure – Village Hopper

Village Hopper	1.3.21						
Date		Chq No	Payee	Details	Amount	VAT	Payable under power
1.2.21		DDR	Premium Credit	Insurance	£85.31		Localism Act 2011 ss1-8
1.2.21		DDR	Fuel genie	Fuel	£1,045.51	£174.22	Localism Act 2011 ss1-8
1.2.21		DDR	Arval	Lease	£941.82	£156.97	Localism Act 2011 ss1-8
3.2.21		TFR	Vhall	Masks	£18.95		Localism Act 2011 ss1-8
16.2.21	709182087		Longmarsh	Vehicle hire	£411.76	£68.63	Localism Act 2011 ss1-8
21.2.21		STO	Tixiom	Ticket machine	£48.00	£8.00	Localism Act 2011 ss1-8
26.2.21				Wages	£3,029.29		Localism Act 2011 ss1-8
26.2.21			HMRC	PAYE	£826.41		Localism Act 2011 ss1-8
26.2.21		DDR	NEST	Pension Pymts	£250.13		Localism Act 2011 ss1-8
1.3.21	127901638	TFR	PC re credit card	1st aid box sticker	£2.39	£0.40	Localism Act 2011 ss1-8

The balance in the Current Account stands at £25,665.51 (assuming all cheques presented).

It was **proposed** and **resolved** that all **invoices** as listed should be **paid**.

Action Clerk

202.5 Income - Village Hall

17.12.20		Pre-School	Hirers fees	£1,044.00
17.12.20		Pre-School	Hirers fees	£660.00
29.12.20		Hirer	fees	£22.00

202.6 Expenditure - Village Hall (approved by Village Hall Committee)

Village Hall Date	20.1.21 Chq No	Payee	Details	Amount	VAT	Payable under power
31.12.20	DDR	Unity Bank	Admin chg	£18.00		Localism Act 2011 ss1-8
17.12.20	157241292	E.ON	Electricity	£705.43	£117.57	Localism Act 2011 ss1-8
17.12.20	35360542	Cathedral leasing	Hygiene Services	£187.20	£31.20	Localism Act 2011 ss1-8
23.12.10	DDR	Everflow	Water	£41.66		Localism Act 2011 ss1-8
31.12.20	DDR	British Telecom	phone	£12.00		Localism Act 2011 ss1-8
4.1.21	508525784	G P Knight	expenses	£49.64		Localism Act 2011 ss1-8
6.1.21	428925353	F Mitton Elec	electric repairs	£84.00	£14.00	Localism Act 2011 ss1-8
18.1.21	DDR	D-Energi	Electricity	£941.78		Localism Act 2011 ss1-8
20.1.21	838643908	PC	Credit card exp	£33.65	£2.50	Localism Act 2011 ss1-8
29.1.21	546165430		Wages	£172.12		Localism Act 2011 ss1-8
29.1.21	188489733		Wages	£127.33		Localism Act 2011 ss1-8
29.1.21	64314262	D Rush	Keys	£23.80		Localism Act 2011 ss1-8

The balance in the Current Account stands at £11,285.66 (assuming all cheques presented).

The balance in the Business premium Account stands at £ 30,000.

It was **proposed** and **resolved** that all **invoices** as listed should be **paid**. Action Clerk

202.7 To **approve** bank reconciliation Parish Council account (appendix 1)

It was **proposed** and **resolved** that this be **approved**.

202.8 To **approve** bank reconciliation Village Hopper account (appendix 2)

It was **proposed** and **resolved** that this be **approved**.

202.9 To **approve** bank reconciliation Village Hall account (appendix 3)

It was **proposed** and **resolved** that this be **approved**.

203. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for February

Cllr Cunnington had reported via email that there had been 1116 visits to the website in February.

204. **Village Hopper**

-Bus breakdown 19/2/21, now fixed.

The Clerk **reported** that there had unfortunately been a further breakdown, but this was now also repaired, and the bus would be collected on 2/3/21.

205. **Speeding**

New quote obtained, £1295, order placed (subject to size of brackets, JB/JC asked to check), bracket size advised, delivery date awaited. - **NOTED**

206. Elections

- Confirmation received re elections taking place
- Posters printed & displayed, article added to website
- Details circulated re Candidate and Agents Briefing for West Northamptonshire - Unitary and Parish Elections May 2021.
- To consider date of May meeting (provisional Wednesday 5th May), too soon for Annual Council meeting as results of election will not be known, needs to be within 2 weeks of elections. Suggest Monday 17th May 2021.

It was **agreed** that the Annual Council Meeting would take place on Monday 17th May 2021.

207. Pocket Park

- Following last months comments about volunteers, Volunteer's Policy written, draft circulated for comment & approval.

It was **proposed** and **resolved** that this be **approved**.

Cllr Biggs had costed some high-viz waistcoats for volunteers to wear whilst carrying out work at the pocket park, £60 for 10. It was **agreed** that these would be ordered. **Action Clerk**

208. Cogenhoe Mill Holiday Park

- response received re query raised about business rates / council tax
- SNC had advised that 'static caravans that are not used as an individual's sole or main residence are not classed as a domestic property. They are therefore not subject to council tax and instead the park owner is liable for business rates.'

It was **agreed** that the Clerk would ask SNC how a business rate review is organised.

Action Clerk

There had been some further complaints about caravan movements outside of the agreed allotted time and one was moved at about 18:45 - 19:00. Another was for damage to verges and to the village green caused by multiple large vehicles daily using Church Street and Mill Lane for access to the park. It was **agreed** that the Clerk would raise these with Pure Leisure.

Action Clerk

209. Clock

- suggestion by Cllr Scott for location.

Cllr Scott suggested that the clock & old school bell could be incorporated into the millennium village sign. It was **agreed** that this would be suggested to residents at the Annual Parish meeting in April.

210. Correspondence Issued.

10.2.21 Email to Hanson requesting update, acknowledged, reply received.

The reply from Hanson's had stated that - we would hope that we could landfill and restore Phase 1a and b by year end and also restore at least 500m of hedgerow by a combination of hedge transplanting, planting and management within the year, we are also making good progress on the wetland habitat restoration.

We have fenced a standoff to the scheduled monument and the footpath in its current position and are working closely with Phoenix Archaeology and NCC to ensure its preservation.

Can you provide details regarding the noise, dust and lighting complaints? We do not start operations at the extraction until 07:00 as per our planning permission and cease at 16:30 at the latest, we utilise a dust suppression unit in the summer but at this time of the year keeping water away is a much bigger challenge for us and particularly this year with the floods we have experienced recently. We have one security guard who keeps a light by the cabin which is located about 250m east of the bridleway crossing we put in, this illuminates only the heavy mobile plant that is parked in that area as we have had multiple instances of fuel and parts theft.'

Whilst this generally answered the questions raised, concern was still expressed about preservation of the other barrows near KF14 and assurance would be sought around protection of these. Action Clerk

Cllr Usher **advised** that some hedge planting had been taking place.

The resident who had originally raised some of these concerns had been advised of the reply.

211. Correspondence Received (in addition to listed above)

25.1.21 Email Supporting independence program - NOTED.

<https://www.northamptonshire.gov.uk/councilservices/health/pages/supporting-independence.aspx>

15.2.21 Email re Horse Fouling in Cogenhoe - NOTED

Facebook comments re grit bins - NOTED.

29.1.21 NCALC e-update forwarded 2/2/21.

212. Information for the Chairman (no legal decision can be made on this information)

Cllr Bailey ended the meeting with a most sincere thank you to DCllr Hollowell for his support of the Parish Council and his dedication to his role as District Councillor for the last 16 years. He will be very much missed but it is hoped he will enjoy a very well-deserved retirement.

213. Meeting Closed & date of Next Meeting.

Wednesday 7th April 2021 7.30pm –Council Meeting, Village Hall, Cogenhoe
(if face to face meetings are permitted).

Annual Parish Meeting Wednesday 28th April 2021, 7.30pm.



Deborah Rush
Parish Clerk 2.3.21

Appendix 1 CWPC Bank reconciliation

Cogenhoe & Whiston PC		15.2.21		
Bank Reconciliation				
Total receipts			£98,814.11	
less				
Total payments			£91,459.36	
				£7,354.75
Plus opening balances				£28,897.80
				£36,252.55
Bank accounts				
Current AC				£16,597.07
plus				
Business Prem AC				£19,762.46
				£36,359.53
Plus credits not yet showing				NIL
Less unrepresented cheques				
		HMRC		£106.98
				£36,252.55

Lasting legacy monies held on behalf of village)
£2,939.65 held in business prem ac.
£412.00 held on behalf of Party in the park.

Community Infrastructure Monies
Allocation 4 £2152.92
Balance **£2152.92**

Appendix 2 Village Hopper bank reconciliation

Cogenhoe & Whiston PC		Vhopper	15.2.21	
Bank Reconciliation				
Total receipts			£85,908.07	
Total payments			£62,578.03	£23,330.04
Plus opening balances				£6,836.07
				£30,166.11
Bank accounts				
Current AC				£30,877.67
Plus credits not yet showing				NIL
Less unrepresented pymts				
	Tixiom	Ticket machine	£48.00	
	HMRC	PAYE	£663.56	£711.56
				£30,166.11

Appendix 3 Village Hall bank reconciliation

Cogenhoe & Whiston PC		8.2.21		
Bank Reconciliation		Village Hall		
Total receipts				£48,031.07
less				
Total payments				£7,246.70
Plus opening balances				
				£40,784.37
Bank accounts				
Current AC				£10,759.37
plus				
Business Prem AC				£30,000.00
				£40,759.37
Plus credits not yet showing		Delapre FC		£ 25.00
Less unrepresented cheques				
				£40,784.37