

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

To members of the Council:

You are hereby summoned to attend a **Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 1st February 2016** at **7.30pm** in **Cogenhoe Village Hall, York Avenue, Cogenhoe, NN7 1NB** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

186. Open forum

-To include update from Ina Hills, Neighbourhood Watch coordinator

187. To receive and accept apologies for absence.

CCllr M Clarke & DCllr C Clarke – holiday

Cllr Grubb – holiday

Cllr Darby – personal commitments

188. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

189. To sign the minutes of the meeting held on **4th January 2016**.

190. Matters arising from previous minutes (for information only)

-Street doctor updates;

29/9/15 755063	Church Street Broken footpath & raised drain cover	29-SEP-2015 14:51	Received.
		29-SEP-2015 15:58	Now Referred to Trevor Gray.
		01-OCT-2015 06:36	inspected 30/09/15, currently e. Referred to Trevor Gray.
29/9/15 755064	The Piece Broken footpath	Work Instructed: works instructed and will be undertaken within 2 months.. Referred to Trevor Gray	

<p>5/11/15 757779</p>		<p>Problem: Footway/Footpath</p> <p>Description: Obstruction</p> <p>Street/Town: Mill Lane,Cogenhoe And Whiston</p> <p>Location: Footpath KF 5 from Mill Lane</p> <p>Details: The public footpath is overgrown and becoming impassable.</p> <p>Easting: 483172.74615766</p> <p>Northing: 261019.24279795</p> <table border="1" data-bbox="922 546 1465 757"> <tr> <td data-bbox="922 546 1150 651">10-NOV-2015 11:42</td> <td data-bbox="1150 546 1465 651">Type changed to PASS. Class changed to ROW.</td> </tr> <tr> <td data-bbox="922 651 1150 757">17-DEC-2015 08:04</td> <td data-bbox="1150 651 1465 757">Work Instructed. Referred to Nick Wedgbrow.</td> </tr> </table>	10-NOV-2015 11:42	Type changed to PASS. Class changed to ROW.	17-DEC-2015 08:04	Work Instructed. Referred to Nick Wedgbrow.
10-NOV-2015 11:42	Type changed to PASS. Class changed to ROW.					
17-DEC-2015 08:04	Work Instructed. Referred to Nick Wedgbrow.					
<p>18th January 2016</p>	<p>Tree bow broken</p>	<p>Outside 9/10 The Piece</p> <p>Notified by phone to emergency line</p>				
<p>19.1.16 763593</p>	<p>KF 18</p>	<p>Problem: Footway/Footpath</p> <p>Description: Pothole</p> <p>Street/Town: Cogenhoe And Whiston</p> <p>Location: Footpath to Church, Whiston (KF18)</p> <p>Details: The path is full of potholes and has become dangerous, as it is so uneven; it is used by elderly people accessing the Church on a regular basis.</p> <p>Easting: 485044.93783671</p> <p>Northing: 260621.68720319</p> <p>Nick Wedgbrow investigating</p>				
<p>18.1.16 763365</p>	<p>Church Street</p>	<ul style="list-style-type: none"> • Location:DIRECTLY OUTSIDE NUMBER 37 CHURCH STREET COGENHOE (COGENHOE) • Topic:Roads • Description:Large pothole forming in gutter by pavement directly outside number 37 Church Street Cogenhoe. Pothole has got bigger recently as cars parked opposite mean vehicles drive through the hole. It is about 2 feet long, 6 inches wide at widest and about 3 inches deep. • Details:Potholes <p>Work Instructed: 5 day works order raised for repair.. Referred to Trevor Gray.</p>				
<p>18.1.16 763367</p>		<ul style="list-style-type: none"> • Location:IN MIDDLE OF ROAD DIRECTLY OUTSIDE NUMBER 21 CHURCH STREET COGENHOE (COGENHOE) 				

		<ul style="list-style-type: none"> • Topic:Roads • Description:Small but deep pothole in middle of Church Street directly outside number 21. Hole is about 8 inches long by 3 inches wide and is over 4 inches deep. • Details:Potholes inspected 20/01/16, currently defect does not meet NCC intervention level, will monitor through highway safety inspections. Referred to Trevor Gray.
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- All seasons instructed to clean path in Whiston & entrance to Glebe Road.

191. Police Matters.

- No December update received
- To consider email from Insp P Kings (5.1.16) forwarded 5.1.16.

192. To receive reports from County & District Councillors

193. Chairman's Report

- Update from VH pre-app meeting
- Upgrading the lighting on the footpath from Church Street to The Piece.
- Xmas tree decorations – request to spend approx. £40

194. Development & Planning

194.1 Planning Applications;
S/2015/3065/OUT
 One Dwelling (outline) 78 Station Rd, Cogenhoe

S/2016/0075/FUL
 Remove & raise roof to bungalow to create second storey

194.2 Decisions received; None

195. Financial matters

195.1 Income Received –
 £520 – New Homes Bonus grant bus shelter

195.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under Legislation
1763	AH Contracts		Dog Bins	£166.74	£27.79	Litter Act 1983, ss5-6
1764	St Peters Ou		Magazine	£5.00		LGA 1972 s.133

1765	T Darby	Xmas tree	£40.00		LGA 1972 s.133
1766	Aylesbury M	Repairs	£1,911.48	£318.58	Highways Act 1980 s301
1767	D Rush	Sal & exp	£570.29		LGA 1972, s.112
		PAYE	£31.00		LGA 1972, s.112
1768	All Seasons	path	£46.20	£7.70	Open Spaces Act 1906 ss 9 & 10
1769	SSE	Elec cost	£371.33	£59.24	Highways Act 1980 s301

The balance in the Current Account stands at £7098.92 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

195.3 To **approve bank reconciliation** as circulated by Clerk

195.4 To **approve current spending against budget figures** – end Q3

195.5 To **approve revised budget 2016/17** following precept demand.

195.6 To **confirm** that the council will remain **opted-in to the Sector Led Body arrangements for the procurement of external audit.**

196. To receive **update** from Cllr Biggs re **website.**

-To receive usage figures for January.

197. To consider installing a **Village Information Board**

- To receive information from Clerk

198. To receive **update** from Clerk re allotment land

199. To consider renovation of Village Sign

-To receive information from Clerk

200. To confirm **dates of meetings 2016 &** to set date for **Annual Parish Meeting**

Chairman absent April meeting

201. To consider **appointing** Cllr T Darby to **pocket park working group**

202. **Parking issues – Whalley Grove**

To consider response received from SNC (letter 12.1.16)

203. **Queen's 90th Birthday celebrations**

-To consider village event (see link below)

<http://www.thebigtidyup.org/clean-for-the-queen-for-her-majesty-s-90th-birthday/2549/2/8/1308/36>

204. **Xmas tree** (Cllr M Scott)

-To consider permantly planted tree.

205. **Possible crossing The Piece / Station RD**

-To receive update from Clerk re Highways response.

206. **Denton Village Surgery Group** – Cllr Sher

-To consider how to support group?

It is **proposed** that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business, as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

207. **St Peter's Church**

-To consider letter from Revd. E Smith

208. **Correspondence Issued**

- 7.1.16 Letter SNC Precept demand
- 7.1.16 Email C&W VH & PFMC re car park advice from Police
- 7.1.16 Email NCC – floodwater, map showing broken culverts
- 8.1.16 Letter Residents re allotment interest

209. **Correspondence Received**

- Email 17.12.15 SNC – draft statement of Community Involvement consultation – (forwarded 17.12.15) **response required by 5.2.16 C/F last meeting**
- Letter 6.1.16 R Shakeshaft re footpath Whiston
- Letter 13.1.16 NVHS – acknowledgement of S137 grant
- Letter 12.1.16 SNH re parking Whalley Grove (see item 202).
- Letter 12.1.16 Castle Ashby Trust – signed lease agreements Short Lane & Pocket park
- Letter 12.1.16 K L Marshall – **response required**
- Email 4.1.16 NCC consultation - Northamptonshire Joint Health and Wellbeing Board Strategy 2016-2020 (Draft) - Supporting Northamptonshire to Flourish Consultation **Response required by 15.2.16 (forwarded 19.1.16).**
- Email 8.1.16 T Barnes re KF 18 (see Street doctor report 763593 above).
- Email 10.1.16 B Fulker re parking in The Piece. (update from Clerk).
- Email 12.1.16 SNC re CIL (forwarded 13.1.16)
- Email 12.1.16 Northants ACPE re Best Kent Village Competition (forwarded 10.1.16)

Email 15.1.16 I Hills re Community Guardians meeting – **response required**
Email 19.1.16 SNC re VH Pre-app (see Chairman’s report).
Email 20.1.16 Ruth Burnham – Flood & Water Management team re damaged culverts.
Email 21.1.16 A Leighton (Kierwsp) re tactile crossing
Email 21.1.16 SNC re licence Wongs – **response required by 2.1.16**
Email 25.1.16 Revd E Smith (see 207 above).
Email 26.1.16 Historic England re War Memorial – invitation to comment – **response required by 16.2.16**

210. Information for the Chairman (**no legal decision can be made on this information**)

211. Meeting Closed & date of Next Meeting

Monday 7th March 2016



Deborah Rush

Parish Clerk 26.1.16

BANK RECONCILIATION - 1/2/16

TOTAL RECEIPTS:	£24,984.38
Less	
TOTAL PAYMENTS:	£24,830.51
	£ 153.87
Plus Opening Balances	£32,816.67
Closing balance	£32,970.54

BANK ACCOUNTS

Community/Current Account	£ 10,866.10
Plus	
Business Premium Account	<u>£ 25,881.64</u>
	£ 36,767.74
Plus CREDITS not yet showing	£ 520.00

LESS UNPRESENTED CHEQUE NOS:

2.11.15	1737	AH Contracts	£166.74
2.11.15	1741	AH Contracts	£133.39
7.12.15	1754	D Barratt	£20.00
4.1.15	1759	D Rush	£610.43
4.1.15	1760	NVHS	£100.00
4.1.15	1761	C&W VH	£42.00
4.1.15	1762	Aylesbury mains	£102.60
4.1.16	1763	AH Contracts	£166.74
4.1.16	1764	St Peters Ou	£5.00
4.1.16	1765	T Darby	£40.00
1.2.16	1766	Aylesbury M	£1,911.48
1.2.16	1767	D Rush	£570.29
		PAYE	£31.00
1.2.16	1768	All Seasons	£46.20
1.2.16	1769	SSE	£371.33
			£4,317.20

TOTAL **£ 32,970.54**

(New Homes Bonus uncommitted monies £6,831) spent to date £520 bus seat
(Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac

Chairman.....

IFO.....

Clerk.....

Date