

COGENHOE & WHISTON PARISH COUNCIL

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Agenda for the Meeting of Cogenhoe & Whiston Parish Council- Pocket Park Committee to be held on Wednesday 19th March 2025, 7.30 pm at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, NN7 1NB.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

75.25	Open Forum
76.25	To receive and accept apologies for absence. Cllr Holland
77.25	To receive any declarations of disclosable pecuniary or non-statutory disclosable interests for items on the agenda.
78.25	To sign minutes of meeting held on 15 th January 2025
79.25	Matters arising
80.25	To receive comments from monthly risk assessments February March
81.25	Expenditure from budget to date Budget £500 1.4.24-31.3.25 Spent to date - £50 rent £150 sleepers (inc VAT) £125 net £175 Total

82.25	-To update current issues list if required (see appendix 1) Update recent maintenance morning 15.3.25
83.25	Jubilee Trail – update SC & JC pages -Autumn, Winter & Spring Pages forwarded by Clerk
84.25	KF31 creation agreement – no update from estate C/F
85.25	Correspondence received Email resident re Right of Way, further email received & email from estate re matter.
86.25	Correspondence issued Report to environment agency re diesel in pond etc. Various emails & Facebook posts re matter
87.25	Information for the Chairman / update from committee members (no legal decision can be made on this information)
88.25	Meeting closed & Date of next meeting Date of next meeting Wednesday 21 st May 2025, 7.30pm

Deborah Rush

Deborah Rush
Parish Clerk 14.3.25

Appendix 1

Current maintenance issues:

- Complete brush cutting on Short Lane
- Brush cutting of brambles near posts 8 and 9
- Cut angle and QR code rebate on new trail posts
- Reattach / post numbers and QR codes
- Cut in steps by post 6?
- Re-cut in steps by post 7?

Appendix 2

January	Risk Assessment Checklist
February	Risk Assessment Checklist Bird box maintenance
March	Risk Assessment Checklist Cut back brambles & brush cut Short lane verge vegetation
April	Risk Assessment Checklist
May	Risk Assessment Checklist Path & overhanging vegetation clearance
June	Risk Assessment Checklist Path & overhanging vegetation clearance
July	Risk Assessment Checklist Path & overhanging vegetation clearance
August	Risk Assessment Checklist – Sean
September	Risk Assessment Checklist – Jez Mow verge (Short Lane) – contractor
October	Risk Assessment Checklist
November	Risk Assessment Checklist Pond clearance / de-silting
December	Risk Assessment Checklist