

COGENHOE & WHISTON PARISH COUNCIL

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Agenda for the Meeting of Cogenhoe & Whiston Parish Council- Pocket Park Committee to be held on Wednesday 18th May 2022, 7.30 pm at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, NN7 1NB.

39.22	Open Forum
40.22	To receive and accept apologies for absence.
41.22	To receive any declarations of disclosable pecuniary or non-statutory disclosable interests for items on the agenda.
42.22	To sign minutes of meeting held on 23 rd March 2022
43.22	Update from Annual Council Meeting 9.5.22 Councillors appointed to Pocket Park Committee – Cllrs Biggs, Cunnington & Holland. Cllr Cunnington was appointed as Chairman. Cllr Holland unable to attend tonight’s meeting.
44.22	Matters arising -Fallen tree dealt with by St Peter’s Church -First draft of map circulated with agenda.
45.22	To receive comments from monthly risk assessments April May
46.22	Expenditure from budget to date Budget £500 1.4.22-31.3.23

47.22	To consider outstanding jobs -To set maintenance dates for May/June -To update current issues list Appendix 1
48.22	-Update equipment storage - JC
49.22	SF to consider expansion of Pocket Park Clerk contacted the estate, 23.11.21, reply from Mark Henderson - I recall the enquiry and we still have the matter under review. It could go either way at this stage. I am not in a position yet to give a formal response to this but I hope to be able to do so within the next 4 – 6 weeks and I would like to leave the matter in abeyance until then. I will make a note to contact you again in the new year to discuss further.
50.22	SF to consider publishing walks Suggestion to use OpenStreetMap https://www.openstreetmap.org/#map=6/54.910/-3.432 SF was checking what else was already in print.
51.22	To consider creating a den building area
52.22	To discuss cricket club offer of financial support for a project
53.22	To discuss idea from Scouts for wooden signs safely attached to trees with pictures of animals lasered into them (hoping to have a sample from Mark)
54.22	To consider replacing some damaged numbers and posts from the original map trail before the jubilee – numbers ordered & received -Update Jubilee trail Clerk
55.22	SF - visit from BASC and an input from them maybe on a working party day
56.22	Correspondence received None
57.22	Correspondence issued Email St Peter's Church re fallen tree
58.22	Information for the Chairman (no legal decision can be made on this information)
59.22	Meeting closed & Date of next meeting

	Monday 18 th July or Wednesday 20 th July 2022. 7.30pm
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Deborah Rush

Deborah Rush
Parish Clerk 12.5.22

Appendix 1

Current maintenance issues:

- 1-Steps eroded (from Short Lane into spinney stream culvert)
- 2-Posts rotted on sign, lower Short Lane near spinney gate & ford
- 3-Benches by waterfall (repair or replace but consider litter problems)
- 4-Signage re litter
- 5-Replace noticeboard (part map & trail) part notices that can be changed
- 6-Replace trail post & re-site 2 others
- 7-Clear pond area / dam/ filter.
- 8-Repair posts that retain pond bank.
- 9-Replace rotten sleeper on bridge by pond.
- 10-Clear dead Elms

Appendix 2

January	Risk Assessment Checklist
February	Risk Assessment Checklist Bird box maintenance
March	Risk Assessment Checklist Cut back brambles & brush cut Short lane verge vegetation
April	Risk Assessment Checklist
May	Risk Assessment Checklist Path & overhanging vegetation clearance
June	Risk Assessment Checklist Path & overhanging vegetation clearance
July	Risk Assessment Checklist Path & overhanging vegetation clearance
August	Risk Assessment Checklist – Sean
September	Risk Assessment Checklist – Jez Mow verge (Short Lane) – contractor
October	Risk Assessment Checklist
November	Risk Assessment Checklist Pond clearance / de-silting
December	Risk Assessment Checklist