

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
(01933) 663918

Email; clerk.cogenhoeandwhistonpc@gmail.com

To members of the Council:

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 18th July 2016** at **7.30pm** in **Whiston Hut, Whiston Rd, Whiston, NN7 1NN**, for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

51. **Open forum**

52. **To receive and accept apologies for absence.**

53. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests** from Councillors for items on the agenda.

54. **To sign the minutes** of the meeting held on **Monday 6th June 2016**.

55. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

29/9/15 755063 This call was closed on 01/10/2015 06:36:15.	Church Street Broken footpath & raised drain cover	29-SEP-2015 14:51	Received.
		29-SEP-2015 15:58	Now Referred to Trevor Gray.
		01-OCT-2015 06:36	inspected 30/09/15, currently e. Referred to Trevor Gray.

29/9/15 755064 Call re-opened 23/6/16	The Piece Broken footpath	Work Instructed: works instructed and will be undertaken within 2 months.. Referred to Trevor Gray Highways To Monitor. No Action: inspected 24/06/16, currently defects do not meet ncc intervention level, will monitor through highway safety inspectio	
13/3/16 769415	Station Rd/Short Lane	Problem: Kerbs Description: Dropped Kerb Request - Public Street/Town: Station Road,Cogenhoe And Whiston Location: Junction with Station Rd / Short Lane Details: A resident in a wheelchair has asked if a dropped kerb could be installed at the end of this footpath so that he can access the pub. At present he has to complete his journey from the current dropped kerb further back on Station RD, on the road which is very busy. -On small works program (Summer)	
27/4/16 773792	Problem: Roads Description: Highway Condition Street/Town: Station Road,Cogenhoe And Whiston Location: Station Rd numbers 40-54 Details: Excess gravel on road, still not removed from roadworks many months ago, residents complaining that is slippery.	29/4/16 Outside NCC Control: carriageway sweeping is the responsibility of the district council.. Referred to Trevor Gray.	
19/5/16 802741	Whiston – Denton Rd Puddles forming after rainfall, drains not capturing water.	inspected 23/05/16, to be inspected during rainfall.. Referred to Trevor Gray.	
3/6/16 810813	Problem: Vegetation Description: Tree Removal Street/Town: Cogenhoe And Whiston Location: outside numbers 9 & 10 The Piece, Cogenhoe Details: The tree has had several largish branches fall off it that residents have removed, the tree needs inspecting and pruning/removing if rotten.	Tree Inspection will be requested and any recommended safety works will be programmed as necessary. Referred to Jayne Hawtin. 6.6.16	

<p>8/6/16 804354</p>	<p>Problem: Sign</p> <p>Description: Obscured by vegetation</p> <p>Street/Town: Station Road, Little Houghton Station Road, Little Houghton</p> <p>Location: Western end of Station Rd, junction</p> <p>Details: The hedge has been cut back but not around the sign which means it is now obscured.</p>	<p>Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.</p>				
<p>8/6/16 812647</p>	<ul style="list-style-type: none"> • Problem: Roads • Description: Potholes • Town/Village: Cogenhoe • Location: Outside No 7 Mill Lane, Cogenhoe • Details: large pothole, approx 2 ft long. • 					
<p>21/6/16 816885</p>	<p>Problem Details</p> <p>Problem: Roads</p> <p>Description: Potholes</p> <p>Street/Town: Corn Kiln Close, Cogenhoe And Whiston</p> <p>Location: outside number 2 Corn Kiln close</p> <p>Details: Large pot hole making it difficult to turn onto St Peter's Way from Corn Kiln Close</p>					
<p>21/6/16 817062</p>	<p>Problem: Drains</p> <p>Description: Blocked/Damaged</p> <p>Street/Town: York Avenue, Cogenhoe And Whiston</p> <p>Location: Between Village hall & Cogenhoe Primary School, York Avenue, Cogenhoe</p> <p>Details: Storm drain appears to be blocked which causes footpath to be flooded when there is heavy rain</p>	<p>24/6/16 Work Instructed: system will be jetted at next cyclic visit.. Referred to Trevor Gray.</p>				
<p>29/7/15 749710 re-opened 23/6/16</p>	<p>Uneven kerb stones 16 Glebe Rd</p>	<table border="1"> <tr> <td data-bbox="963 1935 1193 1995">27-JUL-2015 16:08</td> <td data-bbox="1193 1935 1449 1995">Received.</td> </tr> <tr> <td data-bbox="963 1995 1193 2098">27-JUL-2015 16:46</td> <td data-bbox="1193 1995 1449 2098">Now Referred to Trevor Gray.</td> </tr> </table>	27-JUL-2015 16:08	Received.	27-JUL-2015 16:46	Now Referred to Trevor Gray.
27-JUL-2015 16:08	Received.					
27-JUL-2015 16:46	Now Referred to Trevor Gray.					

		28-JUL-2015 12:41	Work Instructed: works instructed and will be undertaken within 4 months.. Referred to Trevor Gray.
		17-AUG-2015 15:04	. Referred to Trevor Gray.
		inspected 24/06/16, currently defect does not meet ncc intervention level,will monitor through highway safety inspections..	
25/6/16 819469	<ul style="list-style-type: none"> • Problem: Vegetation • Description: Overgrown/Overhanging • Street/Town: Whiston Road,Cogenhoe And Whiston • Location: Area in front of 26 Whiston Rd, Cogenhoe • Details: Cherry tree branches need trimming, dragging on ground and encroaching onto road. 		

- Update from Clerk re war memorial insurance – verbal quotation now received
- NHB grant app submitted £450 artwork & £490 bench refurbishment – approved
- Artwork instructed for information board
- Estate asked to inspect trees in Pocket Park - report received 29.6.16 (forwarded to Cllr Biggs 30.6.16).
- Highways asked for meeting re Church Street road surface

56. Police Matters.

- Crime statistics update – Clerk
- Email response to letter 14.6.16 re anti-social behaviour village hall.

57. To receive reports from County & District Councillors

58. Chairman's Report

- 59. To receive & accept resignation from Cllr Scott (received 30.6.16) & to consider vacancy.

60. Development & Planning

60.1 Planning Applications;

S/2016/1302/FUL 8 Brafield Road Cogenhoe NN7 1ND
First floor extension including increase of roof height.

Due to timing of application, delegated powers used-
“No objections”.

Application for Premises Licence – Billing Aquadrome – Crows Nest

Due to timing of application delegated powers used-
“no objections”.

60.2 Decisions received;

S/2016/0265/FUL Manor Works, Church Street, Cogenhoe – **Approved**
(No CIL liability).

S/2015/3007/TCA Tree works, The Green, Church Street, Cogenhoe – **Approved**

S/2016/1135/HPD 15 Watts Close, - prior approval not required

61. Financial matters

61.1 Income Received – £2638.03 VAT refund

61.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under Legislation
18.7.16	101797	NCALC	Training	£34.00		LGA 1972, s111
18.7.16	101798	Aylesbury mains	Repairs	£125.52	£20.92	Highways Act 1980 s301
18.7.16	101799	AH Contracts	Dog Bins	£166.74	£27.79	Litter Act 1983, ss5-6
18.7.16	101800	SNAST	Subscription	£10.00		LGA 1972, s143
18.7.16	101801	Aylesbury mains	Repairs	£50.76	£8.46	Highways Act 1980 s301
18.7.16	101802	SSE	Elec	£307.33	£49.15	Highways Act 1980 s301
18.7.16	101803	All seasons	Grass	£300.00	£50.00	Open Spaces Act 1906 ss 9 & 10
18.7.16	101804	Well Planted Aylesbury mains	troughs	£548.00		Open Spaces Act 1906 ss 9 & 10
18.7.16	101805		Repairs	£74.40	£12.40	Highways Act 1980 s301
18.7.16	101806	D Rush	Salary june	£625.18		LGA 1972, s.112
18.7.16	101807	AH Contracts	Dog Bins	£133.39	£22.23	Litter Act 1983, ss5-6
18.7.16	101808	SSE	Elec	£318.63	£50.10	Highways Act 1980 s301
18.7.16	101809	LCR	Subscription	£17.00		Highways Act 1980 s301

The balance in the Current Account stands at £8746.11 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

61.1 To **approve** bank reconciliation (appendix 1)

61.2 To **approve** update to Financial regulations as recommended by Finance Working Party meeting held on 20/6/16.

62. To receive **update** from Cllr Biggs & Cunnington re **website**.

-To receive usage figures for June

63. **Street lighting matters**

-To receive update from Clerk re connection options St Peter's Way

64. **The Piece**

-To consider Highways ownership of land / footpaths as discussed at last meeting.

65. To receive **comments** from Cllr Sher re previous parish meetings (see item 49, minutes 6.6.16).

66. **Correspondence Issued**

letter	12.6.16	Resident re trees path Church Street to The Piece.
letter	14.6.16	Mr Mold, PCC re non attendance incident 5/6/16. (response received 4/7/16).
letter	14.6.16	BCW re delegating planning functions to SNC.
letter	12.6.16	SNC re non completion of DPI form. (response received 23.6.16).
Email	10.6.16	All Seasons re grass cutting (flyers for cars also forwarded).
Email	10.6.16	2Commune – thank you
Letter	12.6.16	ESPO re joining framework form submitted
Email.	1.7.16.	ESPO - UMS supply letter submitted

67. **Correspondence Received**

Email	12.6.16	S Carverhill re overhanging bushes - response required
Email	16.6.16	NCC consultation - Northamptonshire Local Flood Risk Management Strategy Update (forwarded 21/6/16). Comments by 28/7/16
Letter	1.7.16	The Pensions Regulator
Email.	3.7.16.	S & S Ireson re land adjacent to 3 Mill Lane - response required
Email.	4.6.16.	SNC re sustainability appraisal consultation - forwarded 5.7.16 - response required
Email.	4.6.16	SNC re strategic housing & economic land availability - forwarded 5.7.16 - response required.
Email.	5.7.16.	S Bush re trees overhanging path Church Street to The Piece
Email	5.7.16.	SNC – grants officer, grant approval defib & sign refurbishment.
Email	8.7.16	Towcester Police – newsletter (forwarded 12.7.16).
Email	11.7.16	AW re private pumping stations
Email	11.7.16	Kierwsp re works to damaged culvert, Whiston Rd.

68. Information for the Chairman (**no legal decision can be made on this information**)

69. Meeting Closed & date of Next Meeting

Monday 5th September 2016 – Council meeting, Village Hall, Cogenhoe.

Deborah Rush

Deborah Rush

Parish Clerk 12.7.16

Appendix 1

TOTAL RECEIPTS:	£13,388.03
Less	
TOTAL PAYMENTS:	£ 9,038.00
Plus Opening Balances	£30,280.95
Closing balance	£34,630.98

BANK ACCOUNTS

Community/Current Account	£ 10,946.86
Plus	
Business Premium Account	<u>£ 25,884.87</u>
	<u>£ 36,831.73</u>

Plus CREDITS not yet showing

LESS UNPRESENTED CHEQUE NOS:

4.4.16	101779	AH Contracts	Dog Bins	£133.39
6.6.16	101794	Cogenhoe PIP	Grant	£300.00
18.7.16	101801	Aylesbury mains	Repairs	£50.76
18.7.16	101804	Well Planted	troughs	£548.00
18.7.16	101805	Aylesbury mains	Repairs	£74.40
18.7.16	101806	D Rush	Salary june	£625.18
18.7.16	101807	AH Contracts	Dog bins	£133.39
18.7.16	101808	SSE	Elec	£318.63
18.7.16	101809	LCR	Subscription	£ 17.00
			£ 2,200.75	

TOTAL **£ 34,630.98**

(New Homes Bonus uncommitted monies £10,169.00) £1,000 zebra crossing approved. Sign refurb £1,300, defib £1,500. Awaiting decision bench refurb £490, Artwork £450 approved, bench refurb £490 approved Balance £4939 if all approved (Lasting legacy monies held on behalf of village £2,939.65) held in business prem ac