

COGENHOE & WHISTON PARISH COUNCIL

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Agenda for the Meeting of Cogenhoe & Whiston Parish Council- Pocket Park Committee to be held on Wednesday 17th November, 7.30pm at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, NN7 1NB.

31.21	Open Forum
32.21	To receive and accept apologies for absence.
33.21	To receive any declarations of disclosable pecuniary or non-statutory disclosable interests for items on the agenda.
34.21	To sign minutes of meeting held on 15 th September 2021
35.21	<p>Matters arising</p> <ul style="list-style-type: none"> -Finalised development plan circulated, no further comments received, full council agenda for December for final approval -Update SC re map -Full council agreed budget of £2500 for noticeboard / lectern/ map -JC to set-up ‘Friends of the Pocket Park’ facebook group.
36.21	<p>To receive comments from monthly risk assessments</p> <p>JB October</p> <p>BL&CL November</p> <p>To allocate people to complete next risk assessments.</p>
37.21	<p>Expenditure from budget to date – NOTED</p> <p>Budget £500 1.4.21-31.3.22</p> <p>Rent £ 50 + VAT</p> <p>Gate £139.85 + VAT</p>

	<p>Staff costs PP event £39.00</p> <p>Total to date £228.85</p> <p>To set budget for 2022/23 (see also 39.21 below)</p>
38.21	<p>To consider November / December jobs for working party morning 21.11.21 & current maintenance</p> <p>Update SC re Ed Griffiths to organise the annual verge mowing on Short Lane.</p>
39.21	<p>To consider purchasing chainsaw for PP use and some sort of secure storage for equipment (possibly at Scout Hut).</p>
40.21	<p>Items from full council for discussion</p> <p>-Suggestion from resident to plant bluebells & hold event (possible fundraising opportunity?)</p> <p>Outstanding - Estate asked re siding out bank & track to create area in designated wildflower area to plant bluebells.</p> <p>The Clerk reported that the estate would deal with this when time allowed.</p>
41.21	<p>SF to consider expansion of Pocket Park</p>
42.21	<p>Request from Jubilee committee for PP to be involved in village celebrations Thursday 2/6/22</p>
43.21	<p>SF to consider publishing walks</p>
44.21	<p>Correspondence received</p> <p>None</p>
45.21	<p>Correspondence issued</p> <p>9.11.21 Email Compton estates re trees</p> <p>9.11.21 Email Chalfont Coaches re trees</p>
46.21	<p>Information for the Chairman (no legal decision can be made on this information)</p>
47.21	<p>Meeting closed & Date of next meeting</p> <p>Wednesday 19th January 2022. 7.30pm</p>

Deborah Ruan

Deborah Rush
 Parish Clerk 8.11.21

Appendix 1

Current maintenance issues:

- 1-Steps eroded (from Short Lane into spinney stream culvert)
- 2-Posts rotted on sign, lower Short Lane near spinney gate & ford
- 3-Benches by waterfall (repair or replace but consider litter problems)
- 4-Signage re litter
- 5-Replace noticeboard (part map & trail) part notices that can be changed
- 6-Replace trail post & re-site 2 others
- 7-Clear pond area / dam/ filter.
- 8-Repair posts that retain pond bank.
- 9-Replace rotten sleeper on bridge by pond.
- 10-Clear dead Elms

Appendix 2

January	Risk Assessment Checklist
February	Risk Assessment Checklist Bird box maintenance
March	Risk Assessment Checklist Cut back brambles & brush cut Short lane verge vegetation
April	Risk Assessment Checklist
May	Risk Assessment Checklist Path & overhanging vegetation clearance
June	Risk Assessment Checklist Path & overhanging vegetation clearance
July	Risk Assessment Checklist Path & overhanging vegetation clearance
August	Risk Assessment Checklist – Sean
September	Risk Assessment Checklist – Jez Mow verge (Short Lane) – contractor
October	Risk Assessment Checklist
November	Risk Assessment Checklist Pond clearance / de-silting
December	Risk Assessment Checklist