

# **COGENHOE & WHISTON PARISH COUNCIL**

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**In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020, this meeting will be held by video conference call.**

## **To members of the Village Hall Committee**

You are hereby summoned to attend the **Meeting** of Cogenhoe & Whiston Parish Council-**Village Hall Committee** to be held on **Wednesday 17<sup>th</sup> February 2021, 7.30pm by video conference call** for the purpose of transacting the following business;

**Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.**

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

## **A G E N D A**

<b>64</b>	<b>Open forum</b>
<b>65</b>	<b>To receive and accept apologies for absence.</b>
<b>66</b>	<b>To receive any declarations of disclosable pecuniary or non-statutory disclosable interests for items on the agenda.</b>
<b>67</b>	<b>To sign the minutes of the meeting held on 20<sup>th</sup> January 2021</b>
<b>68</b>	<b>Matters arising from previous minutes (for information only)</b> Cricket Club contacted re member being co-opted to committee, Gareth Goddard will be representative. JoG to redirect old website. JB contacting Pre-School re representative.

<p><b>69</b> <b>69.1</b></p> <p><b>Finances</b> Income £18.95 from Vhopper (Espo order)</p> <p><b>69.2</b></p> <p><b>69.3</b></p> <p><b>69.4</b></p>	<p><b>Finances</b> Income £18.95 from Vhopper (Espo order)</p> <p><b>Expenditure</b></p> <table border="1" data-bbox="300 421 1375 629"> <thead> <tr> <th>Village Hall</th> <th></th> <th>17.2.21</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Date</th> <th></th> <th>Chq No</th> <th>Payee</th> <th>Details</th> <th>Amount</th> <th>VAT</th> <th>Payable under power</th> </tr> </thead> <tbody> <tr> <td>14.1.21</td> <td>619953790</td> <td></td> <td>K B Cox</td> <td>Plans</td> <td>£400.00</td> <td></td> <td>Localism Act 2011 ss1-8</td> </tr> <tr> <td>26.1.21</td> <td>DDR</td> <td></td> <td>Everflow</td> <td>water</td> <td>£48.54</td> <td></td> <td>Localism Act 2011 ss1-8</td> </tr> <tr> <td>1.2.21</td> <td>DDR</td> <td></td> <td>British Telecom</td> <td>Phone</td> <td>£12.00</td> <td></td> <td>Localism Act 2011 ss1-8</td> </tr> <tr> <td>3.2.21</td> <td>844015792</td> <td></td> <td>ESPO</td> <td>Supplies</td> <td>£59.70</td> <td>£9.95</td> <td>Localism Act 2011 ss1-8</td> </tr> <tr> <td>12.2.21</td> <td>DDR</td> <td></td> <td>D-Energi</td> <td>Electricity</td> <td>£734.51</td> <td>£122.42</td> <td>Localism Act 2011 ss1-8</td> </tr> <tr> <td>18.2.21</td> <td>TFR</td> <td></td> <td>PC</td> <td>Credit card</td> <td>£63.41</td> <td>10.58</td> <td>Localism Act 2011 ss1-8</td> </tr> <tr> <td>26.2.21</td> <td>119698224</td> <td></td> <td></td> <td>Wages</td> <td>£86.83</td> <td></td> <td>Localism Act 2011 ss1-8</td> </tr> <tr> <td>26.2.21</td> <td>640292342</td> <td></td> <td></td> <td>Wages</td> <td>£172.12</td> <td></td> <td>Localism Act 2011 ss1-8</td> </tr> </tbody> </table> <p>The balance in the current account stands at £9,727.50 when all invoices have been paid. Balance in Business premium account £30,000</p> <p><b>Bank reconciliation</b> To <b>approve</b> bank reconciliation (checked by Parish Council internal control councillor) (Appendix 1)</p> <p>Barclays business premium account has not been closed credit balance of 26p</p>	Village Hall		17.2.21						Date		Chq No	Payee	Details	Amount	VAT	Payable under power	14.1.21	619953790		K B Cox	Plans	£400.00		Localism Act 2011 ss1-8	26.1.21	DDR		Everflow	water	£48.54		Localism Act 2011 ss1-8	1.2.21	DDR		British Telecom	Phone	£12.00		Localism Act 2011 ss1-8	3.2.21	844015792		ESPO	Supplies	£59.70	£9.95	Localism Act 2011 ss1-8	12.2.21	DDR		D-Energi	Electricity	£734.51	£122.42	Localism Act 2011 ss1-8	18.2.21	TFR		PC	Credit card	£63.41	10.58	Localism Act 2011 ss1-8	26.2.21	119698224			Wages	£86.83		Localism Act 2011 ss1-8	26.2.21	640292342			Wages	£172.12		Localism Act 2011 ss1-8
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<p><b>70</b></p>	<p><b>Cricket Club use of playing field</b></p> <ul style="list-style-type: none"> <li>-ECB Grant now approved</li> <li>-Order placed for wicket, installation put off due to weather / wetness of playing field.</li> <li>-Details of goal posts provided by MJ forwarded to JW for opinion</li> <li>-Update on training dates for youth teams - Gareth</li> </ul>																																																																																
<p><b>71</b></p>	<p><b>Village Hall Re-Development</b></p> <ul style="list-style-type: none"> <li>- Tender posted in accordance with PC Financial regulations as cost will be £25k+ Closing date 12<sup>th</sup> March 2021 5pm.</li> <li><a href="https://www.contractsfinder.service.gov.uk/Notice/503ab438-bcb9-4c00-be79-b79ec22931b0">https://www.contractsfinder.service.gov.uk/Notice/503ab438-bcb9-4c00-be79-b79ec22931b0</a></li> <li>10 enquiries to date, 1 visit completed, 3 further booked.</li> <li>-Certificate of lawfulness applied for at cost of £58.50</li> </ul>																																																																																
<p><b>72</b></p>	<p><b>Play Area</b></p> <p>Full council approval for swings &amp; thermoplastic track at cost of £6382.23 + VAT Cost for benches requested from Kompan.</p> <p>SNC reply re Dog Control Order, being replaced with Public Space protection orders but no one to complete the work so won't happen before move to Unitary.</p>																																																																																

73	<p><b>Hall – maintenance issues</b></p> <p>-Fault with Fire Alarm, no maintenance contract in place so called out Phoenix Fire Alarms (recommended by Tony Roberts who installed alarm). Doesn't appear to be annual system check in place as recommended by the Fire Risk Assessment?</p> <p>Panel cannot be repaired so needs replacing, quote awaited.</p> <p>-Muddy cut through to field.</p> <p>-Car park pot holes</p>
74	<p><b>Safeguarding</b></p> <p>Update from Clerk from ACRE webinar on Safeguarding attended 26.1.21</p>
75	<p><b>Correspondence received</b></p> <p>None</p>
76	<p><b>Correspondence issued</b></p> <p>None</p>
77	<p><b>Information for the Chairman</b> (no legal decision can be made on this information)</p>
78	<p>JB Frequency of meetings</p> <p><b>Meeting closed &amp; Date of next meeting</b></p> <p>Wednesday 17<sup>th</sup> March 2021</p>

*Deborah Rush*

Deborah Rush  
Parish Clerk 11.2.21

## Appendix 1

Cogenhoe & Whiston PC		8.2.21		
Bank Reconciliation	Village Hall			
Total receipts				£48,031.07
less				
Total payments				£7,246.70
Plus opening balances				
				<b>£40,784.37</b>
Bank accounts				
Current AC				£10,759.37
plus				
Business Prem AC				£30,000.00
				£40,759.37
Plus credits not yet showing	Delapre FC		£	25.00
Less unrepresented cheques				
				<b>£40,784.37</b>