

COGENHOE & WHISTON PARISH COUNCIL

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Minutes of the Council Meeting of Cogenhoe & Whiston Parish Council held on Thursday 14th March 2019 at 7.30pm in the St Peter's Centre, Church Street, Cogenhoe, NN7 1LS.

230. Open forum

No members of the press or public attended the meeting.

231. To receive and accept apologies for absence.

Apologies for absence were received and accepted from Cllr's Biggs & Cunnington.

Apologies were also received from County Councillor Michael Clarke, District Councillor Carole Clarke & District Councillor Steven Hollowell.

Present; Cllr Bailey (Chairman), Cllr Brown, Cllr Darby, Cllr Grubb, Cllr Packer, Cllr Scott, Cllr Sher, Cllr Stanton, Cllr Usher & the Clerk.

232. To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

Cllr's Packer & Grubb declared an interest in item 246 (letter from St Peter's Church). They were permitted to remain in the room during its discussion.

233. To sign the minutes of the meeting held on 11th February 2019.

The **minutes** of the meeting held on 11th February 2019 were **signed**.

234. Matters arising from previous minutes (for information only)

-Street doctor updates;

9.10.18 956438	Problem: Roads Description: Potholes Street/Town: Glebe Road, Cogenhoe And Whiston Location: Glebe Road / Glebe Way	15.10.18 Works ticket has been raised and will be completed within 4 months. Referred to Richard Malyszewicz. 22.11.18 Referred to Richard Malyszewicz.
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	<p>Details: Area is littered with potholes, some of which didn't meet intervention levels previously but that have deteriorated / grown since previous inspections</p>	
<p>17.10.18 957039</p>	<p>Problem: Sign</p> <p>Description: Damaged/Missing</p> <p>Street/Town: Brafield Road,Cogenhoe And Whiston</p> <p>Location: Brafield Road, Cogenhoe</p>	<p>19.10.18 Works ticket has been raised and will be completed within 6 months</p>
<p>21.1.19 963088</p>	<ul style="list-style-type: none"> • Problem: Vegetation • Description: Restricted Visibility • Street/Town: Station Road,Cogenhoe And Whiston • Location: Footpath from Station Road to Orchard Way • Details: Overgrown vegetation is obscuring light from street lamp, making path difficult to use when it is dark. 	
<p>25.1.19 963748 Re-opened 6.2.19 964446</p>	<ul style="list-style-type: none"> • Problem: Roads • Description: Potholes • Street/Town: Church Street,Cogenhoe And Whiston • Location: middle of road outside 32 Church Street • Details: pothole 	<p>9.2.19 Works ticket has been raised and will be completed within 4 months</p>
<p>6.2.19 952578</p>	<p>Roads – Potholes Nene Rise / St Peter's Way</p>	<p>Call re-opened 4-month repair Aug 2018</p>
<p>6.2.19 964438</p>	<ul style="list-style-type: none"> • Problem: Roads • Description: Highway Condition • Street/Town: Whiston Road,Cogenhoe And Whiston • Location: Lay by Whiston Rd • Details: Road surface is in very poor condition, it is used for access for transport for adults with learning / physical disabilities / wheelchairs etc 	<p>8.2.19 Works ticket has been raised and will be completed within 2 months.</p>
<p>11.2.19 964852</p>	<p>Problem: Vegetation</p> <p>Description: Weeds</p> <p>Street/Town: Cogenhoe Road, Cogenhoe And Whiston</p>	<p>18.2.19 Tree report will be undertaken by an Arboriculturalist, any recommendations will be added to tree works</p>

	<p>Location: The Avenue, Whiston, road as you drive into Whiston from Whiston Road</p> <p>Details: Trees which are we believe are on Highways land are being chocked by ivy and in a poor state of maintenance.</p>	<p>programme. Referred to Jayne Hawtin.</p>
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-30 mph repeater signs now installed Station Rd / Whiston Rd - Noted

-lamp Mill Lane blacked out - Noted

235. Police Matters.



Email received 17.1.19 re Street watch – to consider scheme / forwarded to Neighbourhood Watch coordinator – response received 6/2/19

The Clerk advised that a response had been received from the NHW coordinator who didn't think this was an appropriate scheme for Cogenhoe. It was therefore **agreed** not to move forward with this. Following some discussion, it was however (subject to discussion with the NHW coordinator) agreed that some sort of crime prevention / fire safety advice event would be useful. Clerk to investigate.

Action Clerk

Crime Statistics December see www.police.co.uk 2 crimes

Location	Crime	Current status
<p>Crime on or near Station Road</p>	<p>Burglary (1)</p> <p>Includes offences where a person enters a house or other building with the intention of stealing.</p> <p>Violence and sexual offences (1)</p> <p>Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences</p>	<p>Investigation complete; no suspect identified.</p> <p>Unable to prosecute suspect</p>

236. To receive reports from County & District Councillors

-DCIlr Hollowell reported (via email) that there had been some disagreement about the councillor make-up of the new unitary authorities and how the temporary bodies should be constituted; further expenditure on the project has therefore been suspended until it can be clarified how much money

NCC has already spent on the project. South Northants Council unanimously approved its budget for 2019-20 and council tax for the district was set accordingly.

237. Chairman's Report including

-Party in the Park update

The Chairman **reported** that a date of 13th July 2019 had been agreed and village organisation were now being approached to become involved in the event.

-Smart water

The Chairman **reported** on a bulk buying scheme he had seen details of in another county, it was **agreed** that this could be included as part of a crime prevention event (see minute 235).

238. Development & Planning

238.1 Applications Received

Due to timing of this application delegated powers were used.

19/00004/WASFUL Mick George Waste Transfer Station, Lower Ecton Lane, Northampton

No Objections

Application No

S/2019/0308/FUL 83A Station Rd, Cogenhoe, NN7 1NG (extension to comments date given until 15/3/19)

Single storey/part 2 storey rear extension

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this planning application-

'No objections'

Application No.

S/2019/0425/FUL 28 Victoria Road Cogenhoe NN7 1NE

Proposal

Two storey side extension

It was **proposed** and **resolved** that Cogenhoe & Whiston Parish Council make the following comments to this planning application-

'No objections'

238.2 Decision Received

S/2018/2787/FUL Cogenhoe & Whiston Village Hall

Single storey extension to accommodate pre-school **Approved - Noted**

S/2019/0209/COND The Manor House 42 Church Street Cogenhoe NN7 1LS -**Noted**

Approval of details reserved by condition

Condition 4 [Details of Finished Floor Levels]

Condition 5 [Archaeological WSI]

Condition 6 [Landscaping Scheme]

Condition 7 [Details of Meter Housings]

S/2018/2823/TPO 42 York Avenue Cogenhoe NN7 1NB - **Noted**

Tree Preservation Order Refusal

Works to TPO tree 02/1987 - T1 (Sycamore) - Fell

S/2018/2895/TPO 1 Watts Close Cogenhoe NN7 1PD - **Noted**

Tree Preservation Order Consent

T1: Walnut, TPO18/2005: crown reduce by 2m to leave an eventual minimum height of 11m and canopy spread of 8m, back to suitable growth points.

App No. **S/2018/2605/MAF** - Cogenhoe Mill Holiday Park Caravan Site Mill Lane Cogenhoe NN7 1NA **REFUSAL - Noted**

Application Type Full Planning Application

Proposal: Variation of condition 1 (Restricted Occupancy Billing Aquadrome Limited Period) of planning permission S981164P (Relaxation Crow Lane Of Condition 1 On Planning Permission S931059P Great Billing (Restricted Occupancy Period) To Permit Occupation Northampton From 1 March To 6 January The Following Year.) To NN3 9DA allow the 70 caravans to be occupied from the 1st March to the 31 January the following year

239. Financial matters

239.1 Income - None

239.2 Expenditure

Date	Chq No	Payee	Details	Amount	VAT	Payable under power
7.2.19	461458333	BACS	Wellingboro Norse	Dog Bins	£432.00	£72.00 Open spaces 1906, ss 9 &10
28.2.19	9979371	BACS	D Rush	Salary & exp Feb	£629.53	LGA 1972, s.112
		HMRC	PAYE	£21.32		LGA 1972, s.112
25.2.19		DDR	Total Gas & power	Electricity	£295.09	£51.12 Highways Act 1980 s301
14.3.19		BACS	Aylesbury mains	Light repairs	£95.16	£15.86 Highways Act 1980 s301
14.3.19		DDR	Total Gas & power	Xmas lights elec	£11.92	£1.99 Highways Act 1980 s301

The balance in the Unity Current Account stands at £1258.65 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

It was **proposed** and **resolved** that all **invoices** as listed should be **paid**.

Action Clerk

239.3 To **approve** bank reconciliation (appendix 1)

It was **proposed** and **resolved** that this be **approved**.

239.4 Village Hopper

Income

w/c 28.1.19	£388.35
w/c 4.2.19 31	£404.90
w/c 11.2.19 34	£380.85
w/c 18.2.19	£336.00
NCC	£2,424.22
NCC back dated	£1,664.81
SNC grant	£663.86
VAT	£386.32
BOGS	£1,389.88
Donations 33	£41.50
SNC start-up grant	£194.00
w/c 25.2.19	£385.85
Awards for all	£10,000.00

239.5

Expenditure

Village Hopper							
Date		Chq No	Payee	Details	Amount	VAT	Payable under power
1.2.19		DDR	Premium Credit	Insurance	£121.27		Localism Act 2011 ss1-8
6.2.19	971373818	BACS	S Knight	Uniform	£164.00		Localism Act 2011 ss1-8
6.2.19	789075809	BACS	Harvest print	Printing	£180.60	£12.60	Localism Act 2011 ss1-8
14.2.19		DDR	Fuel genie	Fuel Card	£1,208.46	£201.36	Localism Act 2011 ss1-8
16.2.19		DDR	ARval	Lease	£824.13	£137.36	Localism Act 2011 ss1-8
21.2.19		STO	Tixiom	Ticket machine	£48.00	£8.00	Localism Act 2011 ss1-8
22.2.19	35613661	BACS	P Hoy	Wages Jan	£292.37		Localism Act 2011 ss1-8
22.2.19	861543496	BACS	V J Marriott	Wages Jan	£881.64		Localism Act 2011 ss1-8
22.2.19	214888752	BACS	A P Richardson	Wages Jan	£1,295.08		Localism Act 2011 ss1-8
22.2.19	3758779	BACS	D Rush	Admin Jan	£97.50		Localism Act 2011 ss1-8
22.2.19			HMRC	PAYE Jan	£412.32		Localism Act 2011 ss1-8
1.3.19		DDR	Premium Credit	Insurance	£245.45		Localism Act 2011 ss1-8
14.3.19		BACS	D Rush	Expenses	£15.94		Localism Act 2011 ss1-8

The balance in the Current Account stands at £12,892.09

(assuming all cheques presented).

It was **proposed** and **resolved** that all **invoices** as listed should be **paid**.

Action Clerk

239.6 To **approve** bank reconciliation (appendix 2)

It was **proposed** and **resolved** that this be **approved**.

239.7 **S137 Grant application received**

Cogenhoe Sports & Social Bowls Club - £12,300 2 x lawn mowers

-Further email received following notification of £500 grant approved at last meeting. 12/2/19

Following some discussion, it was **proposed** and **resolved** (by unanimous vote) that this further application be refused.

239.8 **S137 Grant application received**

Party in the Park for sound / pa system

C/F next meeting

C/F

239.9 **S137 Grant application received**

Whiston Church – floodlight replacement

Following some discussion, it was **proposed** and **resolved** that this application for £430 be **approved**.

239.10 **New internal auditor**

NCALC confirmation of new auditor – Lynn Lavender - Noted

240. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for February.

No figures provided.

241. **Village Hopper Bus service**

- Bus shelter – request for licence submitted to NCC – now received, underground searches completed and forwarded to contractor, start date awaited, provisional end March / beginning of April - Noted

-Awards for All Lottery Grant approved £10,000

The Clerk **advised** that the grant had been approved and the monies received.

It was therefore **proposed** and **resolved** that the £3000 cash flow loan made to the Village Hopper by the Parish Council current account be repaid.

Action Clerk

-Resignation of Saturday driver update

The Clerk **advised** that following interview, the job had been offered to a replacement driver, his acceptance was awaited.

242. **Policy Review**

-To sign & approve updated policies

It was **proposed** and **resolved** that the reviewed and updated policies be **approved**.

These would now be uploaded to the website.

Action Clerk

243. Village information board

-To re-consider location following emails received after last meeting.

It was **agreed** that Cllr Darby would organise a site meeting for anyone who could attend, to agree the position of this.

Action Cllr Darby

244. Clerk's Forum 26/2/19

-to receive update from Clerk on meeting attended including

New Homes Bonus Scheme

Changes to SNC scheme approved following consultation.

The Clerk **advised** that she had attended this meeting where most of the discussions had been based around Local Government reform and health & wellbeing of residents. She also advised that following the consultation, the New Homes Bonus monies would now be held in one 'pot' for applications.

245. Correspondence Issued

Email Complaint re Oakley Hunt 21/2/19 / reply received 1/3/19

The Clerk advised that a letter of apology had been received from the Hunt Master apologising for the distress caused to residents & animals when the dogs appeared to be roaming out of control through private property and the pocket park. She has assured the council that better control would be kept in future and that the dogs would not bite or harm anyone.

Letter Ocado re damaged lamp post Orchard Way – acknowledged & photos requested, none available. - Noted

246. Correspondence Received (in addition to listed above)

Telephone calls / emails of complaint re Oakley Hunt

Letter 8/2/19 SNC re Asset of Community Value – acknowledgement of nomination - Noted

Email 17/2/19 Re news article

It was **agreed** no further action was required.

Email 24/2/19 St Peter's Church re Pocket park fencing

Cllr Packer **advised** that a further letter would be received shortly with regards to this.

Email 28/2/19 The Plan for the Borough of Wellingborough - Adopted will be available for you to view between the following dates:

Start date: 28/02/19 10:00

End date: 31/12/19 09:59 - Noted

Email 1.3.19 NCALC mini update – forwarded 4.3.19 - Noted

247. Information for the Chairman (no legal decision can be made on this information)

The Clerk **advised** that a temporary stop notice had been served on the land to the rear of 78 Station Rd because the new dwelling is deemed to be so materially different to the planning permission granted (S/2015/3065/OUT) that the council considers it does not benefit from planning permission.

The first cut by the new grass cutting company was reviewed, and it was generally agreed they had done a good job. It was **agreed** that following the recent high winds they would be asked to sweep footpaths KF15 & KF 26. **Action Clerk**

Cllr Usher **reported** that there have been 4 fly-tipping dumps in the Whiston area over the last couple of weeks, these have been removed by South Northants Council and they were investigating further. He also questioned if any of the lights in Whiston could be turned off as the increased light levels from the upgraded lamps they were too bright for the village? It was **agreed** that the Clerk would investigate this. **Action Clerk**

248. Meeting Closed & date of Next Meeting

There being no further business the **meeting closed at 8.25pm**

Date of next meeting

Monday 1st April 2019, Village Hall, York Avenue, Cogenhoe, NN7 1NB - 7.30pm

Deborah Rush

Parish Clerk 15.3.19

Appendix 1

Cogenhoe & Whiston PC		14.3.19		
Bank Reconciliation				
Total receipts			£40,173.42	
less				
Total payments			£52,891.39	-£ 12,717.97
Plus opening balances				£ 39,021.19
				£ 26,303.22
Bank accounts				
Current AC				£ 2,029.29
plus				
Business Prem AC				£ 25,044.57
Plus credits not yet showing				
				£ 27,073.86
Less unrepresented cheques				
DDR	ICO	subscription	£40.00	
	HMRC	PAYE	£43.24	
BACS	Aylesbury mains	Light repairs	£95.16	
DDR	Total Gas & powe	Xmas lights elec	£11.92	
TFR to VH			£580.32	
			£770.64	
				£770.64
				£ 26,303.22

New Homes Bonus monies

Approved grants

£1,000 zebra crossing (claimed)

£1,514 Sign refurb (claimed)

£1,500 Defib (claimed)

£490 Bench refurb (claimed)

£450 Artwork (claimed)

£4,000 Bus shelter
 + year 7 allocation £3361
 £2,535 Heritage Society (Claimed)
 £1500 Lecturn app submitted (approved)
£ 541 Balance

(Lasting legacy monies held on behalf of village)

£2,939.65 held in business prem ac

Community Infrastructure Monies

Allocation 1	£9,142.50
Column replacement	£1,050.00
Noticeboards	£3,021.75
Allocation 2	£ 204.00
Allocation 3	£ 601.55
Bus start-up costs	£ 600.00
Repeater speed signs	£ 742.81
Balance	£ 4,533.49

Chairman.....

IFO.....

Clerk.....

Date

Appendix 2

Cogenhoe & Whiston PC		VH		14.3.19
Bank Reconciliation				
Total receipts			£ 42,588.48	
Total payments			£ 29,606.39	£ 12,982.09
Plus opening balances				
Bank accounts				
Current AC				£ 12,598.61
Plus credits not yet showing				
		w/c 18.2.19		£336.00
		w/c 25.2.19		£385.85
		TFR C&W PC		£580.32
Less unrepresented cheques				£ 13,900.78
		HMRC		£902.75
	BACS	D Rush		£15.94
				£12,982.09

Chairman.....

IFO.....

Clerk.....

Date