

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
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To members of the Council:

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Thursday 14th March 2019** at **7.30pm** in **the St Peter's Centre, Church Street, York Avenue, Cogenhoe, NN7 1LS**, for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

230. **Open forum**

231. **To receive and accept apologies for absence.**

Cllr's Biggs & Cunnington

232. **To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.**

233. **To sign the minutes of the meeting held on 11th February 2019.**

234. **Matters arising from previous minutes** (for information only)

-Street doctor updates;

| | | |
|-------------------|--|---|
| 9.10.18 956438 | Problem: Roads Description: Potholes Street/Town: Glebe Road, Cogenhoe And Whiston Location: Glebe Road / Glebe Way | 15.10.18 Works ticket has been raised and will be completed within 4 months.. Referred to Richard Malyszewicz. 22.11.18 Referred to Richard Malyszewicz. |
|-------------------|--|---|

| | | |
|---|---|--|
| | <p>Details: Area is littered with potholes, some of which didn't meet intervention levels previously but that have deteriorated / grown since previous inspections</p> | |
| <p>17.10.18 957039</p> | <p>Problem: Sign</p> <p>Description: Damaged/Missing</p> <p>Street/Town: Brafield Road,Cogenhoe And Whiston</p> <p>Location: Brafield Road, Cogenhoe</p> | <p>19.10.18 Works ticket has been raised and will be completed within 6 months</p> |
| <p>21.1.19 963088</p> | <ul style="list-style-type: none"> • Problem: Vegetation • Description: Restricted Visibility • Street/Town: Station Road,Cogenhoe And Whiston • Location: Footpath from Station Road to Orchard Way • Details: Overgrown vegetation is obscuring light from street lamp, making path difficult to use when it is dark. | |
| <p>25.1.19 963748 Re-opened 6.2.19 964446</p> | <ul style="list-style-type: none"> • Problem: Roads • Description: Potholes • Street/Town: Church Street,Cogenhoe And Whiston • Location: middle of road outside 32 Church Street • Details: pothole | <p>9.2.19 Works ticket has been raised and will be completed within 4 months</p> |
| <p>6.2.19 952578</p> | <p>Roads – Potholes</p> <p>Nene Rise / St Peter's Way</p> | <p>Call re-opened 4 month repair Aug 2018</p> |
| <p>6.2.19 964438</p> | <ul style="list-style-type: none"> • Problem: Roads • Description: Highway Condition • Street/Town: Whiston Road,Cogenhoe And Whiston • Location: Lay by Whiston Rd • Details: Road surface is in very poor condition, it is used for access for transport for adults with learning / physical disabilities / wheelchairs etc | <p>8.2.19 Works ticket has been raised and will be completed within 2 months.</p> |
| <p>11.2.19 964852</p> | <p>Problem: Vegetation</p> <p>Description: Weeds</p> <p>Street/Town: Cogenhoe Road,Cogenhoe And Whiston</p> | <p>18.2.19 Tree report will be undertaken by an Arboriculturalist, any recommendations will be added to tree works</p> |

| | | |
|--|--|---------------------------------------|
| | <p>Location: The Avenue, Whiston, road as you drive into Whiston from Whiston Road</p> <p>Details: Trees which are we believe are on Highways land are being choked by ivy and in a poor state of maintenance.</p> | programme.. Referred to Jayne Hawtin. |
|--|--|---------------------------------------|

-30 mph repeater signs now installed Station Rd / Whiston Rd

-lamp Mill Lane blacked out

235. Police Matters.



Email received 17.1.19 re Streetwatch – to consider scheme / forwarded to Neighbourhood Watch coordinator – response received 6/2/19

Crime Statistics December see www.police.co.uk 2 crimes

| Location | Crime | Current status |
|-------------------------------|--|--|
| Crime on or near Station Road | <p>Burglary (1)</p> <p>Includes offences where a person enters a house or other building with the intention of stealing.</p> <p>Violence and sexual offences (1)</p> <p>Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences</p> | <p>Investigation complete; no suspect identified.</p> <p>Unable to prosecute suspect</p> |

236. To receive reports from County & District Councillors

237. Chairman’s Report including

-Party in the Park update

-Smartwater

238. Development & Planning

238.1 Applications Received

Due to timing of this application delegated powers were used.

19/00004/WASFUL Mick George Waste Transfer Station, Lower Ectopn Lane, Northampton

No Objections

Application No

S/2019/0308/FUL 83A Station Rd, Cogenhoe, NN7 1NG (extension to comments date given until 15/3/19)

Single storey/part 2 storey rear extension

Application No.

S/2019/0425/FUL 28 Victoria Road Cogenhoe NN7 1NE

Proposal

Two storey side extension

238.2 Decision Received

S/2018/2787/FUL Cogenhoe & Whiston Village Hall

Single storey extension to accommodate pre-school **Approved**

S/2019/0209/COND The Manor House 42 Church Street Cogenhoe NN7 1LS

Approval of details reserved by condition

Condition 4 [Details of Finished Floor Levels]

Condition 5 [Archaeological WSI]

Condition 6 [Landscaping Scheme]

Condition 7 [Details of Meter Housings]

S/2018/2823/TPO 42 York Avenue Cogenhoe NN7 1NB

Tree Preservation Order Refusal

Works to TPO tree 02/1987 - T1 (Sycamore) - Fell

S/2018/2895/TPO 1 Watts Close Cogenhoe NN7 1PD

Tree Preservation Order Consent

T1: Walnut, TPO18/2005: crown reduce by 2m to

leave an eventual minimum height of 11m and canopy spread of 8m, back to suitable growth points.

App No. **S/2018/2605/MAF** - Cogenhoe Mill Holiday Park Caravan Site Mill Lane
Cogenhoe NN7 1NA **REFUSAL**

Application Type Full Planning Application

Proposal : Variation of condition 1 (Restricted Occupancy Billing Aquadrome Limited Period) of planning permission S981164P (Relaxation Crow Lane Of Condition 1 On Planning Permission S931059P Great Billing (Restricted Occupancy Period) To Permit Occupation Northampton From 1 March To 6 January The Following Year.) To NN3 9DA allow the 70 caravans to be occupied from the 1st March to the 31 January the following year

239. Financial matters

239.1 Income - None

239.2 Expenditure

| Date | Chq No | Payee | Details | Amount | VAT | Payable under power |
|---------|-----------|-------|-------------------|---------|--------|----------------------------|
| 7.2.19 | 461458333 | BACS | Wellingboro Norse | £432.00 | £72.00 | Open spaces 1906, ss 9 &10 |
| 28.2.19 | 9979371 | BACS | D Rush | £629.53 | | LGA 1972, s.112 |
| | | | HMRC | £21.32 | | LGA 1972, s.112 |
| 25.2.19 | | DDR | Total Gas & power | £295.09 | £51.12 | Highways Act 1980 s301 |
| 14.3.19 | | BACS | Aylesbury mains | £95.16 | £15.86 | Highways Act 1980 s301 |
| 14.3.19 | | DDR | Total Gas & power | £11.92 | £1.99 | Highways Act 1980 s301 |

The balance in the Unity Current Account stands at £1258.65 (assuming all cheques presented).

***Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.**

239.3 To **approve** bank reconciliation (appendix 1)

239.4 **Village Hopper**

Income

| | |
|--------------------|------------|
| w/c 28.1.19 | £388.35 |
| w/c 4.2.19 31 | £404.90 |
| w/c 11.2.19 34 | £380.85 |
| w/c 18.2.19 | £336.00 |
| NCC | £2,424.22 |
| NCC back dated | £1,664.81 |
| SNC grant | £663.86 |
| VAT | £386.32 |
| BOGS | £1,389.88 |
| Donations 33 | £41.50 |
| SNC start-up grant | £194.00 |
| w/c 25.2.19 | £385.85 |
| Awards for all | £10,000.00 |

239.5

Expenditure

| Village Hopper | | | | | | | |
|----------------|-----------|--------|----------------|----------------|-----------|---------|-------------------------|
| Date | | Chq No | Payee | Details | Amount | VAT | Payable under power |
| 1.2.19 | | DDR | Premium Credit | Insurance | £121.27 | | Localism Act 2011 ss1-8 |
| 6.2.19 | 971373818 | BACS | S Knight | Uniform | £164.00 | | Localism Act 2011 ss1-8 |
| 6.2.19 | 789075809 | BACS | Harvest print | Printing | £180.60 | £12.60 | Localism Act 2011 ss1-8 |
| 14.2.19 | | DDR | Fuel genie | Fuel Card | £1,208.46 | £201.36 | Localism Act 2011 ss1-8 |
| 16.2.19 | | DDR | ARval | Lease | £824.13 | £137.36 | Localism Act 2011 ss1-8 |
| 21.2.19 | | STO | Tixiom | Ticket machine | £48.00 | £8.00 | Localism Act 2011 ss1-8 |
| 22.2.19 | 35613661 | BACS | P Hoy | Wages Jan | £292.37 | | Localism Act 2011 ss1-8 |
| 22.2.19 | 861543496 | BACS | V J Marriott | Wages Jan | £881.64 | | Localism Act 2011 ss1-8 |
| 22.2.19 | 214888752 | BACS | A P Richardson | Wages Jan | £1,295.08 | | Localism Act 2011 ss1-8 |
| 22.2.19 | 3758779 | BACS | D Rush | Admin Jan | £97.50 | | Localism Act 2011 ss1-8 |
| 22.2.19 | | | HMRC | PAYE Jan | £412.32 | | Localism Act 2011 ss1-8 |
| 1.3.19 | | DDR | Premium Credit | Insurance | £245.45 | | Localism Act 2011 ss1-8 |
| 14.3.19 | | BACS | D Rush | Expenses | £15.94 | | Localism Act 2011 ss1-8 |

The balance in the Current Account stands at £12,892.09

(assuming all cheques presented).

239.6 To **approve** bank reconciliation (appendix 2)

239.7 **S137 Grant application received**

Cogenhoe Sports & Social Bowls Club - £12,300 2 x lawn mowers

-Further email received following notification of £500 grant approved at last meeting. 12/2/19

239.8 **S137 Grant application received**

Party in the Park for sound / pa system

239.9 **S137 Grant application received**

Whiston Church – floodlight replacement

239.10 **New internal auditor**

NCALC confirmation of new auditor – Lynn Lavender

240. To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for February.

241. **Village Hopper Bus service**

- Bus shelter – request for licence submitted to NCC – now received, underground searches completed and forwarded to contractor, start date awaited, provisional end March / beginning of April

-Awards for All Lottery Grant approved £10,000

-Resignation of Saturday driver update

242. Policy Review

-To sign & approve updated policies

243. Village information board

-To re-consider location following emails received after last meeting.

244. Clerk's Forum 26/2/19

-to receive update from Clerk on meeting attended including

New Homes Bonus Scheme

Changes to SNC scheme approved following consultation.

245. Correspondence Issued

Email Complaint re Oakley Hunt 21/2/19 / reply received 1/3/19

Letter Ocado re damaged lamp post Orchard Way – acknowledged & photos requested, none available.

246. Correspondence Received (in addition to listed above)

Telephone calls / emails of complaint re Oakley Hunt

Letter 8/2/19 SNC re Asset of Community Value – acknowledgement of nomination

Email 17/2/19 Re news article

Email 24/2/19 St Peter's Church re Pocket park fencing

Email 28/2/19 The Plan for the Borough of Wellingborough - Adopted will be available for you to view between the following dates:

Start date: 28/02/19 10:00

End date: 31/12/19 09:59

Email 1.3.19 NCALC mini update – forwarded 4.3.19

247. Information for the Chairman (no legal decision can be made on this information)

248. Meeting Closed & date of Next Meeting

Thursday 14th March 2019, St Peter's Centre, Church Street, Cogenhoe, NN7 1LS - 7.30pm

Deborah Rush
Parish Clerk 8.3.19

Appendix 1

| | | | | |
|------------------------------|------------------|------------------|------------|--------------------|
| Cogenhoe & Whiston PC | | 14.3.19 | | |
| Bank Reconciliation | | | | |
| Total receipts | | | £40,173.42 | |
| less | | | | |
| Total payments | | | £52,891.39 | -£ 12,717.97 |
| Plus opening balances | | | | £ 39,021.19 |
| | | | | £ 26,303.22 |
| Bank accounts | | | | |
| Current AC | | | | £ 2,029.29 |
| plus | | | | |
| Business Prem AC | | | | £ 25,044.57 |
| Plus credits not yet showing | | | | |
| | | | | £ 27,073.86 |
| Less unrepresented cheques | | | | |
| | | | | |
| DDR | ICO | subscription | £40.00 | |
| | HMRC | PAYE | £43.24 | |
| BACS | Aylesbury mains | Light repairs | £95.16 | |
| DDR | Total Gas & powe | Xmas lights elec | £11.92 | |
| TFR to VH | | | £580.32 | |
| | | | £770.64 | |
| | | | | £770.64 |
| | | | | £ 26,303.22 |

New Homes Bonus monies

Approved grants

£1,000 zebra crossing (claimed)

£1,514 Sign refurb (claimed)

£1,500 Defib (claimed)

 £490 Bench refurb (claimed)

 £450 Artwork (claimed)

£4,000 Bus shelter

 + year 7 allocation £3361

£2,535 Heritage Society (Claimed)

£1500 Lecturn app submitted (approved)

£ 541 Balance

(Lasting legacy monies held on behalf of village)

£2,939.65 held in business prem ac

Community Infrastructure Monies

| | |
|----------------------|-------------------|
| Allocation 1 | £9,142.50 |
| Column replacement | £1,050.00 |
| Noticeboards | £3,021.75 |
| Allocation 2 | £ 204.00 |
| Allocation 3 | £ 601.55 |
| Bus start-up costs | £ 600.00 |
| Repeater speed signs | £ 742.81 |
| Balance | £ 4,533.49 |

Chairman.....

IFO.....

Clerk.....

Date

Appendix 2

| | | | | |
|------------------------------|------|-------------|-------------|--------------------|
| Cogenhoe & Whiston PC | | VH | | 14.3.19 |
| Bank Reconciliation | | | | |
| Total receipts | | | £ 42,588.48 | |
| | | | | |
| Total payments | | | £ 29,606.39 | £ 12,982.09 |
| | | | | |
| Plus opening balances | | | | |
| | | | | |
| Bank accounts | | | | |
| Current AC | | | | £ 12,598.61 |
| | | | | |
| | | | | |
| Plus credits not yet showing | | | | |
| | | w/c 18.2.19 | | £336.00 |
| | | w/c 25.2.19 | | £385.85 |
| | | TFR C&W PC | | £580.32 |
| Less unrepresented cheques | | | | £ 13,900.78 |
| | | | | |
| | | HMRC | | £902.75 |
| | BACS | D Rush | | £15.94 |
| | | | | |
| | | | | £12,982.09 |

Chairman.....

IFO.....

Clerk.....

Date